

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY**  
**MINUTES**

Wednesday, January 11, 2023 6:00 PM

(Held via Zoom)

+1 929 436 2866 US (New York)  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799  
+1 646 931 3860  
+1 669 900 6833  
+1 253 215 8782  
+1 346 248 7799  
+1 669 444 9171  
+1 309 205 3325  
+1 719 359 4580  
+1 386 347 5053  
+1 564 217 2000  
+1 305 224 1968  
+1 360 209 5623  
+1 507 473 4847  
+1 689 278 1000  
+1 253 205 0468

Meeting ID: 833 6991 9260

Passcode: 5503007637

**Middlesex County Improvement Authority Office**

101 Interchange Plaza, Second Floor, Cranbury (South Brunswick), New Jersey

1. **CALL TO ORDER/SALUTE TO FLAG:** Meeting was called to order by Chairman Nolan at 6:00 p.m.
  
2. **ROLL CALL OF OFFICERS**  
James P. Nolan            Present  
Paul Abbey                Present  
Christine D'Agostino    Present  
Tashilee Vazquez        Absent  
Lois Yukna                Present (by phone)  
**Others Present: Executive Director H. James Polos, General Counsel Harlynn Lack, Esq., Chief Financial Officer William Brennan, and County IT Administrators Nick Ganescu and Joshua Cole.**
  
3. **SUNSHINE LAW STATEMENT:** Harlynn Lack, Esq. read the following statement into the record: "This meeting today conforms with Chapter 231, P.L. 1975 called the 'Open Public Meeting Act' and as per the requirements of the statute,

notification of the meeting was published in the Star Ledger and Home News Tribune and filed with the Clerk of Middlesex County.”

4. **COMMITTEE REPORTS**

a) Recycling: Executive Director Jim Polos advises that progress is continuing with the recycling program, despite some staffing issues not unique to Middlesex County. The composting program had a recent inspection by the DEP and the DEP was pleased with the outcome. Mr. Polos thanks the MCUA for its help with the inspection.

5. **CORRESPONDENCE**

No correspondence.

6. **OLD BUSINESS**

No old business.

7. **NEW BUSINESS**

a) Cancer Institute: Executive Director Jim Polos advises as to the progress of the Cancer Institute. Glass panels on the ground floor and terra cotta glass panels beginning on the second floor have been installed. Parking garage installation of pre-cast concrete panels continues and quite a bit of progress has been made in that area. Utility plant located in the lower level of the parking garage is also starting to take shape with equipment being delivered.

b) Valenti School: Executive Director Jim Polos advises as to the progress of the school project. The brick of exterior is going on. The interior construction continues to move ahead. Steel studs for the drywall are in. The project is moving along rather nicely.

8. **DISCUSSION OF RESOLUTIONS**

General Counsel Harlynn Lack confirms that the agenda and all resolutions have been posted to the MCIA website. Chairman Nolan advises that all resolutions 8(a) through 8(o) are available for view on the website and will not be read individually into the record and will be approved by consent agenda.

8(a) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING AUTHORIZED NEWSPAPERS

8(b) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING 2023 CODE OF CLASSIFICATIONS

8(c) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING DEPOSITORIES AND ADOPTING CASH MANAGEMENT PLAN

8(d) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING GOVERNMENT RECORDS CUSTODIAN

8(e) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND DETERMINING COMPLIANCE THRESHOLD

8(f) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING QUALIFIED PURCHASING AGENT TO UNDERTAKE BIDDING PROCESS, FAIR AND OPEN PROCESS AND APPROVING PURCHASING PROCESS

8(g) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING SIGNATORIES

8(h) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY APPOINTING DESIGNATED REPRESENTATIVE AND ALTERNATE TO BOARD OF KEEP MIDDLESEX MOVING

8(i) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY DESIGNATING CERTIFIED FINANCE OFFICER

8(j) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING ONE-YEAR EXTENSION OF OPERATION AND MANAGEMENT SERVICES AGREEMENT BETWEEN COUNTY OF MIDDLESEX, MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AND RWJ/BARNABAS FOR ROOSEVELT CARE CENTER FACILITIES

8(k) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING EMERGENCY CONTRACT TO COMPLETE MECHANICAL TO INSTALL NEW HOT WATER HEATERS AT THE ROOSEVELT CARE CENTER EDISON FACILITY

8(l) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6, N.J.S.A. 40:37A-54(I) AND N.J.S.A. 40:37A-80 FOR HELIX PROJECT

8(m) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY APPROVING ONE-YEAR EXTENSION OF CURBSIDE RECYCLING PROGRAM

8(n) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AUTHORIZING RENEWAL OF THE MCIA OFFICES RENTAL LEASE AGREEMENT

8(o) RESOLUTION OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY FOR PAYMENT OF EXPENSES

9. **APPROVAL OF MINUTES**

a) Motion for approval of the Minutes of the Agenda Session and Regular Meeting of December 14, 2022 made by Commissioner D'Agostino; seconded by Commissioner Abbey. Approved by unanimous vote.

**10. PUBLIC COMMENTS ON RESOLUTIONS**

Charlie Kratovil addresses the Board and states he was not able to find the resolutions on the website. Chairman Nolan clarifies that the Agenda with the resolutions is what is available on the website, not each resolution. Mr. Kratovil acknowledges that the Agenda is indeed on the website but states he would prefer the resolutions themselves to be on the website.

Mr. Kratovil makes reference to Resolution 8(l), Helix Project, and asks for additional information as to cost and timeline for the project. Executive Director Polos advises that this resolution is to allow the MCIA to go to the Local Finance Board to provide conduit financing for the project, which is estimated at \$550 million. Mr. Kratovil asks for an explanation on what “conduit” financing is exactly and what role the MCIA plays in this project. Executive Director Polos advises that the MCIA made application to the LFB to receive approval to go through the financing steps and the MCIA will then go out into the marketplace to solicit the best proposals and best interest rates for the bonds.

