

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

This Middlesex County PY2024 Annual Action Plan has been prepared in accordance with the requirements of the U.S. Department of Housing and Urban Development (HUD) as a prerequisite for participating in several key HUD programs, specifically the Community Development Block Grant (CDBG) program, the HOME Investment Partnerships (HOME) program, and the Emergency Solutions Grant (ESG) program.

The Middlesex County Consolidated Plan is developed by the County's Department of Housing and Community Development on behalf of the County and eighteen municipalities which together comprised the Urban County for HUD entitlement purposes. In addition, the municipalities of Edison, Old Bridge, Piscataway, Sayreville and Woodbridge are included as members of the HOME consortium

Edison, New Brunswick, Old Bridge, Perth Amboy, Piscataway, Sayreville and Woodbridge receive CDBG entitlement funding individually from HUD, and each prepares a Consolidated Plan with its own community development priorities and projects. New Brunswick and Perth Amboy also are entitlement communities for HOME funding, and thus are not part of the County's HOME consortium.

Urban County CDBG funding for PY 2024 will be \$1,689,104 for the program year July 1, 2024 – June 30, 2025. This is a small increase of just over \$5,000 from 2023. HOME consortium funding is \$1,541,650, which is an almost \$313,000 decrease from 2023. ESG funding will be \$148,011, which is an increase of less than \$500 from 2023.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2024 Annual Action Plan has as its primary objectives to provide a suitable living environment, to create and preserve decent housing for Consortium residents and others who choose to live here, and to create economic opportunity.

This 2024 Annual Action Plan covers three U.S Department of Housing and Urban Development (HUD) FFY 2024 grants: the Community Development Block Grant (CDBG) of \$1,689.104 shared by eighteen

“Urban County” municipalities; the HOME Investment Partnerships grant of \$1,541,650 for twenty-three “HOME Consortium” municipalities and the Emergency Solutions Grant (ESG) of \$148,011 to serve the whole county, including the cities of New Brunswick and Perth Amboy.

The CDBG activities selected for 2024 cover a wide range. Most of these have as their objective creating or enhancing a suitable living environment. However, within this objective, their proposed outcomes include enhancing availability/accessibility, affordability, and sustaining livable/viable communities. There are a few CDBG activities that have decent housing as their objective, with the intention of outcomes of improved affordability and sustaining livable/viable communities.

Middlesex County’s HOME activities have long had as their main objective providing additional decent housing for very low income renters, who are not served by the market. In Spring 2006, the County began the American Dream Down-payment Initiative (ADDI) program, providing down-payment and closing cost assistance to low income first-time homebuyers and has continued as the American Dream Down-payment program with HOME funds. Both rental and homeowner programs have as their objectives providing decent housing in a suitable living environment and improving the affordability and livability of communities for people of all incomes.

The County's ESG activities will be limited to shelter operations and then financial assistance to rapidly rehouse currently homeless households and financial assistance to prevent those at risk of homelessness from losing their housing.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Middlesex County’s Urban County has carried out the CDBG program since its inception in 1975, bringing in over \$97 million (through PY2024) in federal funds to improve the life of its residents. These funds have overwhelmingly been spent to benefit low income residents, the elderly and the disabled in a variety of ways. The CDBG activities carried out by municipalities and a few non-profit agencies are completed in a relative timely manner. Due to various pandemic related challenges, CDBG spending and expenditures drawn were less than normal and the County did not meet its most recent CDBG timeliness requirement. The County staff have worked with our municipalities to be more responsive with their required quarterly reporting obligations and is offering more technical assistance and outreach to municipalities proactively to help aid in projects being done in a more timely manner. The County has also designated staff as representatives to each of the 18 CDBG communities, so they have a first point of contact for questions and challenges in operating their CDBG activities. County staff insures that CDBG activities chosen by the participating municipalities unquestionably meet HUD’s eligibility requirements and HUD’s desired objectives and outcomes.

Each year, many CDBG and HOME activities are designed to make life better for the County's growing population of senior citizens, many of whom are low income. CDBG funds help expand senior centers, provide a variety of services and enhance senior transportation. In the past ten years HOME funds have helped finance projects containing over 500 units of very low income rental housing, with many units dedicated specifically for seniors, disabled and/or homeless populations.

CDBG activities also repeatedly benefit physically, mentally and developmentally disabled persons through program funds and through helping to build better facilities. As with CDBG, all HOME funds have been used for projects responding to HUD's criteria and every unit has been for very low income persons, significantly exceeding HUD's requirements for very low income benefit.

ESG funds have been traditionally used both for shelter activities and for direct financial assistance for homelessness prevention and rapid rehousing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

At the start of planning for each new HUD program year and prior to deciding on any new activities, Urban County municipalities, which receive different amounts of CDBG funds according to a formula containing several measures of need, individually go through a local citizen participation process, where they solicit comments on proposed activities through at least one public hearing and/or meeting before submitting their desired activities to the County. The County then conducts two separate hearings, with an advertisement is placed in the Home News Tribune, the regional daily newspaper with the widest circulation, notifying the public of the opportunity to participate in plan preparation and for the second meeting the the availability of the draft plan for review. These meetings were held on June 26, 2024 and on July 10, 2024.

The plan has a 30 day public comment period at which time, comments can be submitted. The public comment period was from June 24 - July 23, 2024.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A summary of the municipal citizen participation process is attached separately and shows that there were questions about some project eligibility and what type of projects would be done using CDBG funds.

There were no comments submitted directly to Middlesex County at either of their two public hearing or during the 30 day public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

None

7. Summary

The direction of resources towards specific projects and activities is based on feedback solicited by local community members and put forth by our participating municipalities. The only countywide program is the funding of general Housing Counseling and Fair Housing Activities.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MIDDLESEX COUNTY	Division of Housing
HOME Administrator	MIDDLESEX COUNTY	Division of Housing
ESG Administrator	MIDDLESEX COUNTY	Division of Housing

Table 1 – Responsible Agencies

Narrative

The Middlesex County Division of Housing, Community Development and Social Services is the designated division of Middlesex County for all responsibilities around the Consolidated Plan process and the division that administers the CDBG, HOME, and ESG programs. The Division of Housing, Community Development & Social Services is under the Office of Human Services, which is under the Middlesex County Department of Community Services.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

An important element to the planning process is community outreach, in the form of meetings with local service providers, various local government agencies and departments, and the community in general. These groups offer the most empirical information regarding the community's needs and available resources since they are directly interacting with the various low- and moderate-income populations. These discussions bring to light the growing need for increased funding for service-oriented organizations and the lack of funding sources. Consequently, only a small percent of those having needs are actually able to obtain services or participate in programs due to funding constraints that affect staff levels, supplies, etc. It has also been found that while serving the initial need of the low-income person, secondary issues are occurring requiring a different type of service. For example, an increase in chronic adult illness in young families is affecting the children's lives in terms of quality of life. Especially in single-parent households, there is no adult available to prepare children for school, shop for food, or take care of their medical needs, to name a few. In this type of situation, the adult not only requires assistance, but the children also necessitate having their needs met.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The division staff works closely with public and assisted housing providers by providing funding opportunities through CDBG, HOME and the Township's affordable housing funds. These funds are used in the creation of new affordable housing and/or for repairs or replacement systems to existing structures that provide housing for eligible persons and families. These efforts have proven to keep these housing units affordable in the operation of these housing units. Moreover, the municipalities continue to supplement service providers with CDBG funds under the Public Service cap in order to keep programs available for the elderly, severely disabled, and very-, low-income persons. The Division of Housing also coordinates with other county divisions such as the Division of Mental Health and Addiction Services and the Human Services Advisory Council to share information and resources among funded agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Division of Housing, Community Development & Social Service staff coordinated with the local Continuum of Care (CoC) and serves on the Executive Committee of the CoC. Recommendation for ESG funding go before the CoC. The CoC membership is made up of organizations working with chronically homeless individuals and families, families with children, veterans, unaccompanied youth and persons at

risk of homelessness. The CoC meets monthly and discusses the efforts and progress made towards ending homelessness, informs on current programs, and shares systematic information. The CoC also coordinated with the Middlesex County PHA and other PHAs within the jurisdiction

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CoC will solicit proposals for the use the Emergency Solutions Grant (ESG) program funding for eligible activities including traditional emergency shelter eligible activities, homelessness prevention and rapid re-housing activities, and street outreach. Each year the CoC will decide the amount of funding to allocate for each eligible activity, in accordance with established CoC priorities.

