

MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
MINUTES

Wednesday, July 13, 2022 6:00 PM

(Held via Zoom)

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Meeting ID: 853 4075 8509

Passcode: 0924719384

Middlesex County Improvement Authority Office

101 Interchange Plaza, Second Floor, Cranbury (South Brunswick), New Jersey

1. **SALUTE TO FLAG/CALL TO ORDER:** Meeting was called to order by Chairman Nolan at 6:00 p.m.

2. **ROLL CALL OF OFFICERS**
James P. Nolan Present
Anthony Raczynski Present
Paul Abbey Present
Christine D'Agostino Present
Others Present: Executive Director H. James Polos, General Counsel Carol Berlen, Esq., and Chief Financial Officer William Brennan

3. **SUNSHINE LAW STATEMENT:** Carol Berlen, Esq. read the following statement into the record: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute, notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County."

4. **COMMITTEE REPORTS**
 - a) Recycling: Executive Director James Polos advises that there is a continued nationwide staffing crisis affecting MCIA vendors and they are doing what they can the best way possible. Executive Director Polos further advises that the vendor will be attempting to use temp services to acquire additional drivers. A Job fair had been advertised but no prospects showed up.

5. **CORRESPONDENCE**

No correspondence.

6. **OLD BUSINESS**

No old business.

7. **NEW BUSINESS**

- a) Photos of ongoing construction of the Morris Cancer Center, MCIA Garage and Valenti School Development project, June 2022:

Executive Director James Polos advises the photos are available on the MCIA's website and are being made available as part of the regular status report. First two photos show progress on the Cancer Center Garage and the structural steel on the Cancer Center. Third photo shows progress at the Cancer Center from the north side and the area of the parking garage. Fourth and fifth photo show recent crane being deployed and utilized. Sixth photo shows overall progress of the Valenti School project, structural steel is under way and expected to be completed in the new few weeks. Last few photos show the progress on the 3-story classroom wing from two different vantage points.

8. **DISCUSSION OF RESOLUTIONS**

8(a) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND DETERMINING COMPLIANCE THRESHOLD

8(b) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY APPROVING THE CONTRACT TO JOIN THE CRANFORD COOPERATIVE PRICING SYSTEM WITH THE TOWNSHIP OF CRANFORD

8(c) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY PAYMENT OF EXPENSES

9. **APPROVAL OF MINUTES**

- a) Motion for approval of the Minutes of the Agenda Session and Regular Meeting of June 8, 2022 made by Commissioner D'Agostino, seconded by Commissioner Abbey. Approved by unanimous vote.

10. **PUBLIC COMMENTS ON RESOLUTIONS**

No public comments.

11. **APPROVAL OF RESOLUTIONS**

Motion to approve resolutions made by Commissioner D'Agostino, seconded by Commissioner Abbey. Approved by unanimous vote.

12. **PAYMENT OF VOUCHERS**

Motion to approve payment of expenses made by Commissioner Raczynski, seconded by Commissioner D'Agostino. Approved by majority vote. Commissioner Abbey abstains from the vote to approve the resolution of expenses as it pertains to him.

13. **PUBLIC SESSION**

Charlie Kratovil asks whether this meeting is a video meeting or audio only. Chairman Nolan advises the meeting is audio only. Mr. Kratovil confirms photos on website and offers appreciation.

Mr. Kratovil asks how the change in ownership of Soltera will affect the contract the County has with them for recycling. Chairman Nolan confirms Soltera is under new ownership and advises that it was a stock purchase, meaning the buyer took the company over as is so nothing changed, there was nothing that needed to be approved, theoretically the company continues as it did before the change in ownership. Polos further advises that the same individuals are still employed and still the County's contacts.

Mr. Kratovil asks how long the contract term is and what the County is doing to address the recycling delays. Executive Director James Polos advises that it's a statewide problem, but that the County had contacted other vendors to ask for assistance but has had no success as all companies are having issues with staffing issues and supply chain issues, not just statewide but nationwide as well. Vendor has been working longer hours and extra days to attempt to keep up with delays.