Mr. Kratovil asks whether there is anything else needed after the \$550 million is secured. Executive Director Polos advises that he doesn't believe \$550 million is the total cost and he believes that other funds will be coming into the project and defers to CFO William Brennan and General Counsel Harlynn Lack as to that aspect. CFO William Brennan advises that this project is in the early stages and states that financing is expected to be between \$500-700 million. The financing is expected to come from other sources as well. Conduit financing means the MCIA is the intermediary, using the AAA rating of the County to go out to the market to get the best pricing, low interest pricing for economic development projects. CFO William Brennan does not want to misstate anything here and offers to do additional research and provide same to Mr. Kratovil at a later time. Mr. Kratovil accepts the offer.

Mr. Kratovil makes a request that the recordings of the monthly MCIA Board meeting be made available on the MCIA website. He is aware they are available through an OPRA request, but would like to see them available on the website.

**11. APPROVAL OF RESOLUTIONS**

Commissioner Yukna, previously only available by phone, acknowledges that she is now available (13 minutes 40 seconds into meeting) through the Commissioner's link and is available for all voting.

Motion to approve resolutions made by Commissioner Abbey; seconded by Commissioner D'Agostino. Approved by unanimous vote.

**12. PAYMENT OF VOUCHERS**

Motion to approve payment of expenses made by Commissioner D'Agostino; seconded by Commissioner Abbey. Approved by majority vote. Commissioner Abbey abstains from the vote to approve the resolution of expenses as it pertains to him.

**13. PUBLIC SESSION**

Charlie Kratovil inquires as to why the MCIA is the only agency still using old technology to conduct meetings. Mr. Kratovil advises that the publication of the public meeting states the meeting is available on the Zoom platform but further advises that the

public does not have link access to the meeting through Zoom. Mr. Kratovil requests more modern technology for the meetings such as a link on the website that the public can just click to access the meeting as opposed to having to telephone in. Mr. Kratovil believes video meetings would also be beneficial to the public.

Mr. Kratovil inquires as to the future of the recycling program, noting that pickup at his residence was two days late.

Mr. Kratovil inquires as to the North Brunswick Train Station. He is aware of several resignations and that some aspects of the project are not where they are supposed to be and would like an update. Mr. Kratovil specifically asks for a timeline when he might be able to actually use the North Brunswick train line.

Chairman Nolan advises he will discuss the administrative concerns with the appropriate people at the MCIA.

Executive Director Jim Polos advises that there is no specific date for public use of the North Brunswick train station. Mr. Polos advises that the North Brunswick train station project design threshold is 10% completed, and they are working with NJ Transit and Amtrak on the details as to the next phase of the design, which is a significant step forward, and the cooperation of NJ Transit and Amtrak has been unparalleled and timely. Mr. Polos expresses that this project is a highly complicated and technical process with a lot of detail that must be precise and does take some time to complete. A walkthrough is planned sometime in mid-February, planning of which takes time due to securing the safety of the individuals walking the rail lines. All these details and plans take time but confirms that the project is moving forward.

14. **EXECUTIVE SESSION**

No topics scheduled for Executive Session.

15. **ADJOURNMENT**

Motion to adjourn meeting made by Commissioner D'Agostino; seconded by Commissioner Abbey. Meeting adjourned by Chairman Nolan.

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING AUTHORIZED NEWSPAPERS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t) the Authority, among other things, is authorized to do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority; and

**WHEREAS**, the Authority desires to designate two (2) newspapers pursuant to N.J.S.A. 10:4-8, the Open Public Meetings Act, that have the greatest likelihood of informing the public within the area of jurisdiction of the County of Middlesex for publication of meeting notices and to designate an official newspaper pursuant to N.J.S.A. 10:4-8.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority designates The Star Ledger and Home News Tribune as the newspapers to receive notices pursuant to N.J.S.A. 10:4-8.

2. The Authority designates the Home News Tribune as the official newspaper of the Authority pursuant to N.J.S.A. 10:4-8.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D’Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING 2023 CODE OF CLASSIFICATIONS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n), the Authority may do and perform any acts and things authorized by the County Improvement Authorities Law, under, through or by means of its own officers, agents, and employees; and

**WHEREAS**, by Resolutions heretofore duly adopted by the Authority, the Authority has established certain classifications, appointments and salary ranges for employees of the Authority (the "Code"); and

**WHEREAS**, the Authority would like to adopt the revised Code of the Authority and to approve other actions in connection therewith.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority authorizes and adopts the revised Code as set forth on the schedule attached hereto and made a part hereof.

2. The Authority authorizes the Chief Financial Officer to make any adjustments or corrections to the Code to correct any administrative or clerical errors, subject to approval of the Personnel Committee of the Authority. The Authority also authorizes the Chief Financial Officer to establish and implement no benefits wage rates for employees.

3. The Personnel Committee shall approve hiring of employees in the job titles and within the salary ranges set forth on the Code with the exception of hiring of union employees covered under a collective bargaining agreement at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge.

4. The Authority authorizes the Chairman and Chief Financial Officer to approve hiring and termination of union employees at Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge.



5. The Authority authorizes the Chairman and Chief Financial Officer to settle grievances under any collective bargaining agreements.

6. This Resolution shall take effect immediately and shall govern over any conflicting resolutions adopted heretofore.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**Middlesex County Improvement Authority**  
**CODIFICATION OF CLASSIFICATIONS 2023**

<b><u>Category</u></b>	<b><u>Salary Range</u></b>
(1)	Hourly, \$13.00 - \$50
(2)	\$4,000 - \$20,000
(3)	\$20,001 - \$40,000
(4)	\$40,001 - \$60,000
(5)	\$60,001 - \$80,000
(6)	\$80,001 - \$100,000
(7)	\$100,001 - \$175,000
(8)	Contract

**NOTES**

All salaries and benefits for new and current employees, salary adjustments and promotions shall be in accordance with existing labor agreements and MCIA personnel policy and shall be approved by the Personnel Committee. All base salaries must fall within the salary range approved by the Board of Commissioners.