The CoC Review Committee will review proposals and make recommendations to the CoC based on ESG program requirements, level of collaboration and coordination with other homeless service program and mainstream resources, agency capacity to administer program activities and meet match requirements, and HMIS compliance. The CoC will review the recommendations at its meeting and vote on a funding proposal to be submitted to the Urban County for inclusion in the Annual Action Plan.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Edison Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted regarding public housing and homelessness needs to help better serve clients.
2	Agency/Group/Organization	CATHOLIC CHARITIES
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted through CoC and various subcommittee relating to homeless issues and housing. As one of the largest non-profits serving the county, their feedback provides information on system improvements and better communication between government and non-profits serving low/mod populations.

3	Agency/Group/Organization	MIPH
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted through CoC, especially in role as Chair of Consumer Participation Committee. Provided valuable feedback from consumer prospective to help on system improvements and delivery of services to homeless and participants in Permanent Supportive Housing.
4	Agency/Group/Organization	Coming Home of Middlesex County, Inc.
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coming Home is the nonprofit establish to coordinate countywide efforts towards ending homelessness, so there is continuous collaboration with the Division of Housing on housing needs. They advocate for system improvements to our homeless system and help publicize the need for housing for the homeless and those at the lowest income levels and work with prospective developers on creating same.

5	Agency/Group/Organization	Human Services Advisory Council
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>The HSAC is a collaboration of government, non-profit providers, and community members that advises county government on community services needs for all populations, including low income, disabled, children and families, elderly, etc. and are consulted and informed regularly on Division of Housing and Community Development activities and plan. Participation with this group provides needed feedback from consumers and community members on social service needs.</p>

6	Agency/Group/Organization	WOMEN AWARE, INC
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As the county's primary DV provider, they are consulted as part of our CoC. Consistent communication provides input on DV needs and allows collaboration on system improvements.

Identify any Agency Types not consulted and provide rationale for not consulting

Between the various providers represented in the Continuum of Care (CoC) and the Human Services Advisory Council (HSAC), there are not any major areas listed above that aren't represented in their bodies.

The jurisdiction did not specifically consult with broadband internet providers or organizations engaged in narrowing the digital divide, but we did disseminate information through our HSAC and CoC on services such as the Emergency Broadband Benefit program, which provides discounts on internet and a one-time discount for certain hardware, like laptop, desktop or tablet, and also Lifeline Service for free or discount phone. Overall, the county has strong broadband coverage, so issues are not regarding availability of broadband, but around access and affordability.

While the jurisdiction didn't meet with agencies in charge of flood prone areas, public land and water resources specifically about this annual action plan, the Division of Housing did take part in numerous planning and implementation meetings with representatives from these groups as part of Middlesex County's Destination 2040 planning process for a comprehensive Master Plan. This included not only other county departments such as Planning, Engineering, and OEM, but also subject matter experts on the plan elements, which included the above topics.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Middlesex	The CoC's homeless plan and efforts to end homelessness are completely consistent with the homeless portion of this Strategic Plan, since they are developed and implemented in concert together.
Destination 2040	Middlesex County Office of Planning	Destination 2040 is a comprehensive countywide Master Plan that addresses how the county will be shaped and grow over the next two decades, not just regarding land use and housing, but also in the areas of transportation & mobility; economic and workforce development; healthy, safe, and inclusive communities; and sustainability, especially concerning the environment factoring in climate change and our natural resources. Division staff that are responsible for the Strategic Plan provided input and were consulted during all aspects of D2040. The goals and objectives in D2040 do overlap greatly with the current Strategic Plan and will also help guide future Strategic Plans.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

At the start of each Program Year, each of the 18 participating municipalities conducts their own local citizens participation process, which will include at least one public hearing on proposed activities and community needs.

The municipal meetings provide direct feedback to municipal officials on what type of projects and what types of needs there exists in their particular community. The municipality then will submit CDBG applications to the county based on this feedback. The aggregate of the municipal projects documents the community priorities. These priorities include programs and services for senior citizens; improvements to facilities serving seniors; increased ADA access to municipal facilities, including parks; general park improvements; code enforcement in low/mod areas; infrastructure improvements in low income areas, including streets and sewers; and addressing food insecurity for low income households. The types of activities done by each municipality helps drive the overall Urban County goals.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted /broad community	Please see attachments for details on various municipal public meetings and the county's meetings.	Please see attachments for details on comments received during the municipal and county meetings.	None	https://www.middlesexcountynj.gov/government/departments/department-of-community-services/office-of-human-services/division-of-housing-community-level

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

This section will explain how CDBG, HOME and ESG funds will be allocated and utilized. CDBG funding (approx. \$5K) and ESG funding (approx. \$500) slightly increased this year, while HOME funding saw a decrease of approximately \$313K in funding.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,689,104	0	0	1,689,104	0	\$1,352,548 in funding will be used for CDBG funded projects, based on municipal priorities, with just under 15% of the total CDBG funding for Public Services. \$336,556 will be used for Planning & General Admin., this includes \$35,000 for Fair Housing Activities. This amount is under the 20% cap.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,541,650	0	0	1,541,650	0	At least 15% of the grant, \$231,248 will be used for CHDO activities. \$154,164 will be used for Planning & General Administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	148,011	0	0	148,011	0	\$76,000 will be used for shelter, \$42,000 for rapid re-housing, \$18,911 for homelessness prevention, and \$11,100 for Admin.

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Most CDBG projects are only partially funded with CDBG funds, with the remaining funds coming from other municipal funds, including annual municipal operating budgets and municipal capital budgets. Some public improvement projects, such as street, sewer, or park improvements could have other funding streams such as State or Federal Dept. of Transportation funding, state/county park and recreation funding, and/or funded by county or state senior citizen program funding. While there is no specific match, CDBG funds are greatly leveraged by other funding

sources.

HOME projects are frequently leveraged by Low Income Housing Tax Credit (LIHTC) funding, other state NJ Housing & Mortgage Finance Agency funding, NJ Department of Community Affairs funding, municipal affordable housing funds and County Housing First Capital Fund funding, to name a few major sources. Most HOME projects greatly exceed the required 25% match.

ESG funds require a \$1 to \$1 match. Shelter operations are matched with local Board of Social Services EA assistance and state SSH funding, and private donations. Prevention and Rapid Rehousing funds are matched with other programs including FEMA, state SSH, county funds, and donated funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

While there are no specific planned activities, municipalities will sometimes provide publicly owned land at no or little cost to create much needed affordable housing in their communities.

