

MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
MINUTES

Wednesday, January 12, 2022 6:00 PM

(Held via Zoom)

+1 929 436 2866 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799
+1 669 900 6833
+1 253 215 8782
+1 346 248 7799
833 548 0276 US Toll-free
833 548 0282 US Toll-free
877 853 5247 US Toll-free
888 788 0099 US Toll-free
Meeting ID: 841 7380 8278
Passcode: 8955307930

Middlesex County Improvement Authority Office
101 Interchange Plaza, Second Floor, Cranbury (South Brunswick), N.J.

1. **SALUTE TO FLAG/CALL TO ORDER:** Meeting was called to order by Chairman Nolan at 6:00 p.m.

2. **(a) ROLL CALL OF OFFICERS**

James P. Nolan Present
Anthony Raczynski Present
Paul Abbey Present
Christine D'Agostino Present

Others Present: IT liaisons John Stefani and Josh Cole, Chief Financial Officer William Brennan, Senior Project Manager Carol Byrnes, and Executive Director James Polos

(b) Nomination of 2022 MCIA Board Positions

Nomination for James Nolan as Chairman made by Commissioner Raczynski; seconded by Commissioner Abbey; approved by unanimous vote.

Nomination for Anthony Raczynski as Vice-Chair made by Commissioner Abbey; seconded by Commissioner D'Agostino; approved by unanimous vote.

Nomination for Paul Abbey as Secretary/Treasurer made by Commissioner Raczynski seconded by Commissioner D'Agostino; approved by unanimous vote.

3. **SUNSHINE LAW STATEMENT**: Anne Rowan, Esq. stated the following statement into the record: “This meeting today conforms with Chapter 231, P.L. 1975 called the “Open Public Meeting Act” and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and the Home News Tribune and filed with the Clerk of Middlesex County.”

4. **COMMITTEE REPORTS**

- a) Recycling: Mr. Polos reports that the County contractor has been hit hard as many businesses and industries have due to the covid virus and staffing issues. Staff is at an all-time low causing difficulties with curbside pickups. Notice has been sent to the communities to advise that recovery may be delayed and is expected for another week or two.
- b) Train Station: Mr. Polos reports that they are making good progress in moving ahead with the design committee and the committee as a whole with representatives from Amtrack and NJ Transit and they are looking now at the technology of trying to use composite materials which will save a considerable amount of money on maintenance and wear and tear. There are some issues with the process for approval as these materials haven't been used before, but they are moving ahead and making progress.

5. **CORRESPONDENCE**

No correspondence.

6. **OLD BUSINESS**

No old business.

7. **NEW BUSINESS**

No new business.

8. **DISCUSSION OF RESOLUTIONS**

8(a) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING AUTHORIZED NEWSPAPERS

8(b) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING 2022 CODE OF CLASSIFICATIONS

8(c) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING DEPOSITORIES AND ADOPTING CASH MANAGEMENT PLAN

8(d) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING GOVERNMENT RECORDS CUSTODIAN

- 8(e) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND DETERMINING COMPLIANCE THRESHOLD
- 8(f) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING QUALIFIED PURCHASING AGENT TO UNDERTAKE BIDDING PROCESS, FAIR AND OPEN PROCESS AND APPROVING PURCHASING PROCESS
- 8(g) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING SIGNATORIES
- 8(h) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY APPOINTING DESIGNATED REPRESENTATIVE AND ALTERNATE TO BOARD OF KEEP MIDDLESEX MOVING
- 8(i) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING CERTIFIED FINANCE OFFICER
- 8(j) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY PAYMENT OF EXPENSES

9. APPROVAL OF MINUTES

Motion by Chairman Nolan to approve Minutes of the Meeting of December 8, 2021; seconded by Commissioner D’Agostino; approved by unanimous vote (with Commissioner Raczynski abstaining due to absence at meeting).

10. PUBLIC COMMENTS ON RESOLUTIONS

No public comments.

11. APPROVAL OF RESOLUTIONS

Motion by Commissioner D’Agostino to approve resolutions; seconded by Commissioner Raczynski; approved by unanimous vote.

12. PAYMENT OF VOUCHERS

Motion for payment of vouchers by Commissioner D’Agostino; seconded by Commissioner Raczynski; approved by unanimous vote (Commissioner Abby abstained from GL Item 6001701).

13. PUBLIC SESSION

Charlie Kravotil of New Brunswick inquires as to whether tonight’s meeting is being recorded and whether it is video or audio only. Chairman Nolan advises the meeting in being recorded in audio only.

Charlies Kravotil inquires as to the status of the construction on the Blanquita Valenti School project, stating the last status report on file is from August 2021. Ms. Rowan advises that the project is on schedule and she will provide a report for next month's meeting.