Salary ranges listed in categories 1-7 are for Base Salary and exclude adjustments for benefits where applicable, including but not limited to longevity, overtime, sick and vacation pay, automobile allowances, health and life insurance, pension and social security.

	<b>JOB TITLE-1.1.23</b>	<b>CATEGORY</b>
*	Account Clerk	2-4
*	Accountant	3-5
*	Administration Director	6,7
	Administrative Assistant	1-5
*	Administrator	4-7
*	Administrator in Training	3
*	Admissions Director	4-6
	Admitting Officer	2-4
	Agency Aide	2,4
*	Assistant Administrator	4-7
*	Assistant Administrator of Nursing	1-7
	Assistant Building Superintendent	3
	Assistant Chief Recreation Therapist	3
	Assistant Chief Stationery Engineer	3
*	Assistant Director of Housekeeping and Laundry	3
*	Assistant Director of Nursing	1-6
*	Assistant Human Resources Director/RCC	3,4
	Assistant Payroll Supervisor	3,4
	Assistant Purchasing Agent	3,4
*	Assistant Supervisor, Maintenance & Grounds	3,4
*	Associate Director of Nursing	5-7
	Barber	1-3
	Building Maintenance Supervisor	3
	Building Maintenance Worker	1-4
	Business Engagement Director	5-7
	Business Engagement Manager	4-7
	Cashier	2,3
	Central Supply Aide	2,3
	Central Supply/LPN	3,4
	Certified Home Health Aid	2,3
	Certified Nurse Aide Trainer	2-4
	Certified Nurse Assistant	1-4
*	Chaplain	1
*	Chief Engineer	5-7
*	Chief Executive Officer	7
*	Chief Financial Officer	6,7
*	Chief Operating Officer	2-7
	Chief Recreation Therapist	3-5
	Chief Stationery Engineer	3-5
	Clinical Coordinator – Alzheimer's	4-7
	Clinical Coordinator – Long Term Care	4-7
	Clinical Coordinator – Subacute	4-7
	Clinical Coordinator – Wound Care	4,5
	Cook	1-4

	Coordinator Patient Discharge Planning Program	4,5
*	Data Processing/Accountant	3
*	Data Processor/Account Clerk	1-4
*	Director of Accounts	5-7
*	Director of Business Operations/RCC	6,7
	Director of Housekeeping	4,5
*	Director of Human Resources/RCC	5
	Director of Long-Term Care Facilities	6-7
*	Director of Maintenance	4,5
*	Director of Nursing	5-7
*	Director of Recreation Therapy	3
*	Director of Resident Care	6,7
*	Director of Resident Services	4-6
	Director of Social Services	4,6
*	Division Executive Director	6-7
	Driver	1,2
*	Economic Development Director	4-7
	Executive Chef	1-4
*	Executive Director	8
*	Executive Secretary	3,4
*	External Affairs Director	3,4
	External Case Manager (LPN)	4,5
	External Case Manager (RN)	4-6
	Financial Operations Manager	6,7
	Food Service Clerk	1-3
	Food Service Supervisor	1-4
	Food Service Worker	1-4
	General Manager	4,5
	Graduate Nurse (Licensed Registered Nurse)	1-5
	Graduate Nurse (Unlicensed)	1-4
*	Head Cashier	1
	Heating and A/C Mechanic	3,4
	Heavy Equipment Operator	3,4
	Hospital Utilization Review Coordinator	3,4
*	Human Resources Director	4,6
	Infection Control Nurse	4,5
*	Inspector	1
	Instructor of Nurses	4
	Laborer	2,3
	Laborer (Seasonal/Hourly)	1
*	Licensed Administrator	6-8
	Licensed Practical Nurse	1-5
	Maintenance Repairer	1-4
*	Marketing and Administrative Manager	3-7
	MDS Clinical Coordinator	4-6

	MDS Coordinator	4,5
	Mechanic	3-5
*	Mechanic - Robotics	1
*	Medical Director	3-5
*	Member of Technical Staff (MTS)	3-5
*	Member of Technical Staff (MTS)	4,5
*	Operations Chief/RCC	4-6
*	Payroll Manager	3,4
*	Payroll Supervisor	3,4
*	Per Diem Graduate Nurse	1
*	Per Diem Licensed Practical Nurse	1
*	Prevailing Wage Officer/Inspector	3
*	Program Assistant	3,5
*	Program Coordinator	3,4
*	Program Director	5,7
*	Program Manager	1-6
*	Project Assistant	3
*	Project Manager	3-5
*	Public Information Officer	3-5
*	Purchasing Agent	4,5
*	Purchasing Agent/Personnel Officer	4-6
*	Purchasing Manager	4-6
*	Qualified Purchasing Agent (QPA)	4,5
*	Quality Assurance Coordinator	5,6
	Receiving & Supply Clerk	2,3
	Receiving & Supply Supervisor	3-5
*	Receptionist	1-3
*	Recording Secretary	2
	Recreation Therapist	3,4
	Recreation Therapy Aide	1-4
*	Recycling Compliance Officer	3
*	Recycling Director	5-7
*	Recycling Foreman	3-5
*	Recycling Inspector	3-5
*	Recycling Service Representative	2-4
*	Recycling Utility Worker	2,3
	Registered Nurse R. N.	5,6
	Resident Assessment Nurse	4,6
	Restorative Aide	2-4
*	Rideshare Coordinator	3
*	Route Supervisor	3,4
	Seasonal/Part-time	1
*	Seasonal Wellness Support Staff	1
*	Secretary	2,3
*	Secretary/Account Clerk	1