Discussion

The county will use the available resources throughout the jurisdiction to serve the needs of low- and moderate-income households. It will encourage CDBG and HOME recipients to leverage funds as much as possible and to document same in their reports, so the leveraged funds can be reported in IDIS. ESG funds will be supported by at least a \$1 to \$1 match.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities and Improvement	2020	2024	Non-Housing Community Development	Countywide	Public Facilities	CDBG: \$246,818	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
2	Parks/Recreational Facilities	2020	2024	Non-Housing Community Development	Countywide	Parks/Recreational Facilities	CDBG: \$180,616	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted
3	Street Improvements	2020	2024	Non-Housing Community Development	Countywide	Street Improvements	CDBG: \$335,380	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted
4	Water/Sewer Improvements	2020	2024	Non-Housing Community Development	Countywide	Water/Sewer Improvements	CDBG: \$30,169	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 750 Persons Assisted
5	Senior Centers	2020	2024	Non-Housing Community Development	Countywide	Senior Centers	CDBG: \$148,125	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Senior Services	2020	2024	Non-Housing Community Development	Countywide	Senior Services	CDBG: \$131,789	Public service activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted
7	Services for persons with Disabilities	2020	2024	Non-Housing Community Development	Countywide	Services for Persons with Disabilities	CDBG: \$39,084	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
8	Youth Services	2020	2024	Non-Housing Community Development	Countywide	Youth Services	CDBG: \$47,445	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
9	Fair Housing Activities	2020	2024	Non-Housing Community Development	Countywide	Fair Housing Activities	CDBG: \$35,000	Public service activities for Low/Moderate Income Housing Benefit: 50 Households Assisted
10	Code Enforcement	2020	2024	Non-Housing Community Development	Countywide	Code Enforcement	CDBG: \$78,575	Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit
11	Housing Rehabilitation	2020	2025	Affordable Housing	Countywide	Rehab; Single Unit Residential	CDBG: \$49,867	Homeowner Housing Rehabilitated: 10 Household Housing Unit
12	Rental Housing	2020	2024	Affordable Housing	Countywide	Affordable Housing Low/Mod Rental	CDBG: \$29,680	Rental units rehabilitated: 8 Household Housing Unit
13	General Administration CDBG	2020	2024	Non-Housing Community Development	Countywide	General Administration CDBG	CDBG: \$336,556	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	First Time Homebuyer Program	2020	2025	Affordable Housing	Countywide	HOME FIRST TIME HOMEBUYERS	HOME: \$100,000	Direct Financial Assistance to Homebuyers: 12 Households Assisted
15	Affordable Housing Low/Mod Rental	2020	2024	Affordable Housing	Countywide	HOME Construction of Housing HOME Rehabilitation and / or Acquisition	HOME: \$1,037,485	Rental units constructed: 15 Household Housing Unit Rental units rehabilitated: 8 Household Housing Unit
16	Permanent Housing for the Homeless	2020	2022	Homeless	Countywide	Affordable Housing Low/Mod Rental	HOME: \$250,000 ESG: \$42,000	Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted
17	Shelter & Transitional Housing	2020	2024	Homeless	Countywide	Emergency Solutions Program	ESG: \$76,000	Homeless Person Overnight Shelter: 350 Persons Assisted
18	Homelessness Prevention Assistance	2020	2024	Homeless	Countywide	Emergency Solutions Program	ESG: \$18,911	Homelessness Prevention: 15 Persons Assisted
19	HOME Administration	2015	2019	Affordable Housing	Countywide	HOME ADMINISTRATION	HOME: \$154,164	Other: 1 Other
20	ESG Administration	2015	2019	Homeless	Countywide	Emergency Solutions Program	ESG: \$11,100	Other: 1 Other

Table 3 – Goals Summary

Goal Descriptions

1	Goal Name	Public Facilities and Improvement
	Goal Description	Improvements, mainly ADA, for facilities in Carteret, Helmetta, South Brunswick, Metuchen, and Plainsboro.
2	Goal Name	Parks/Recreational Facilities
	Goal Description	Park improvement projects planned for Dunellen, Highland Park, South River, South Amboy, and North Brunswick.
3	Goal Name	Street Improvements
	Goal Description	Street and curb cut improvements in Monroe, East Brunswick, South River, and Milltown.
4	Goal Name	Water/Sewer Improvements
	Goal Description	Sewer improvements in low mod eligible census tracts in Dunellen and Jamesburg
5	Goal Name	Senior Centers
	Goal Description	Improvements to senior citizen centers in Dunellen, East Brunswick, Middlesex Borough, and South Plainfield.
6	Goal Name	Senior Services
	Goal Description	Public services programs benefitting senior citizens in Dunellen, Highland Park, Middlesex Borough, Milltown, South Plainfield, and Plainsboro. This also includes food pantry programs in Highland Park and South Brunswick.
7	Goal Name	Services for persons with Disabilities
	Goal Description	Public services for adults with disabilities for multiple programs in South Brunswick.
8	Goal Name	Youth Services
	Goal Description	Public services benefitting children and youth in low and moderate income families in East Brunswick and Highland Park.

9	Goal Name	Fair Housing Activities
	Goal Description	Public service of fair housing counseling offered by PRAB to low/moderate income households, including tenant rights.
10	Goal Name	Code Enforcement
	Goal Description	Code enforcement activities in Dunellen, Jamesburg, Middlesex Borough, and North Brunswick.
11	Goal Name	Housing Rehabilitation
	Goal Description	CDBG funded housing rehab for owner-occupiers in Spotswood and South Brunswick.
12	Goal Name	Rental Housing
	Goal Description	Rehabilitation to affordable housing rental properties in Cranbury.
13	Goal Name	General Administration CDBG
	Goal Description	General administration of CDBG program, including additional fair housing activities
14	Goal Name	First Time Homebuyer Program
	Goal Description	HOME funds to provide downpayment and closing cost assistance to income eligible first time homebuyers.
15	Goal Name	Affordable Housing Low/Mod Rental
	Goal Description	HOME funds used for the acquisition, rehabilitation, and new construction of affordable rental housing for low/mod income households.
16	Goal Name	Permanent Housing for the Homeless
	Goal Description	Tenant based rental assistance program for homeless or formerly homeless households using HOME and ESG funding

17	Goal Name	Shelter & Transitional Housing
	Goal Description	ESG funds to support emergency shelter operations in the county.
18	Goal Name	Homelessness Prevention Assistance
	Goal Description	ESG funds for Homelessness Prevention assistance to those at risk of homelessness.
19	Goal Name	HOME Administration
	Goal Description	Administration of the HOME program
20	Goal Name	ESG Administration
	Goal Description	Administration of the ESG program

AP-35 Projects - 91.420, 91.220(d)

Introduction

This section examines the specific projects to be funded with CDBG, HOME, and ESG funding.

#	Project Name
1	2024 Park Improvements
2	2024 Street Improvements
3	2024 Facade Improvements
4	2024 Sewer Improvements
5	2024 Senior Center Improvements
6	2024 ADA Public Facility Improvements
7	2024 Senior Citizen Services
8	2024 Services for Adults with Disabilities
9	2024 Childcare Services
10	2024 Youth Services
11	2024 Food Pantries
12	2024 CDBG Housing Rehab
13	2024 CDBG Affordable Rental Housing
14	2024 Code Enforcement
15	2024 CDBG Fair Housing Counseling
16	2024 CDBG Administration
17	2024 HOME New Construction
18	2024 HOME Acquisition and Rehabilitation
19	2024 HOME Tenant Based Rental Assistance
20	2024 HOME First Time Homebuyer Program
21	2024 HOME Administration
22	2024 ESG Emergency Solutions Grant

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities for allocation were based on assisting the neediest and most underserved populations in the County. This was largest determined by the individual municipalities through their local Citizens Participation process.