Charlie Kravotil closes his comments stating the Board needs to stay on top of Devco and hold them accountable for the project and Chairman Nolan advised he will personally follow-up to make sure Devco is staying on track with the project.

14. ADJOURNMENT

Motion for adjournment by Commissioner D'Agostino; seconded by Commissioner Raczynski; approved by unanimous vote.

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING AUTHORIZED NEWSPAPERS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) the Authority, among other things, is authorized to do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

WHEREAS, the Authority desires to designate two (2) newspapers pursuant to N.J.S.A. 10:4-8, the Open Public Meetings Act, that have the greatest likelihood of informing the public within the area of jurisdiction of the County of Middlesex for publication of meeting notices and to designate an official newspaper pursuant to N.J.S.A. 10:4-8.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates The Star Ledger and Home News Tribune as the newspapers to receive notices pursuant to N.J.S.A. 10:4-8.

2. The Authority designates the Home News Tribune as the official newspaper of the Authority pursuant to N.J.S.A. 10:4-8.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING 2022 CODE OF CLASSIFICATIONS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents and employees; and

WHEREAS, by Resolutions heretofore duly adopted by the Authority, the Authority has established certain classifications, appointments and salary ranges for employees of the Authority (the "Code"); and

WHEREAS, the Authority would like to adopt the revised Code of the Authority and to approve other actions in connection therewith.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes and adopts the revised Code as set forth on the schedule attached hereto and made a part hereof.

2. The Authority authorizes the Chief Financial Officer to make any adjustments or corrections to the Code to correct any administrative or clerical errors, subject to approval of the Personnel Committee of the Authority. The Authority also authorizes the Chief Financial Officer to establish and implement no benefits wage rates for employees.

3. The Personnel Committee shall approve hiring of employees in the job titles and within the salary ranges set forth on the Code with the exception of hiring of union employees covered under a collective bargaining agreement at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge.

4. The Authority authorizes the Chairman and Chief Financial Officer to approve hiring and termination of union employees at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge.

5. The Authority authorizes the Chairman and Chief Financial Officer to settle grievances under any collective bargaining agreements.

6. This Resolution shall take effect immediately and shall govern over any conflicting resolutions adopted heretofore.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING DEPOSITORIES AND ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the Authority would like to authorize depositories of the Authority for the coming year and adopt a cash management plan for the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Division of Local Government Services of the Department of Community Affairs of the State of New Jersey has issued notice CF0-97-14 which describes the components of N.J.S.A. 40A:5-15.1 relative to the permitted investments of Local Government Units and Authorities.

2. The members acknowledge the aforementioned notice and authorize the Authority's Chief Financial Officer (as such term is defined in the statute, hereinafter "CFO") to verify compliance with the provisions of the appropriate components of the notice and statutes (N.J.S.A. 40A:5-14.1 et. seq.).

3. The following banks and depositories are hereby substantially approved of the Authority and must confirm to the Authority that they are approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) within 30 days of being notified of being an approved depository of Authority funds where applicable:

Amboy National Bank
Bank of New York Mellon
First Bank
Investors Bank
JP Morgan Chase Bank
Magyar Bank

Northfield Bank
Provident Bank
Santander Bank
Sterling National Bank
TD Bank
TD Wealth Management
US Bank
Wells Fargo

4. The CFO is directed to provide the Authority with a monthly reconciled cash report that summarizes all operating activity cash account balances.

5. The CFO is directed to invest Authority funds at the highest interest rate available at the time of the investment given the restrictions that may be placed on the utilization of funds or on investment earnings pursuant to trust indentures. Restrictions which effect the availability of funds include, but are not limited to: capital project schedules, federal investment regulations (e.g. refunding portfolios, arbitrage requirements, etc.), Authority operating requirements and debt service requirements.

6. To the extent that the Authority enters into an agreement with a financial institution to provide services in lieu of competitive interest rates, the CFO must prepare an analysis which compares an estimate of the cost of the service against an estimate of interest that would have been realized had the Authority not entered into the agreement. This analysis must be reviewed and approved by the Chairman and the Authority members must approve the agreement. Due to the uncertainty of future interest rates and the cost of services, the "in lieu" of agreement cannot extend beyond one year.

7. The Authority hereby authorizes the Secretary to approve and execute any banking resolutions required to effectuate the accounts at the authorized depositories and to authorize signatures thereon.

8. The Authority hereby authorizes the Chairman to execute any agreements with depositories concerning deposit of funds in any depository that the Authority has authorized for the deposit of funds.

9. The Authority hereby authorizes the CFO to make transfers among accounts within the authorized depositories.

10. The Authority authorizes the CFO to take any and all actions reasonable and necessary to continue petty cash funds of the Authority.