	Security Officer	1-4
*	Senior Accountant	4-6
*	Senior Program Coordinator	3,4
*	Senior Project Manager	4-6
	Senior Purchasing Assistant	3
	Senior Recreation Therapist	3,4
	Social Worker-B.S. or B.A. degree	3,5
	Social Worker-M.S. or M.A. degree	3,5
	Staff Educator	4,6
*	Staff Writer	3-5
	Staffing Coordinator	1-3
	Stationary Engineer	1-4
	Stock Clerk	2,3
*	Student Intern	1
	Supervising Account Clerk	3
	Supervising Clerk	3
	Supervising Coordinator of Volunteer Service Program	3
	Supervising Security Officer	3,5
*	Supervisor of Accounts	3
	Switchboard Operator	1-4
	Switchboard Supervisor	2,4
*	Systems Analyst	3-5
*	Transportation Planner	3
	Utility Driver	2,3
	Utilization Review Coordinator/Admission Coordinator	4-6
	Ward Clerk	2-4
*	Warehouse Assistant	1
*	Warehouse Manager	3,4

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING DEPOSITORIES AND ADOPTING CASH MANAGEMENT PLAN**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Authority would like to authorize depositories of the Authority for the coming year and adopt a cash management plan for the Authority.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Division of Local Government Services of the Department of Community Affairs of the State of New Jersey has issued notice CF0-97-14 which describes the components of N.J.S.A. 40A:5-15.1 relative to the permitted investments of Local Government Units and Authorities.

2. The members acknowledge the aforementioned notice and authorize the Authority's Chief Financial Officer (as such term is defined in the statute, hereinafter "CFO") to verify compliance with the provisions of the appropriate components of the notice and statutes (N.J.S.A. 40A:5-14.1 et. seq.).

3. The following banks and depositories are hereby substantially approved of the Authority and must confirm to the Authority that they are approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) within 30 days of being notified of being an approved depository of Authority funds where applicable:

Amboy National Bank  
Bank of New York Mellon  
First Bank  
Investors Bank  
JP Morgan Chase Bank  
Magyar Bank

Northfield Bank  
Provident Bank  
Santander Bank  
Sterling National Bank  
TD Bank  
TD Wealth Management  
United Roosevelt Savings Bank  
US Bank  
Wells Fargo

4. The CFO is directed to provide the Authority with a monthly reconciled cash report that summarizes all operating activity cash account balances.

5. The CFO is directed to invest Authority funds at the highest interest rate available at the time of the investment given the restrictions that may be placed on the utilization of funds or on investment earnings pursuant to trust indentures. Restrictions which effect the availability of funds include, but are not limited to: capital project schedules, federal investment regulations (*e.g.* refunding portfolios, arbitrage requirements, etc.), Authority operating requirements and debt service requirements.

6. To the extent that the Authority enters into an agreement with a financial institution to provide services in lieu of competitive interest rates, the CFO must prepare an analysis which compares an estimate of the cost of the service against an estimate of interest that would have been realized had the Authority not entered into the agreement. This analysis must be reviewed and approved by the Chairman and the Authority members must approve the agreement. Due to the uncertainty of future interest rates and the cost of services, the "in lieu" of agreement cannot extend beyond one year.

7. The Authority hereby authorizes the Secretary to approve and execute any banking resolutions required to effectuate the accounts at the authorized depositories and to authorize signatures thereon.

8. The Authority hereby authorizes the Chairman to execute any agreements with depositories concerning deposit of funds in any depository that the Authority has authorized for the deposit of funds.

9. The Authority hereby authorizes the CFO to make transfers among accounts within the authorized depositories.



10. The Authority authorizes the CFO to take any and all actions reasonable and necessary to continue petty cash funds of the Authority.

11. The Authority authorizes the CFO to make any payments concerning the County's Open Space Trust Fund and the County's Open Space Program as authorized by the County's Cash Management Plan.

12. The execution by the Secretary and/or Chairman of any documents shall be conclusive evidence of approval of the Authority and no further certification or other action by the Authority members shall be required with respect thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

#### CERTIFICATION

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING GOVERNMENT RECORDS CUSTODIAN**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

**WHEREAS**, pursuant to N.J.S.A. 47:1A-1 et seq., the Open Public Records Act, the Authority is required to designate a government records custodian for purposes of access to public records; and

**WHEREAS**, the Authority desires to designate Carol Byrnes as the Authority's Government Records Custodian in accordance with N.J.S.A. 47:1A-1 et seq.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority designates Carol Byrnes as the Government Records Custodian for the Middlesex County Improvement Authority pursuant to N.J.S.A. 47:1A-1 et seq. The Government Records Custodian shall perform the duties as prescribed in N.J.S.A. 47:1A-1 et seq.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

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Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING AFFIRMATIVE ACTION COMPLIANCE OFFICER AND  
DETERMINING COMPLIANCE THRESHOLD**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

**WHEREAS**, pursuant to N.J.A.C. 17:27-3.5, a public agency is required to annually designate an officer or employee to serve as its Public Agency Compliance Officer to perform the duties prescribed by the Affirmative Action Rules, to ensure the compliance of the Public Agency with the Affirmative Action Rules and to perform other liaison and assistance functions as may be requested by the Affirmative Action Office; and

**WHEREAS**, the Authority desires to designate Kevin McQueeney as the Authority's Affirmative Action Compliance Officer for the coming year in accordance with N.J.A.C. 17:27-3.5 and to determine a compliance threshold for the Authority.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority designates Kevin McQueeney as the Affirmative Action Compliance Officer for the Middlesex County Improvement Authority pursuant to N.J.A.C. 17:27-3.5 for the coming year. The Affirmative Action Compliance Officer shall perform the duties prescribed in the Affirmative Action Rules, shall be responsible for ensuring the Authority's compliance with the Rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office of the State of New Jersey.