AP-38 Project Summary
Project Summary Information

1	Project Name	2024 Park Improvements
	Target Area	Countywide
	Goals Supported	Parks/Recreational Facilities
	Needs Addressed	Parks/Recreational Facilities
	Funding	CDBG: \$180,616
	Description	Park improvements in various municipalities in the county.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	3000 low and moderate income families, including families with minor children, senior citizens and adult disabled persons.
	Location Description	
	Planned Activities	Park improvements, including ADA improvements, in Dunellen, Highland Park, North Brunswick, South Amboy & South River
2	Project Name	2024 Street Improvements
	Target Area	Countywide
	Goals Supported	Street Improvements
	Needs Addressed	Street Improvements
	Funding	CDBG: \$335,380
	Description	Street improvements including curb cuts
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	2,200 low and moderate income households, primarily those living in eligible low income census tracts, including seniors and disabled adults.
	Location Description	
	Planned Activities	Street and curb cuts in Monroe, East Brunswick, South River, and Milltown.
3	Project Name	2024 Facade Improvements
	Target Area	Countywide
	Goals Supported	Public Facilities and Improvement
	Needs Addressed	Public Facilities

	Funding	CDBG: \$101,626
	Description	Facade improvements in LMA census tracts that benefit businesses serving that LMA area.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	500 families of all types and composition living in this LMA area will benefit.
	Location Description	
	Planned Activities	Major facade and exterior improvements in Carteret eligible LMA census tract area, which is also a redevelopment zone.
4	Project Name	2024 Sewer Improvements
	Target Area	Countywide
	Goals Supported	Water/Sewer Improvements
	Needs Addressed	Water/Sewer Improvements
	Funding	CDBG: \$30,169
	Description	Improvements to sanitary sewer systems
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximate 350 families of various types living in the eligible LMA areas will benefit.
	Location Description	
	Planned Activities	Sewer improvements in Dunellen and Jamesburg
5	Project Name	2024 Senior Center Improvements
	Target Area	Countywide
	Goals Supported	Senior Centers
	Needs Addressed	Senior Centers
	Funding	CDBG: \$148,125
	Description	Improvements to municipal senior citizens centers
	Target Date	6/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 800 households, consisting of 1000 senior citizens will benefit from these activities.
	Location Description	
	Planned Activities	Improvements to senior citizen centers in Dunellen, East Brunswick, Middlesex Borough, and South Plainfield.
6	Project Name	2024 ADA Public Facility Improvements
	Target Area	Countywide
	Goals Supported	Public Facilities and Improvement
	Needs Addressed	Public Facilities
	Funding	CDBG: \$145,192
	Description	ADA improvements to municipal public facilities
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	At least 500 families of all types, but especially seniors and disabled adults will benefit from these activities.
	Location Description	
	Planned Activities	ADA improvements to municipal buildings in Helmetta, South Brunswick, Metuchen, and Plainsboro.
7	Project Name	2024 Senior Citizen Services
	Target Area	Countywide
	Goals Supported	Senior Services
	Needs Addressed	Senior Services
	Funding	CDBG: \$109,289
	Description	Public service programs benefiting senior citizens.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	2200 senior citizen households will benefits from these activities.
	Location Description	

	Planned Activities	Various public services benefiting senior citizens, including programs at senior centers, food delivery and access and dedicated transportation in Dunellen, Highland Park, Middlesex Borough, Milltown, South Plainfield, and Plainsboro.
8	Project Name	2024 Services for Adults with Disabilities
	Target Area	Countywide
	Goals Supported	Services for persons with Disabilities
	Needs Addressed	Services for Persons with Disabilities
	Funding	CDBG: \$39,084
	Description	Public services programs benefiting adults with severe disabilities.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 households with an adult member who has a severe disability will benefit. This includes some disabled adult persons living in congregate housing.
	Location Description	
	Planned Activities	Activities include multiple programs in South Brunswick.
9	Project Name	2024 Childcare Services
	Target Area	Countywide
	Goals Supported	Youth Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$34,000
	Description	Public services for low income households with children 12 and under.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 low income families with children 12 and under will benefit, including those led by single parent households.
	Location Description	
	Planned Activities	Activities include programs in East Brunswick and Highland Park
10	Project Name	2024 Youth Services
	Target Area	Countywide

	Goals Supported	Youth Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$13,445
	Description	Public service programs targeting youth ages 13-18.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 75 families with minor children up to 18 years old will benefit, including many single parent households.
	Location Description	
	Planned Activities	Youth services program in Highland Park targeting teenagers.
11	Project Name	2024 Food Pantries
	Target Area	Countywide
	Goals Supported	Senior Services
	Needs Addressed	Senior Services
	Funding	CDBG: \$22,500
	Description	Public Service programs addressing food insecurity
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 250 families, including senior citizen and disabled households will benefit from these activities.
	Location Description	
	Planned Activities	Food pantry programs in Highland Park and South Brunswick.
12	Project Name	2024 CDBG Housing Rehab
	Target Area	Countywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Rehab; Single Unit Residential
	Funding	CDBG: \$49,867
	Description	Housing Rehabilitation for income eligible owner-occupiers
	Target Date	6/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 households, predominantly senior citizens, would benefit from this activity.
	Location Description	
	Planned Activities	Housing rehab programs in Spotswood and South Brunswick.
13	Project Name	2024 CDBG Affordable Rental Housing
	Target Area	Countywide
	Goals Supported	Rental Housing
	Needs Addressed	Affordable Housing Low/Mod Rental
	Funding	CDBG: \$29,680
	Description	Rehabilitation of affordable rental housing.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8 households of various sizes and composition, including seniors and families with minor children.
	Location Description	
	Planned Activities	Rehabilitation of affordable rental housing in Cranbury.
14	Project Name	2024 Code Enforcement
	Target Area	Countywide
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$78,575
	Description	Code Enforcement in various municipalities with LMA census tracts
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 400 households will benefit from code enforcement work done in LMA areas.
	Location Description	
	Planned Activities	Code enforcement in Dunellen, Jamesburg, Middlesex Borough, and North Brunswick.

15	Project Name	2024 CDBG Fair Housing Counseling
	Target Area	Countywide
	Goals Supported	Fair Housing Activities
	Needs Addressed	Fair Housing Activities
	Funding	CDBG: \$35,000
	Description	Public service activity providing fair housing counseling countywide
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 households of various types, including senior, disabled adult, families with minor children and households that have English as a second language will benefit.
	Location Description	
	Planned Activities	Public service program that will provide fair housing counseling to households facing housing discrimination and to also educate on tenants rights.
16	Project Name	2024 CDBG Administration
	Target Area	Countywide
	Goals Supported	General Administration CDBG
	Needs Addressed	General Administration CDBG
	Funding	CDBG: \$336,556
	Description	Funding for planning and administration of CDBG program.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	Planning and administration of CDBG program for our 18 participating municipalities. This also includes \$19,000 dedicated to additional fair housing activities.
17	Project Name	2024 HOME New Construction
	Target Area	Countywide
	Goals Supported	Affordable Housing Low/Mod Rental