11. The Authority authorizes the CFO to make any payments concerning the County's Open Space Trust Fund and the County's Open Space Program as authorized by the County's Cash Management Plan.

12. The execution by the Secretary and/or Chairman of any documents shall be conclusive evidence of approval of the Authority and no further certification or other action by the Authority members shall be required with respect thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING GOVERNMENT RECORDS CUSTODIAN**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.S.A. 47:1A-1 et seq., the Open Public Records Act, the Authority is required to designate a government records custodian for purposes of access to public records; and

WHEREAS, the Authority desires to designate Carol Byrnes as the Authority's Government Records Custodian in accordance with N.J.S.A. 47:1A-1 et seq.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates Carol Byrnes as the Government Records Custodian for the Middlesex County Improvement Authority pursuant to N.J.S.A. 47:1A-1 et seq. The Government Records Custodian shall perform the duties as prescribed in N.J.S.A. 47:1A-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND
DETERMINING COMPLIANCE THRESHOLD**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 17:27-3.5, a public agency is required to annually designate an officer or employee to serve as its Public Agency Compliance Officer to perform the duties prescribed by the Affirmative Action Rules, to ensure the compliance of the Public Agency with the Affirmative Action Rules and to perform other liaison and assistance functions as may be requested by the Affirmative Action Office; and

WHEREAS, the Authority desires to designate Kevin McQueeney as the Authority's Affirmative Action Compliance Officer for the coming year in accordance with N.J.A.C. 17:27-3.5 and to determine a compliance threshold for the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates Kevin McQueeney as the Affirmative Action Compliance Officer for the Middlesex County Improvement Authority pursuant to N.J.A.C. 17:27-3.5 for the coming year. The Affirmative Action Compliance Officer shall perform the duties prescribed in the Affirmative Action Rules, shall be responsible for ensuring the Authority's compliance with the Rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office of the State of New Jersey.

2. The Authority hereby designates the threshold of \$17,500.00 as the contract amount whereby compliance with the Rules shall be mandatory in the procurement of goods and services.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING QUALIFIED PURCHASING AGENT TO UNDERTAKE BIDDING
PROCESS, FAIR AND OPEN PROCESS AND APPROVING PURCHASING PROCESS**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law", N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-9, the governing body of the Authority may by resolution designate a qualified purchasing agent assigned with the authority, responsibility and accountability as its contracting agent, for the purchasing activity of the Authority, to prepare public advertising for bids and to receive bids for the provision or performance of goods and services on behalf of the Authority, to award certain contracts in the name of the Authority pursuant to N.J.S.A. 40A:11-3, and to conduct any activities as may be necessary or appropriate to the purchasing function of the Authority; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, the Authority may delegate to the qualified purchasing agent the authority to negotiate and award contracts under the bid threshold; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1, the Authority may authorize the award of contracts not in excess of 15% of the bid threshold without soliciting competitive quotations; and

WHEREAS, in accordance with N.J.S.A. 19:44-20.4 et seq., the Authority may determine to undertake a fair and open process for the procurement of certain goods and services not subject to the public bidding requirements of the Local Public Contracts Law; and

WHEREAS, the Authority would like to designate the Qualified Purchasing Agent and authorize the Qualified Purchasing Agent to prepare public advertising for bids, to prepare and issue any bid specification packages and addenda thereto, issue any proposal or procurement documents and any addenda thereto, and to take any and all acts reasonable and necessary in connection with the provision or performance of goods and services on behalf of the Authority,

excluding award of publicly bid or procured items, in conformance with the Local Public Contracts Law, to delegate to the Qualified Purchasing Agent the authority to negotiate and award contracts with an annual value under \$44,000.00, to authorize the Purchasing Agent to award contracts that are in the aggregate less than 15% of \$44,000.00 without soliciting competitive quotations, to authorize the Purchasing Agent to undertake fair and open processes for the procurement of goods and services pursuant to N.J.S.A. 19:44-20.4 et seq., and, to approve the Authority purchasing process for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby designates Kevin McQueeney as the Qualified Purchasing Agent to prepare and/ or cause the preparation of public advertising for bids, to prepare and issue and/or cause the preparation and issuance of any bid specification packages and addenda thereto, to prepare and issue and/or cause the preparation and issuance of any proposal or procurement documents and any addenda thereto, and to take any and all acts reasonable and necessary in connection with the provision or performance of goods or services on behalf of the Authority, excluding award of publicly bid or procured items, in conformance with the Local Public Contracts Law.

2. The Authority delegates to the Qualified Purchasing Agent the authority to negotiate and award contracts with an annual value under \$44,000.00.

3. The Authority authorizes the Qualified Purchasing Agent to award contracts that are in the aggregate less than 15% of \$44,000.00 without soliciting competitive quotations.