2. The Authority hereby designates the threshold of \$17,500.00 as the contract amount whereby compliance with the Rules shall be mandatory in the procurement of goods and services.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING QUALIFIED PURCHASING AGENT TO UNDERTAKE BIDDING  
PROCESS, FAIR AND OPEN PROCESS AND APPROVING PURCHASING PROCESS**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law", N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-9, the governing body of the Authority may by resolution designate a qualified purchasing agent assigned with the authority, responsibility and accountability as its contracting agent, for the purchasing activity of the Authority, to prepare public advertising for bids and to receive bids for the provision or performance of goods and services on behalf of the Authority, to award certain contracts in the name of the Authority pursuant to N.J.S.A. 40A:11-3, and to conduct any activities as may be necessary or appropriate to the purchasing function of the Authority; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3, the Authority may delegate to the qualified purchasing agent the authority to negotiate and award contracts under the bid threshold; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-6.1, the Authority may authorize the award of contracts not in excess of 15% of the bid threshold without soliciting competitive quotations; and

**WHEREAS**, in accordance with N.J.S.A. 19:44-20.4 et seq., the Authority may determine to undertake a fair and open process for the procurement of certain goods and services not subject to the public bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Authority would like to designate the Qualified Purchasing Agent and authorize the Qualified Purchasing Agent to prepare public advertising for bids, to prepare and issue any bid specification packages and addenda thereto, issue any proposal or procurement documents and any addenda thereto, and to take any and all acts reasonable and necessary in connection with the provision or performance of goods and services on behalf of the Authority,

excluding award of publicly bid or procured items, in conformance with the Local Public Contracts Law, to delegate to the Qualified Purchasing Agent the authority to negotiate and award contracts with an annual value under \$44,000.00, to authorize the Purchasing Agent to award contracts that are in the aggregate less than 15% of \$44,000.00 without soliciting competitive quotations, to authorize the Purchasing Agent to undertake fair and open processes for the procurement of goods and services pursuant to N.J.S.A. 19:44-20.4 et seq., and, to approve the Authority purchasing process for the coming year.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby designates Kevin McQueeney as the Qualified Purchasing Agent to prepare and/ or cause the preparation of public advertising for bids, to prepare and issue and/or cause the preparation and issuance of any bid specification packages and addenda thereto, to prepare and issue and/or cause the preparation and issuance of any proposal or procurement documents and any addenda thereto, and to take any and all acts reasonable and necessary in connection with the provision or performance of goods or services on behalf of the Authority, excluding award of publicly bid or procured items, in conformance with the Local Public Contracts Law.

2. The Authority delegates to the Qualified Purchasing Agent the authority to negotiate and award contracts with an annual value under \$44,000.00.

3. The Authority authorizes the Qualified Purchasing Agent to award contracts that are in the aggregate less than 15% of \$44,000.00 without soliciting competitive quotations.

4. The Chief Financial Officer, and in his absence the Chairman, shall be and is hereby authorized to approve emergency purchasing and to award emergency contracts in accordance with the Rules and Procedures for Emergency Purchase and Contracting as adopted by the Authority on December 20, 2012, as the same may be amended from time to time.

5. The Authority authorizes the Qualified Purchasing Agent to undertake fair and open processes pursuant to the provisions of N.J.S.A. 19:44-20.4 et seq., when deemed appropriate by the Chief Financial Officer or Chairman.

6. The Authority authorizes the Licensed Administrators of Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge to execute purchase orders for their respective facilities.

7. This Resolution shall take effect immediately and no further act or approval shall be required to ratify or confirm the authority delegated and approved herein.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary



**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING SIGNATORIES**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n) a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

**WHEREAS**, pursuant to N.J.A.C. 5:31-4.2, the Authority would like to designate the individuals whose signatures shall be authorized for execution of the Authority's checks; and

**WHEREAS**, the Authority desires to authorize signatories for the bank accounts of the Authority for the coming year.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority authorizes the following as signatories of the Authority for the coming year or until amended by the Authority:

Christine D'Agostino	- Secretary/Treasurer
William Brennan	- Chief Financial Officer

2. The Authority authorizes the aforementioned signatories for the bank accounts of the Authority for the coming year to sign by way of actual signature or facsimile signature. Two signatures shall be required for each check.

3. The Secretary is hereby authorized to sign appropriate resolutions with the depositories of the Authority certifying to this authorization.

4. This Resolution shall not apply to the authorized signatory for the Roosevelt Care Center Patient Needs Account for the Roosevelt Care Center facilities. The authorized signatories for the Patient Needs Accounts shall be as follows:

Roosevelt Care Center at Edison – Mark Sorrento
Roosevelt Care Center at Old Bridge – Lior Benisti

5. This Resolution shall take effect immediately.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
APPOINTING DESIGNATED REPRESENTATIVE AND ALTERNATE TO BOARD OF  
KEEP MIDDLESEX MOVING**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-44 et seq., the County Improvement Authorities Law, the Authority is empowered to provide within the County of Middlesex (the "County") or any beneficiary county, structures, franchises, equipment and facilities for the operation of public transportation or for terminal purposes; and

**WHEREAS**, the planning and implementation of infrastructure and facilities to facilitate public transportation are necessary to encourage development and redevelopment in the County; and

**WHEREAS**, Keep Middlesex Moving ("KMM") has been formed as a Transportation Management Association; and

**WHEREAS**, KMM and the Authority have the mutual goals of facilitating public transportation to encourage development and redevelopment in the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to the Local Public Contracts Law; and

**WHEREAS**, the Authority by Resolution 98-61 duly adopted on March 11, 1998, approved an agreement (the "Agreement") with KMM; and

**WHEREAS**, pursuant to Article 11 of the Agreement, the Authority may designate a representative to be a voting member of the KMM Board of Directors; and

**WHEREAS**, the Authority would like to re-appoint Carol Byrnes as the Authority's designated representative to the KMM Board of Directors and to re-appoint Brian Wahler as alternate representative.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby re-appoints Carol Byrnes as the Authority's designated representative as a voting member of the KMM Board of Directors to serve at the pleasure of the Authority.