	Needs Addressed	HOME Construction of Housing
	Funding	HOME: \$650,000
	Description	New construction of affordable housing utilizing the HOME program.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15 units will be constructed utilizing HOME funds benefiting all family types, including singles, families with minor children, and senior and disabled adults.
	Location Description	
	Planned Activities	New construction of affordable housing, predominantly rental units for those making 50% of less of area median income throughout the county's HOME jurisdiction.
18	Project Name	2024 HOME Acquisition and Rehabilitation
	Target Area	Countywide
	Goals Supported	Affordable Housing Low/Mod Rental
	Needs Addressed	HOME Rehabilitation and / or Acquisition
	Funding	HOME: \$387,485
	Description	Creation of new affordable housing opportunities through the acquisition of existing housing stock, with or without rehabilitation or the rehabilitation of existing housing to create affordable housing.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8 units of affordable housing will be created. Units will be created by acquired with or without rehabilitated or just rehabilitation of existing housing stock. The units will serve families of all sizes and types including singles, families with minor children, senior citizens and disabled adults.
	Location Description	
	Planned Activities	Units will be acquired (with or without needing rehabilitation) to create affordable housing, predominantly rental housing for households at or below 50% area median income. Some activities may only be rehabilitation of existing housing stock that benefits low income rental households.
19	Project Name	2024 HOME Tenant Based Rental Assistance
	Target Area	Countywide

	Goals Supported	Permanent Housing for the Homeless
	Needs Addressed	Affordable Housing Low/Mod Rental
	Funding	HOME: \$250,000
	Description	Tenant based rental assistance program utilizing HOME funds
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15 homeless or formerly homeless households will benefit from this activity. Households will vary from single individuals, families, seniors, and disabled adults.
	Location Description	
	Planned Activities	TBRA assistance will be used to provide permanent housing to homeless families or formerly homeless families that do not require intensive supportive services to remain stably housed.
20	Project Name	2024 HOME First Time Homebuyer Program
	Target Area	Countywide
	Goals Supported	First Time Homebuyer Program
	Needs Addressed	HOME FIRST TIME HOMEBUYERS
	Funding	HOME: \$100,000
	Description	Downpayment and closing cost assistance to income eligible first time homebuyers.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 12 households will benefit from this activity. Households are usually moderate income households including single individuals, single parents, families with minor children, and multi-generational families.
	Location Description	
	Planned Activities	Downpayment and closing cost assistance to income eligible first time homebuyers in the HOME jurisdiction. All applicants for this program must complete a group in person homebuyer education class and undergo individual budget counseling by a contracted HUD approved housing counseling agency.
21	Project Name	2024 HOME Administration
	Target Area	Countywide

	Goals Supported	HOME Administration
	Needs Addressed	HOME ADMINISTRATION
	Funding	HOME: \$154,164
	Description	Planning and administration of the HOME program
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Planning & Administrative activities.
	Location Description	
	Planned Activities	Planning and administration of the HOME program.
22	Project Name	2024 ESG Emergency Solutions Grant
	Target Area	Countywide
	Goals Supported	Shelter & Transitional Housing Homelessness Prevention Assistance Permanent Housing for the Homeless ESG Administration
	Needs Addressed	Emergency Solutions Program
	Funding	ESG: \$148,011
	Description	All activities under the Emergency Solutions Grant, including emergency shelter, homelessness prevention, and rapid re-housing.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 370 households will be assisted with ESG funding. This includes about 350 households in emergency shelter, 5 homeless households in rapid re-housing, and 15 at risk households with homelessness prevention. The households vary from single individuals, including chronically homeless persons (homeless for more than 1 year or a total of 4 episodes of homelessness totaling 12 months over the past 3 years and also has a disabling condition), families with minor children, seniors and households with disabled adults.
	Location Description	

	Planned Activities	The county proposes to utilize ESG funding as follows: \$76,000 - Emergency shelter activities \$42,000 - Rapid Re-housing activities \$18,911 - Homelessness Prevention activities \$11,100 - Administration (to be shared by subrecipients and the county)
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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All CDBG activities will be undertaken in the 18 municipalities that make up our Urban County, with many in target areas using uncapped income data. HOME activities are for the full geographical region of Middlesex County, except the more urban cities of New Brunswick and Perth Amboy. ESG will be done countywide, including New Brunswick and Perth Amboy.

These municipalities are considered part of the greater suburban areas outside New York City. While a few municipalities in the southern part of the county have less population density per square mile and more open space than some of the more northern municipalities, most of the geographical area served has a high population density.

Geographic Distribution

Target Area	Percentage of Funds
Countywide	100

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Investments will be in target areas to serve senior citizens, low-income and disabled persons and families. The Urban County approved a formula allocation used to decide funding to each of the 18 participating municipalities. The municipalities then recommend local projects that target community needs.

Discussion

Every municipalities will have some level of investment and activities benefitting their low and moderate income populations for activities that were discussed and selected as part of their local citizens participation process.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

Affordable housing needs will be addressed through HOME and a portion of CDBG and ESG funding. HOME funds are used for acquisition, rehabilitation, and new construction of affordable housing, primarily for low income renters. CDBG funds are used for to rehabilitate housing for both low income owner-occupiers and also for affordable rental housing. ESG funds are used for rental assistance for homeless and formerly homeless households.

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	48
Special-Needs	5
Total	73

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	15
Rehab of Existing Units	22
Acquisition of Existing Units	16
Total	73

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

This summarizes are Affordable Housing goals using HOME, CDBG and ESG resources.

Rental Assistance: HOME TBRA will be used to assist 15 homeless households. ESG will be used to assist 5 households

Production of New Units: HOME will be used to construct approximately 15 new rental units

Rehabilitation of Existing Units: CDBG will be used to rehabilitate 18 units and HOME approximately 4 units

Acquisition of Existing Units: HOME will be used to acquire 16 units, including 12 for the first time

homebuyer program and approximately 4 through acquisition for rental housing.

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

This section will discuss the annual plans around Public Housing. There are 11 Public Housing Agencies or Authorities (PHA) operating in Middlesex County. This includes the following municipal PHA's that own public housing: Carteret, Edison, Highland Park, New Brunswick, Perth Amboy, and South Amboy. The county also operates a Public Housing Agency (PHA) that administers vouchers, but does not own any public housing. The State Department of Community Affairs is also a PHA operating voucher programs throughout the State, including a local office in Middlesex County.

Actions planned during the next year to address the needs to public housing

PHA's that own public housing will continue with regular maintenance and improvements to their housing facilities to keep public housing stock in decent, safe and sanitary condition.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Public Housing Authorities within the jurisdiction will continue their efforts to outreach to residents to become more active. This includes publicizing their meetings, newsletters, and community activities. Some PHA's offer a Homeownership program and all PHA's are informed about the Middlesex County American Dream Down payment program, which provides down payment assistance to low income households.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A for the county's PHA. If a municipal PHA was designated as troubled, the county would offer any technical assistance it could be assist that PHA.

Discussion

In addition to the six Public Housing Authorities that operate public housing and also a voucher program, the Sayreville PHA, Old Bridge PHA, Woodbridge PHA, the county's PHA, and the State of NJ DCA's PHA operate Section 8 programs.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

This will discuss the plans the jurisdiction will take to assist homeless and special needs activities for this year.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County, through its local Continuum of Care (CoC) has expanded its Coordinated Entry system to have multiple physical access points in an effort to provide improved access for the unsheltered and chronic homeless population. It was determined that some homeless individuals, especially those who were unsheltered and/or has certain disabilities would find it more challenging to utilize the county's Homeless Hotline to access the homeless system and be screened for shelter and other resources. After piloting having an Access Navigator at 1 physical location in 2022, the CoC expanded to 5 physical access locations throughout the county by Spring 2024. This includes Monday to Friday in both the Perth Amboy RBAYMCA Center and in New Brunswick at Unity Square, the county's two urban centers. The other four locations currently have Access Navigators staffed onsite one day a week for a few hours. These locations include at the food pantry programs at First Presbyterian Church of Metuchen and Reformed Church of Highland Park, plus in an effort to reach college students at risk of homelessness at Middlesex College's Resource Hub and Food Pantry. Whether a person accesses through the Homeless Hotline or with the assistance of an Access Navigator at a physical site, the Coordinated Entry process then prioritizes based on need for both shelter opportunities and for permanent housing opportunities.