4. The Chief Financial Officer, and in his absence the Chairman, shall be and is hereby authorized to approve emergency purchasing and to award emergency contracts in accordance with the Rules and Procedures for Emergency Purchase and Contracting as adopted by the Authority on December 20, 2012, as the same may be amended from time to time.

5. The Authority authorizes the Qualified Purchasing Agent to undertake fair and open processes pursuant to the provisions of N.J.S.A. 19:44-20.4 et seq., when deemed appropriate by the Chief Financial Officer or Chairman.

6. The Authority authorizes the Licensed Administrators of Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge to execute purchase orders for their respective facilities.

7. This Resolution shall take effect immediately and no further act or approval shall be required to ratify or confirm the authority delegated and approved herein.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING SIGNATORIES**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 5:31-4.2, the Authority would like to designate the individuals whose signatures shall be authorized for execution of the Authority's checks; and

WHEREAS, the Authority desires to authorize signatories for the bank accounts of the Authority for the coming year.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority authorizes the following as signatories of the Authority for the coming year or until amended by the Authority:

Paul Abbey	- Secretary/Treasurer
William Brennan	- Chief Financial Officer

2. The Authority authorizes the aforementioned signatories for the bank accounts of the Authority for the coming year to sign by way of actual signature or facsimile signature. Two signatures shall be required for each check.

3. The Secretary is hereby authorized to sign appropriate resolutions with the depositories of the Authority certifying to this authorization.

4. This Resolution shall not apply to the authorized signatory for the Roosevelt Care Center Patient Needs Account for the Roosevelt Care Center facilities. The authorized signatories for the Patient Needs Accounts shall be as follows:

Roosevelt Care Center at Edison	– Jesse Ifrah
Roosevelt Care Center at Old Bridge	– Loir Benisti

5. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPOINTING DESIGNATED REPRESENTATIVE AND ALTERNATE TO BOARD OF
KEEP MIDDLESEX MOVING**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-44 et seq., the County Improvement Authorities Law, the Authority is empowered to provide within the County of Middlesex (the "County") or any beneficiary county, structures, franchises, equipment and facilities for the operation of public transportation or for terminal purposes; and

WHEREAS, the planning and implementation of infrastructure and facilities to facilitate public transportation are necessary to encourage development and redevelopment in the County; and

WHEREAS, Keep Middlesex Moving ("KMM") has been formed as a Transportation Management Association; and

WHEREAS, KMM and the Authority have the mutual goals of facilitating public transportation to encourage development and redevelopment in the County; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law; and

WHEREAS, the Authority by Resolution 98-61 duly adopted on March 11, 1998, approved an agreement (the "Agreement") with KMM; and

WHEREAS, pursuant to Article 11 of the Agreement, the Authority may designate a representative to be a voting member of the KMM Board of Directors; and

WHEREAS, the Authority would like to re-appoint Carol Byrnes as the Authority's designated representative to the KMM Board of Directors and to re-appoint Brian Wahler as alternate representative.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority hereby re-appoints Carol Byrnes as the Authority's designated representative as a voting member of the KMM Board of Directors to serve at the pleasure of the Authority.

2. The Authority hereby re-appoints Brian Wahler as the alternate representative of the MCIA to the KMM Board of Directors to serve at the pleasure of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING CERTIFIED FINANCE OFFICER**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 12, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 5:34-5.1, the Authority is required to designate a certified finance officer to determine sufficient funds of the Authority to provide for payment when a purchase is made or execution of a contract is authorized; and

WHEREAS, the Authority desires to designate a certified finance officer for the coming year to determine the availability of sufficient funds of the Authority to provide for payment when a purchase is made or the execution of a contract is authorized by the Authority pursuant to N.J.A.C. 5:34-5.1.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates William Brennan as the Certified Finance Officer of the Authority pursuant to N.J.A.C. 5:34-5.1 for the coming year and authorizes William Brennan to determine and certify the availability of sufficient funds to provide for payment when a purchase is made or the execution of a contract is authorized by the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of January 12, 2022, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$3,896,231.13 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$3,896,231.13 are correct and just and payment should be approved.

William J. Brennan, Chief Financial Officer

James P. Nolan, Chairman

This is to certify that the above is a true copy of a Resolution adopted by the Middlesex County Improvement Authority at a meeting held on January 12, 2022, at which a quorum of the membership was present.

Paul Abbey, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey			X (as to GL Item 6001701)	
Christine D'Agostino	X			

CERTIFICATION

I, Paul Abbey, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the attached is a true copy of the Minutes of the meeting of the Middlesex County Improvement Authority held on the 12th day of January, 2022.


Paul Abbey, Secretary