2. The Authority hereby re-appoints Brian Wahler as the alternate representative of the MCIA to the KMM Board of Directors to serve at the pleasure of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

### **CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING CERTIFIED FINANCE OFFICER**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n), a county improvement authority is authorized to do and perform any acts or things through or by means of its own officers, agents and employees; and

**WHEREAS**, pursuant to N.J.A.C. 5:34-5.1, the Authority is required to designate a certified finance officer to determine sufficient funds of the Authority to provide for payment when a purchase is made or execution of a contract is authorized; and

**WHEREAS**, the Authority desires to designate a certified finance officer for the coming year to determine the availability of sufficient funds of the Authority to provide for payment when a purchase is made or the execution of a contract is authorized by the Authority pursuant to N.J.A.C. 5:34-5.1.

**NOW, THEREFORE IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority designates William Brennan as the Certified Finance Officer of the Authority pursuant to N.J.A.C. 5:34-5.1 for the coming year and authorizes William Brennan to determine and certify the availability of sufficient funds to provide for payment when a purchase is made or the execution of a contract is authorized by the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

---

Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING APPROVAL OF ONE YEAR EXTENSION TO THE AGREEMENT  
BETWEEN THE COUNTY OF MIDDLESEX, THE MIDDLESEX COUNTY  
IMPROVEMENT AUTHORITY, AND RWJ BARNABAS HEALTH INC. FOR THE  
OPERATION AND MANAGEMENT OF THE ROOSEVELT CARE CENTERS IN  
OLD BRIDGE AND EDISON NEW JERSEY**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the "Authority") was held on January 11, 2023; and

**WHEREAS**, the County of Middlesex is the owner of the 180-bed long term care facility known as the Roosevelt Care Center in Old Bridge, N.J.; and

**WHEREAS**, the Middlesex County Improvement Authority is the owner of the 180-bed long term care facility known as the Roosevelt Care Center in Edison, N.J.; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-54(a), the Authority may provide within the County of Middlesex public facilities; and

**WHEREAS**, in furtherance of this statutory provision, the Authority operates the long-term care facilities Roosevelt Care Center at Edison and Roosevelt Care Center at Old Bridge (collectively, "Roosevelt Care Center"); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44 et seq., subject to the "Local Public Contracts Law," N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, RWJ-Barnabas Health, Inc. is one of the largest health care systems in New Jersey, with a track record of operating health care facilities in an efficient manner that meets the highest standards of quality, patient safety and patient satisfaction; and

**WHEREAS**, the County of Middlesex was desirous of entering into an agreement with the Middlesex County Improvement Authority, and RWJ-Barnabas Health, Inc. for the operation and management of the Roosevelt Care Centers in Old Bridge and Edison, N.J.; and

**WHEREAS**, entering into said Agreement was in the best interest of the Authority; and

**WHEREAS**, the Authority by Resolution # \_\_\_\_\_ on April 9, 2019 authorized the Chairman or Vice-Chairman of the Authority to execute an Operations & Management Agreement with the County and RWJBarnabas Health Inc. on behalf of the Authority for the operation and management of the Roosevelt Care Centers in Edison and Old Bridge; and

**WHEREAS**, pursuant to the term of the January 21, 2020 Agreement, it is due to expire on January 21, 2023; and

**WHEREAS**, the parties desire to extend the Operations & Management Agreement for an additional year until January 21, 2024;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority shall be and is hereby authorized to enter into an Addendum to the contract for a one-year extension of the agreement with the County of Middlesex and RWJ-Barnabas Health Inc. for the operation and management of the Roosevelt Care Centers in Old Bridge and Edison, New Jersey until January 21, 2024 pursuant to the same terms of the original Operations & Management Agreement.
2. The Addendum to the agreement and any other related documents are approved in substantial form, subject to the final approval of the Authority's counsel.
3. The Authority authorizes the Chairman to execute the Addendum for a one-year extension to the agreement with the County of Middlesex and RWJBarnabas Health.
4. The Secretary is authorized to attest to the signature of the Chairman appearing thereon and to affix the seal of the Authority thereto.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			



**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

---

Christine D'Agostino, Secretary

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY**  
Addendum to Operations and Management Services Agreement  
with **MIDDLESEX COUNTY AND RWJBH CORPORATE SERVICES INC.**

**MIDDLESEX COUNTY:**

John A Pulomena, County Administrator  
County of Middlesex  
County Administration Building, 3<sup>rd</sup> Floor  
75 Bayard Street  
New Brunswick, New Jersey 08901

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY:**

H. James Polos Executive Director  
Middlesex County Improvement Authority  
101 Interchange Plaza , Suite 202  
Cranbury, New Jersey 08512

**RWJBH CORPORATE SERVICES INC.**

President and Chief Executive Officer  
RWJBarnabas Health  
95 Old Short Hills Road  
West Orange, New Jersey 07052

Date of original Contract: January 21, 2020

- A) Article 2- 2.1 Term shall be amended to add a one year extension to the termination of the agreement after the expiration of the original contract, which is January 21, 2023.

New term expiration date shall now be **January 21, 2024.**

- B) In all other respects, the Agreement remains the same. In case of conflict between any of the provisions of this Addendum and of the Contract, the provisions of this Addendum shall control.