Homeless outreach programs, RBAYMCA Center and the two PATH programs operated by Catholic Charities and by Rutgers UBHC will continue their work to engage unsheltered homeless and mentally ill homeless with the goal of placing into shelter and ultimately permanent housing, using available resources. The CoC continues to use its By Name List to know and document efforts to reach chronically homeless persons, even if not enough information is known to formally enter them into the HMIS database. Outreach teams work on continuous engagement with unsheltered and chronically homeless individuals and families.

Addressing the emergency shelter and transitional housing needs of homeless persons

The county's emergency shelters and transitional housing programs will continue their efforts to reduce the length of stays in their program and increase the number of individuals and families that are exiting into permanent housing. There are 3 main emergency shelters, two operated by CCDOM (Family Shelter

for single women and families with minor children and the Mens Shelter) and one by Women Aware, serving families impacted by domestic violence. A significant portion of HOME-ARP funding (\$3.5M) has been allocated for the development of Non-Congregate Shelter and will be used to expand the shelter capacity of the county. A potential site has been identified in New Brunswick for the additional of non-congregate shelter space as part of a larger affordable housing and support services campus connected to Elijah's Promise soup kitchen. The City of Perth Amboy is also looking for partners to create non-congregate shelter within the city and has dedicated their own HOME-ARP allocation for this purpose. It is likely that both county and city HOME-ARP will be used to created a shelter that could serve all populations in the city.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Through Continuum of Care funding, there are different programs that provide permanent supportive housing through leasing funds or rental assistance, most of which are targeted to chronically homeless individuals and families. These programs have been very successful with assisting those placed in housing to remain stably housed and not enter back into the homeless system. The Rapid Re-housing programs target families with minor children and provide the short-term assistance needed to move families out of shelter quickly and stabilize their housing situation. While veterans are eligible for the above programs, they can also utilize two Support Services for Veterans Families (SSVF) operating in the county, access VASH vouchers, and/or receive financial assistance from the County's Veterans Housing Assistance Program. These programs all couple some level of case management with financial assistance to help individuals and families remain stably housed and prevent recidivism.

Using CDBG-CV funds, the county will be establishing a program that will provide dedicated Housing Navigation services to not only locate vacant units, but also to build relationships with local landlords to encourage the renting of units to formerly homeless households that might not always meet their established background and credit checks requirements. This program is known as the Housing Support Team and will launch in Fall 2024.

Through its work with a Data Driven Decision Making (3DM) grant offered by the State of NJ DCA Office of Homelessness Prevention, the county was able to hire a data analyst to examine system wide performance measures and progress towards ending homelessness. A review of the data indicated that the age of a homeless person is directly related to their length of homelessness, with the older they are having longer length of stays being homeless. With this information, the CoC will be conducting a survey of current and formerly homeless individuals to see what barriers and challenges might be affecting this. The CoC believes one main cause might be the need of technology access and ability to use

technology in a housing search. Most rental apartments require online applications. The survey will help tell if this is one of the barriers. There has also been an identified need to establish a program that provides Comprehensive Case Management to homeless and those at risk of homelessness to help access and navigate mainstream resources, including access to documents. The County, through the CoC, may also utilize CDBG-CV funds for this purpose.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Within the county there are many Homelessness Prevention programs, funded by ESG, State HPRP, FEMA, SSH, State HPP, and some limited state ERAP funds that provide assistance to households that are at risk of homelessness by providing rental arrears or funds for securing new housing. Most have income limits targeting extremely low and low income households.

The county's CoC has outreached to various institutions to assist with discharge planning, including hospitals and correctional facilities and encourages their participation in the CoC.

Discussion

The county's Continuum of Care has adopted Performance Standards for all emergency shelter, transitional housing, and permanent housing programs receiving funding through the CoC program and county funding. These Performance Standards will provide concrete measures of a program's success in shortening lengths of stay in shelters, increasing income and connection to mainstream resources, exiting to permanent housing, and remaining stably housed.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

This section will discuss the barriers to affordable housing that exist.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

As previously noted, certain areas of public policy, most notably various regulations, negatively but unintentionally affect housing affordability. Regulations which benefit the public in many ways also make it harder and more expensive to build anything, including affordable housing. As new housing increases in cost, so does the value of existing housing. The 5 year Consolidated Plan had analyzed the increasing gap between income and housing costs and the greatest negative effects are on those households least able to bear higher cost.

Planned activities include, through Destination 2040 Master Plan, the development of sample land use ordinances and other tools developed and endorsed by Middlesex County that municipalities could use in support of Smart Growth strategies, that support building of affordable housing in areas that have adequate transportation, close proximity to employment opportunities, school, and other community resources. The County will also continue to operate it's Housing First Capital Fund, which provides capital towards the creation of affordable housing dedicated to homeless households. This fund, coupled with HOME funding, often provides the needed "gap" financing for large Low Income Housing Tax Credit (LIHTC) projects, which are funded by NJ Housing and Mortgage Finance (HMFA) agency to come to fruition.

Because each municipality controls it's own land use and zoning, the county can't directly control municipal zoning ordinances and building codes, but can offer the aforementioned samples. The county's Office of Public and Government Affairs can work in conjunction with the Divisions of Housing and of Planning on this advocacy.

The State of NJ recently passed a new comprehensive affordable housing law that mandates municipalities provide affordable housing opportunities. The county, through the Office of Public and Government Affairs and the Office of Human Services, including the Division of Housing, will be sponsoring a Housing Policy Summit to provide municipalities with best practices on creating affordable housing, including capital resources at the state, county and local level that can be accessed.

Discussion

One improvement would be to streamline the development process at all levels, so that the time to

development approval or disapproval is reduced and holding costs from time delays lowered. This could be done within existing public policy objectives. Through its Destination 2040 Master Plan, the county has established guidance that could be followed by municipalities to encourage affordable housing through smart growth policies.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The County is dedicated to assisting the most underserved residents for programs and services

Actions planned to address obstacles to meeting underserved needs

Even though the pandemic is over, high housing and food costs has exacerbated conditions for many low-income individuals and families, especially those who are homeless or at risk of homelessness. One of the biggest challenges concerns food security. The county is utilizing both state CDBG-CV funds and its own CDBG-CV funds to provide a second round of funding for area food pantry programs to address increased demand. Other CDBG-CV funds are being dedicated to legal services for low-income populations. The county will be establishing a Comprehensive Case Management program to help low income families access and utilize mainstream resources.

Actions planned to foster and maintain affordable housing

Post-pandemic, the biggest challenge revolves around housing, both in maintaining and obtaining affordable housing for those at the lowest income level. To assist people with finding this housing the county will implement both a Housing Navigation program, with dedicated staff to help find vacant units. There are also homeless dedicated vouchers and rapid re-housing programs to help those who experienced homelessness to be quickly rehoused.

Middlesex County has long had a housing preservation program providing low-interest loans, up to \$25,000, to help low- and moderate-income homeowners make repairs to keep their homes in safe and sound condition.