Mr. Kratovil asks if there is a timeline update on the Valenti School project and if there are any changes since the last meeting. Executive Director James Polos advises that the estimate on steel completion is 2-3 weeks, or beginning of August.

14. **ADJOURNMENT**

Motion to adjourn made by Commissioner Raczynski, seconded by Commissioner D'Agostino. Meeting adjourned by Chairman Nolan.

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND
DETERMINING COMPLIANCE THRESHOLD**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on July 13, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

WHEREAS, pursuant to N.J.A.C. 17:27-3.5, a public agency is required to annually designate an officer or employee to serve as its Public Agency Compliance Officer to perform the duties prescribed by the Affirmative Action Rules, to ensure the compliance of the Public Agency with the Affirmative Action Rules and to perform other liaison and assistance functions as may be requested by the Affirmative Action Office; and

WHEREAS, the Authority desires to designate Kevin McQueeney as the Authority's Affirmative Action Compliance Officer for the coming year in accordance with N.J.A.C. 17:27-3.5 and to determine a compliance threshold for the Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The Authority designates Kevin McQueeney as the Affirmative Action Compliance Officer for the Middlesex County Improvement Authority pursuant to N.J.A.C. 17:27-3.5 for the coming year. The Affirmative Action Compliance Officer shall perform the duties prescribed in the Affirmative Action Rules, shall be responsible for ensuring the Authority's compliance with

the Rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office of the State of New Jersey.

2. The Authority hereby designates the threshold of \$17,500.00 as the contract amount whereby compliance with the Rules shall be mandatory in the procurement of goods and services.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

CERTIFICATION

I, Paul Abbey, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the regular meeting of the Authority held on the 13th day of July, 2022 as same appears on record in the minute book of the Authority.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Authority this 13th day of July, 2022.

Paul Abbey, Secretary

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
APPROVING THE CONTRACT TO JOIN THE CRANFORD COOPERATIVE
PRICING SYSTEM WITH THE TOWNSHIP OF CRANFORD**

WHEREAS, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on July 13, 2022; and

WHEREAS, pursuant to N.J.S.A. 40:37A-55(t) a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq. (the "Act"), subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5), two or more contracting units may establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a cooperative pricing agreement for its administration; and

WHEREAS, the Township of Cranford (the "Township") has established a voluntary Cooperative Pricing System with other contracting units to effect substantial economies in the provision and performance of goods and services now known as the Cranford Cooperative Pricing System (the "System"); and

WHEREAS, the Township has certain products and services included in the System such as the advantageous pricing on administrative vehicles; and

WHEREAS, the Authority would like to authorize the contract to join the Cranford Cooperative Pricing System in accordance with this Resolution.

**NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the contract to join the Cranford Cooperative Pricing System.

2. The Authority hereby authorizes Qualified Purchasing Agent Kevin McQueeney to execute any documents that may be required to join the Cranford Cooperative Pricing System.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey	X			
Christine D'Agostino	X			

CERTIFICATION

I, Paul Abbey, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the regular meeting of the Authority held on the 13th day of July, 2022 as same appears on record in the minute book of the Authority.

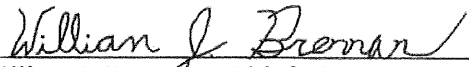
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Authority this 13th day of July, 2022.

Paul Abbey, Secretary

**RESOLUTION OF THE
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of July 13, 2022, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$4,638,033.84 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$4,638,033.84 are correct and just and payment should be approved.



William J. Brennan, Chief Financial Officer

James P. Nolan, Chairman

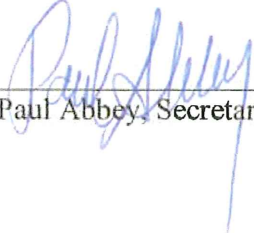
This is to certify that the above is a true copy of a Resolution adopted by the Middlesex County Improvement Authority at a meeting held on July 13, 2022, at which a quorum of the membership was present.

Paul Abbey, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Anthony Raczynski	X			
Paul Abbey			X	
Christine D'Agostino	X			

CERTIFICATION

I, Paul Abbey, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the attached is a true copy of the Minutes of the meeting of the Middlesex County Improvement Authority held on the 13th day of July, 2022.



Paul Abbey, Secretary