[Signature page to follow]

**IN WITNESS WHEREOF**, the parties have signed this Addendum as of the date of the Agreement.

WITNESS/ATTEST:

COUNTY OF MIDDLESEX

\_\_\_\_\_  
Name:

By: \_\_\_\_\_

Name:

Title:

WITNESS/ATTEST:

MIDDLESEX COUNTY IMPROVEMENT  
AUTHORITY

\_\_\_\_\_  
Name:

By: \_\_\_\_\_

Name:

Title:

WITNESS/ATTEST:

BARNABAS HEALTH INC. D/B/A RWJBH  
CORPORATE SERVICES

\_\_\_\_\_  
Name:

By: \_\_\_\_\_

Name:

Title:

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AWARDING AN EMERGENCY CONTRACT TO COMPLETE MECHANICAL FOR  
THE INSTALLATION OF TWO HOT WATER HEATERS AT THE  
ROOSEVELT CARE CENTER IN EDISON, NEW JERSEY**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (hereinafter referred to as the “Authority”) was held on January 11, 2023; and

**WHEREAS**, the Authority operates the Roosevelt Care Center in Edison, New Jersey (hereinafter referred to as “Roosevelt Care Center”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority is empowered to enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts and things necessary, convenient or desirable for the purposes to the Authority, subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.*; and

**WHEREAS**, the Authority requires an emergency installation of two (2) hot water heaters which was unforeseen; and

**WHEREAS**, the Program Director of Operations declared an emergency with their domestic hot water heater holding tanks, as the tanks are currently leaking and if the tanks fail the first floor would be flooded, the kitchen, main telephone Informational Technology room, elevators and all storage supplies would be damaged, and the building would be evacuated; and

**WHEREAS**, the Program Director of Operations of the Roosevelt Care Centers also stated that these hot water heater tanks have a 500 gallon capacity and are approximately twenty-two (22) years old and have been leaking for approximately one (1) month; and

**WHEREAS**, pursuant to the above reasoning, the Program Director of Operations of the Roosevelt Care Centers declared an emergency affecting the health, safety, and welfare of the patients who utilize the Center on December 20, 2022; and

**WHEREAS**, the Authority obtained four (4) quotes and selected the quote from Complete Mechanical in the amount of \$240,000.00 for the demolition of the old hot water heaters, installation of two (2) 120 gallon hot water heaters, new shut off valves, expansion tanks, and neutralizing kits; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-6, the Authority may award an emergency contract for the services; and

**WHEREAS**, the Authority would like to award an emergency contract for the Services to Complete Mechanical in accordance with this Resolution and Invoice.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes payment in an amount Not to Exceed \$250,000.00, to Complete Mechanical for the installation of the hot water tank system at Roosevelt Care Center Edison.
2. The Certifying Finance Officer of the Authority has certified that the funds for the provision of the Services are available from and can be obtained from the funds of the Authority.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

---

Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO  
N.J.S.A. 40A:5A-6, N.J.S.A. 40:37A-54(l) AND N.J.S.A. 40:37A-80**

**WHEREAS**, the Middlesex County Improvement Authority (the "*Authority*") desires to make application to the Local Finance Board for its review pursuant to N.J.S.A. 40A:5A-6 and N.J.S.A. 40:37A-54(l) of (i) bond resolutions authorizing the issuance of not to exceed \$735,000,000 aggregate principal amount of bonds to be issued in multiple series, and (ii) an ordinance of the County of Middlesex, New Jersey (the "*County*") guaranteeing the payment of the principal of and interest due on not to exceed \$190,000,000 of such bonds pursuant to N.J.S.A. 40:37A-80; and

**WHEREAS**, the Authority believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY, AS FOLLOWS:**

**Section 1.** The application to the Local Finance Board is hereby approved, and the Authority's Bond Counsel, Municipal Advisor, General Counsel and other representatives of the Authority, are hereby authorized to prepare such application and to represent the Authority in matters pertaining thereto.

**Section 2.** The Secretary of the Authority is hereby directed to prepare and cause Bond Counsel to the Authority to file a copy of this resolution with the Local Finance Board as part of such application.

**Section 3.** The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and recommendations as provided by the applicable New Jersey Statutes.

**Section 4.** Subject to the second sentence of this section, this resolution shall take effect immediately. In accordance with N.J.S.A. 40:37A-50, the Secretary of the Authority is

hereby authorized and directed to submit to each member of the Board of County Commissioners of the County, by the end of the fifth business day following this meeting, a copy of the minutes of this meeting. The Secretary is hereby further authorized and directed to obtain from the Clerk of the Board of County Commissioners of the County a certification from said Clerk stating that the minutes of this meeting have not been vetoed by the Director of the Board of County Commissioners of the County.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

#### **CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
LOCAL FINANCE BOARD  
APPLICATION CERTIFICATION

APPLICANT'S NAME: MIDDLESEX COUNTY IMPROVEMENT AUTHORITY,  
IN THE COUNTY OF MIDDLESEX, NEW JERSEY

I, JAMES P. NOLAN, THE UNDERSIGNED CHAIRMAN OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, DO HEREBY DECLARE:

That the documents submitted herewith and the statements contained herein are true to the best of my knowledge and belief;

That this application was considered and its submission to the Local Finance Board approved by the Commissioners of the Middlesex County Improvement Authority (the "Authority") on January 11, 2023; and

That the Authority has notified the applicable local units of the Authority's submission of this application to the Local Finance Board and has made available to each a true copy of this application.