In addition to the use of Federal CDBG and HOME funds, as previously cited, to promote and maintain affordable housing, the County Board of County Commissioners has continued to make available a \$1,000,000 per year since 2009 for permanent housing for homeless households and \$500,000 from 2003-2007 for other very low-income housing targeting senior or disabled. These funds provide gap financing for affordable rental housing and thus help to leverage significant State and local dollars.

Actions planned to reduce lead-based paint hazards

The Residential Lead-Based Paint Hazard Reduction Act of 1992, part of the Housing and Community Development Act of 1992, required HUD to amend its lead-based paint regulations in order to provide for more rigorous identification, testing and removal of lead –based paint hazards in residential structures involved with HUD’s programs, including CDBG, HOME and Section 8 Rental Assistance.

The Middlesex County Department of Housing and Community Development have developed

procedures to ensure that its programs comply with the HUD regulations which were effective 15 September 2000. All Section 8 landlords are sent EPA handbooks on how to minimize lead-based paint hazards and all Housing Preservation Program contractors working on projects involving lead paint must complete a course in the regulations and the steps necessary to comply with them. The Department has offered training sessions on the current regulations to rehab contractors and will offer future courses as needed.

Actions planned to reduce the number of poverty-level families

During the FY 2022 program year, the County will operate the following programs aimed at reducing poverty and encouraging self-sufficiency:

1. Work First New Jersey (WFNJ) has supplanted earlier County and State programs designed to increase the employability and self-sufficiency of persons receiving welfare funds. WFNJ seeks to get all appropriate welfare recipients into appropriate job training, with the objective of moving them into the workforce, since most now face time limits on their benefits.

The County also is a major participant in the non-profit Workforce Investment Board (WIB) serving the region. The WIB, working with both private industry and training programs, seeks to identify the employee needs of regional businesses and industries and then to coordinate with workforce readiness institutions to ensure that the needed training is provided in a collaborative and non-duplicative way.

3. The County's Department of Employment and Training, which serves a three-county region, matches individuals in need of job skills training with providers of training and pays for the training.

4. The County's Economic Development Department, acting as liaison between private sector and various governmental representatives, seeks to encourage existing businesses and industries to remain and expand in Middlesex County, advertises the County nationally, and serves as County contact point for business location inquiries.

Actions planned to develop institutional structure

During the PY2024, the County staff will continue to work with staff of related agencies at all governmental levels to improve communication and to coordinate decision-making and program implementation. Staff also will work with non-profits and, where, appropriate, with the for-profit sector

to ensure that activities which can implement the Consolidated Plan are strengthened and supported.

Actions planned to enhance coordination between public and private housing and social service agencies

Middlesex County does not own or operate any public housing. The Urban County municipal housing authorities of Carteret, Highland Park and South Amboy own and operate a total of 528 public housing units. The additional HOME consortium municipality of Edison's housing authority owns and operates units which own and operate a total of 160 units of public housing. Each of these public housing authorities makes physical improvements to its properties where needed. The consortium's public housing authorities indicate that their units are in standard condition and that they seldom require extensive rehabilitation which takes a unit off-line. All housing authorities are working with their residents to encourage their greater involvement in housing operations. All have been contacted about the American Dream Down-payment program and residents have been encouraged to see if this program is right for them.

Discussion

The county strives to serve those most in need through the funded services and to coordinate and leverages those services.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

This section reviews some program specific requirements of the CDBG, HOME, and ESG programs.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

For its homebuyers' activities, Middlesex County will use recapture. This program currently provides deferred loans to income eligible first-time homebuyers to be used for down-payment and closing costs. The county will use HUD's HOME affordable homeownership limits in determining if the property is eligible and uncapped income limits to determine the household's income eligibility. Each homebuyer signs an agreement with Middlesex County that states that Middlesex County will recapture the entire amount if the property does not continue to be the principal residence of the family for duration of the term of affordability, which is 5 years. The agreement further states that in situations where the net proceeds are insufficient to repay the HOME investment due, Middlesex County will only recapture the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs. Similar language is also in the recordable mortgage signed by the homebuyer at closing. This language is in compliance with Section 92.254.(a)(5)(ii).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Middlesex County will use recapture for ensuring the affordability of units acquired with HOME funds. All projects will have a deferred loan agreement and will execute a mortgage that will be recorded after closing. The terms of the mortgage require the recapture of the full amount of HOME funding if the property ceases to serve as affordable housing during the term of affordability or isn't in compliance with the HOME agreement during the term of affordability.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with

special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

For HOME TBRA, there is a preference for homeless persons or formerly homeless persons who were receiving a housing subsidy that is ending, but still require additional housing supports to maintain permanently housed.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

By having a preference for homeless persons or formerly homeless person whose current housing subsidy is ending (either because of time limits or because funding is no longer available), for HOME TBRA, the jurisdiction is identifying an unmet need of affordable housing opportunities for those at extremely low and low income levels, as identified in the 5 Year Consolidated Plan.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

N/A

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)

Please see attachment on written ESG standards.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Middlesex County Continuum of Care implemented Coordinated Assessment in 2015. The Coordinated Assessment system meets HUD requirements including that homeless households should have access to the assessment point, that a standardized assessment tool be used to assess the needs and barriers of each household, and that the referral system be standard no matter where the household enters the system and is based on the needs of the consumer. For PY2022, the Coordinated Assessment Leadership Team reviewed the existing system and suggested the addition of physical access points where an Access Navigator could meet in person to conduct the screening into the system. One site in Perth Amboy was piloting in 2022-2023 and in Summer 2023, additional sites were offered utilizing an expansion of Continuum of Care funding for this purpose.

There are currently 2 physical sites with access 5 days a week, and 3 other sites that are rotated once a week.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

In years with ESG funding, the ESG allocations will be made in consultation with the Continuum of Care. The CoC will recommend what activities to fund and the allocation for each activity in accordance with the above listed written ESG standards. There is then an application period with final determinations made by the County in consultation with CoC leadership.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Funding recommendations and policies on ESG are voted on by the full Continuum of Care (CoC). While there are currently homeless or formerly homeless individuals represented on the full CoC, if that were not to be the case, the CoC would instead:

- Through the Consumer Participation Subcommittee solicit input from homeless or formerly homeless individuals through surveys and/or facilitated group meetings.

5. Describe performance standards for evaluating ESG.

There are separate performance standards for the Emergency Shelter, Homelessness Prevention and Rapid Re-housing activities funded by ESG.

For Emergency Shelter activities:

- >30% will move to permanent housing.
- <20% remain homeless or are discharged to "unknown"
- Average length of stay is <60 days="" li="">
- >54% will maintain or increase income by program exit
- 56% will maintain or obtain non-cash benefits by program exit
- 18% will have employment income by program exit (for all staying at least 30 days)
- For Prevention activities:
- >50% will maintain or obtain permanent housing

- For Rapid Re-housing activities:

- >85% will remain housed for 6 months or obtain other permanent housing
- <10% exiting rapid re-housing return to homelessness
- 85% will maintain or increase income at program exit or annually
- 40% of non-SSI/D adults will be employed at program exit or annually

The ESG programs are being evaluated based on performance standards adopted by the local Continuum of Care. The ESG program is operated in great consultation with the continuum and is integrated in the homeless system.

More program specific information on CDBG, HOME, and ESG is available in the Attachment section.

Attachments

2024
ANNUAL ACTION PLAN
CITIZENS PARTICIPATION

SUMMARY OF ANNUAL ACTION PLAN PUBLIC COMMENTS

On June 26, 2024, the Division of Housing held a Public Hearing to solicit public input about the 2024 Annual Action Plan and to the relevant needs of Urban County CDBG and HOME consortium municipalities. The meeting was attended by Melissa Bellamy, Tracy Hamm, Samantha Garcia, and Melyssa Lewis. There were no public comments made or questions asked.