\_\_\_\_\_  
James P. Nolan, Chairman

ATTEST:

\_\_\_\_\_  
Secretary



**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A ONE YEAR EXTENSION TO A CONTRACT WITH  
CENTRAL JERSEY WASTE FOR THE CURBSIDE RECYCLING**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), a county improvement authority is empowered to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power given in the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., subject to the “Local Public Contracts Law,” N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Authority prepared and issued a bid specification package, advertised for bids for Curbside Recycling Services in Middlesex County with participating municipalities and received bids; and

**WHEREAS**, by Resolution #19-151 duly adopted by the Authority on November 13, 2019, the Authority awarded a three-year contract for curbside recycling to Central Jersey Waste as the lowest responsive, responsible bidder received for the Service; and

**WHEREAS**, Resolution #19-151 awarded a total not exceed amount of \$6,908,776.32 annually; and

**WHEREAS**, by Resolution #22-37 duly adopted by the Authority on September 29, 2022, the Authority approved a change order to increase the budget by 20% from \$6,908,776.32 annually to \$8,290,532.58; and

**WHEREAS**, the current contract with Central Jersey Waste will expire on March 30, 2023 and the Authority wishes to exercise the option to exercise the one year extension from March 31, 2023 through March 30, 2024 as authorized by the original contract; and

**WHEREAS**, the current pricing of \$8,290,532.58 as stated in Resolution #22-37 shall remain unchanged.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes a one-year extension from March 31, 2023 through March 30, 2024 to the contract with Central Jersey Waste for curbside recycling in an amount not to exceed \$8,290,532.58.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AND APPROVING TERMS OF LEASE EXTENSION AGREEMENT  
(ADDENDUM D) AND ACTS IN CONNECTION THEREWITH FOR  
THE LEASE OF MCIA OFFICE SPACE**

**WHEREAS**, a regular meeting of the Middlesex County Improvement Authority (the “Authority”) was held on January 11, 2023; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(e), the Authority may, among other things lease as lessee, real property, necessary or useful for its purposes; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(t), the Authority may enter into any and all agreements or contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority subject to P.L. 1971, c. 198, the “Local Public Contracts law”; and

**WHEREAS**, by Resolution 94-25 duly adopted by the Authority on July 7, 1994, the Authority authorized the leasing of certain office space (the “Office Space”) at 101 Interchange Plaza and the execution and entering into of a lease agreement; and

**WHEREAS**, by Resolution 03-54 duly adopted by the Authority on April 9, 2003, the Authority authorizing a lease agreement for the leasing of the Office space for a term of five (5) years; and

**WHEREAS**, by Resolution 08-25 duly adopted by the Authority on February 13, 2008, the Authority authorized an additional lease agreement for the Office Space which expired on July 31, 2013; and

**WHEREAS**, by Resolution 13-121 duly adopted by the Authority on July 10, 2013, the Authority authorized an additional lease agreement for the Office Space which expires on July 31, 2018; and

**WHEREAS**, by Resolution 18-\_\_\_ duly adopted on June 14, 2018, the Authority authorized an additional lease agreement for the Office Space which expires on July 31, 2023; and.

**WHEREAS**, the Authority has negotiated new terms for the leasing of the Office Space and would like to approve the new terms for the leasing of the Office Space, authorize the

entering into and execution of a new lease agreement and acts in connection therewith in accordance with this Resolution.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby approves the leasing of the Office Space in accordance with the lease extension proposal attached hereto and made a part hereof as Addendum D to the Lease and which will expire on July 31, 2027.

2. The Authority hereby authorizes the Executive Director with Authority counsel to negotiate the terms of a lease agreement in accordance with the terms of the proposal.

3. The Authority authorizes the Executive Director and Chairman to review and approve the final terms of the lease agreement in such form as they shall deem proper.

4. The Chairman or Vice-Chairman each are hereby authorized and directed on behalf of the Authority to execute and deliver the lease agreement in the form so approved and the secretary of the authority is hereby authorized and directed to attest to the signature of the Chairman or vice-Chairman appearing thereon and to affix the seal of the authority thereto.

5. The Authority hereby authorizes and delegates to the Executive Director the authority to execute and deliver any and all documents and instruments and to take any and all acts and things necessary or proper for the leasing of the Office Space in accordance with the lease agreement. The execution by the Executive Director of any such documents or the taking of any such acts shall be conclusive evidence of approval and no further ratification or other action by the Authority members shall be required with respect to same.

6. The Certifying Finance Officer has certified that the funds for the leasing of the Office Space are available from and can be obtained from the funds of the Authority and will be appropriated in the Authority budget for future years.

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey	X			
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the forgoing is a true copy of a resolution adopted at the meeting of the Authority held on the 11th day of January, 2023, as same appears on record in the minute book of the Authority.


**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Authority this 11th day of January, 2023.

\_\_\_\_\_  
Christine D'Agostino, Secretary

**RESOLUTION OF THE  
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
PAYMENT OF EXPENSES**

It is hereby resolved by the members of the Middlesex County Improvement Authority at its meeting of January 11, 2023, that payments as itemized on the attached bill list, attached hereto and made a part hereof, in the total amount of \$4,400,707.32 be authorized to be paid out of the Middlesex County Improvement Authority account.

This is to certify that the payments on the attached bill list, in the total amount of \$4,400,707.32 are correct and just and payment should be approved.

  
\_\_\_\_\_  
William J. Brennan, Chief Financial Officer

\_\_\_\_\_  
James P. Nolan, Chairman

This is to certify that the above is a true copy of a Resolution adopted by the Middlesex County Improvement Authority at a meeting held on January 11, 2023 at which a quorum of the membership was present.

\_\_\_\_\_  
Christine D'Agostino, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
James P. Nolan	X			
Paul Abbey			X	
Christine D'Agostino	X			
Tashilee Vazquez				X
Lois Yukna	X			

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY  
BILL LIST SUMMARY FOR JANUARY 11, 2023**

a. Bill List	\$ 1,516,089.96
b. Addendum to Bill List	\$ 2,884,617.36
TOTAL	<u><u>\$ 4,400,707.32</u></u>

**CERTIFICATION**

I, Christine D'Agostino, Secretary and Certifying Agent of the Middlesex County Improvement Authority, hereby certify that the attached is a true copy of the Minutes of the special meeting of the Middlesex County Improvement Authority held on the 11th day of January, 2023.



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Christine D'Agostino, Secretary