On July 10, 2024, the Division of Housing held a second Public Hearing on the draft Annual Action Plan. There were no public comments made. The Hearing was attended by Melissa Bellamy, Tracy Hamm, and Melyssa Lewis.

On June 20, 2024, the authorization of the submission of the Annual Action Plan was on the agenda and part of the public hearing an agenda items for the Middlesex County Board of County Commissioners. There were no specific questions or comments made by members of the public on the draft of the Annual Action Plan. The authorization to submit the plan was authorized by the Middlesex County Board of County Commissioners.

The Public Comment period was from June 24, 2024 through July 23, 2024 and was advertised in both English and Spanish in the Home News Tribune. The publication date for these notices was June 23, 2024. Written public comments were allowed to be submitted by mail, email, fax or dropping off in person at the County Administration Building. No public comments were received in any of these formats.

PUBLIC NOTICE

Public Meeting Middlesex County (Urban County and HOME Consortium)

2024 ANNUAL ACTION PLAN

For the 2024 Annual Action Plan, Middlesex County expects to receive federal HUD funding of approximately \$3,378,765 in three grants:

Community Development Block Grant (CDBG) - \$1,689,104
HOME Investment Partnerships Program (HOME) - \$1,541,650
Emergency Solutions Grant (ESG) - \$148,011

The County is preparing a draft Plan identifying affordable housing and community development needs for 2024 and also preparing proposed activities for the program year, July 1, 2024 – June 30, 2025.

To obtain public input about the 2024 Annual Action Plan and to the relevant needs of Urban County CDBG and HOME consortium municipalities, a public meeting will be held as stated below. (Please note: New Brunswick and Perth Amboy are not included in the CDBG and HOME portions of the plans because they run their own programs. Edison, Old Bridge, Piscataway, Sayreville and Woodbridge are included in the County's HOME program which finances affordable housing, but not in the County's Community Development Block Grant (CDBG) program, because these towns run their own CDBG programs and will hold their own hearings. All 25 Middlesex County municipalities are included in the ESG program, which is focused on activities for homeless households and those at imminent risk of homelessness.

Residents of and agencies serving the 18 Urban County municipalities (CDBG, HOME & ESG); Edison, Old Bridge, Piscataway, Sayreville and Woodbridge (HOME and ESG); and New Brunswick and Perth Amboy (ESG only) are encouraged to attend and voice their views on the 2024 Annual Action Plan and on the affordable housing and community development needs of the included municipalities, and on how these needs should be met in this plan.

DATE: Wednesday, June 26, 2024
TIME: 2-3:30 PM
PLACE: County Administration Building (1st Floor Commissioners meeting room)
75 Bayard Street, New Brunswick, NJ

If you have questions about the Public Meetings or need any reasonable accommodations to attend or participate fully, please contact the Middlesex County Division of Housing and Social Services at (732) 745-3025 or by emailing housing@co.middlesex.nj.us

AFFIDAVIT OF PUBLICATION

Order Number: 10301603

STATE OF WISCONSIN
Brown County

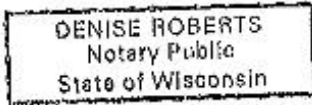
Of the Home News Tribune, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex County, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

06/23/2024

Keegan Moran
Legal Clerk

Denise Roberts
Notary Public: State of Wisconsin, County of Brown

4-6-27
My commission expires:



PUBLIC NOTICE

Public Meeting
(Middlesex County Urban County and HOME Coalition)

2024 ANNUAL ACTION PLAN

For the 2024 Annual Action Plan, Middlesex County expects to receive federal HOME allocation of approximately \$200,000 in these areas:

Community Development Block Grant (CDBG) - \$140,000
HOME Investment Partnerships Program (HOME) - \$120,000
Emergency Solutions Grant (ESG) - \$10,000

The County is conducting a small plan identifying affordable housing and community development needs for 2024 and also preparing a proposed activities for the next term year, July 1, 2024 - June 30, 2025.

To obtain public input about the 2024 Annual Action Plan and to the relevant needs of Urban County CDBG and HOME coalition municipalities, a public meeting will be held as stated below. (Please note: New Brunswick and Perth Amboy (2020) included in the CDBG and HOME portions of the plan because they are their own counties. Edison, Edison, Piscataway, Somerset and Woodbridge are included in the County's HOME program under the HOME program because these towns run their own CDBG programs and will fund their own housing. All 15 Middlesex County municipalities are included in the ESG program, which focuses on activities for homeless households and those at imminent risk of homelessness.

Residents of the geographic service to 18 Urban County municipalities (CDBG, HOME & ESG): Edison, Old Bridge, Piscataway, Somerville and Woodbridge (HOME and ESG); and New Brunswick and Perth Amboy (CDBG only) are encouraged to attend and voice their views on the 2024 Annual Action Plan and on the proposed housing and community development needs of the included municipalities, and on how these needs should be met in the plan.

DATE: Wednesday, June 26, 2024
TIME: 2:30 PM
PLACE: County Administration Building (2nd Floor Commissioners meeting room)
35 Bayard Street, New Brunswick, NJ

If you have questions about the Public Meeting or need any reasonable accommodations in attendance, please contact the Middlesex County Division of Housing and Community Development at 732-945-8000 or by emailing meeting@middlesexnj.gov (7/1/24).

AVISO PÚBLICO

Reunión pública
Condado de Middlesex (Condado Urbano y Consorcio HOME)

PLAN DE ACCIÓN ANUAL 2024

Para el Plan de Acción Anual 2024, el Condado de Middlesex espera recibir fondos federales de HUD de aproximadamente \$3,378,765 en tres subvenciones:

Subvención en Bloque para el Desarrollo Comunitario (CDBG) - \$1,689,104
Programa de Asociaciones de Inversión (HOME) - \$1,541,650
Subvención para soluciones de emergencia (ESG) - \$148,011

El Condado está preparando un borrador del Plan que identifica las necesidades de vivienda asequible y desarrollo comunitario para 2024 y también está preparando las actividades propuestas para el año programático, del 1 de julio de 2024 al 30 de junio de 2025.

Para obtener comentarios del público sobre el Plan de Acción Anual 2024 y las necesidades relevantes de los municipios del consorcio CDBG y HOME del Condado Urbano, se llevará a cabo una reunión pública como se indica a continuación. (Tenga en cuenta: Nuevo Brunswick y Perth Amboy no están incluidos en las partes CDBG y HOME de los planes porque ejecutan sus propios programas. Edison, Old Bridge, Piscataway, Sayreville y Woodbridge están incluidos en el programa HOME del Condado, que financia viviendas asequibles, pero no en el programa de Subvención en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en Inglés) del Condado, porque estas ciudades tienen sus propios programas CDBG y celebrarán sus propias audiencias. Los 25 municipios del condado de Middlesex están incluidos en el programa ESG, que se centra en actividades para hogares sin hogar y aquellos en riesgo inminente de quedarse sin hogar.

Residentes y agencias que prestan servicios en los 18 municipios urbanos del condado (CDBG, HOME Y ESG); Edison, Old Bridge, Piscataway, Sayreville y Woodbridge (HOME y ESG); y se alienta a New Brunswick y Perth Amboy (solo ESG) a asistir y expresar sus puntos de vista sobre el Plan de Acción Anual 2024 y sobre las necesidades de vivienda asequible y desarrollo comunitario de los municipios incluidos, y sobre cómo deben satisfacerse estas necesidades en este plan.

FECHA: Miércoles, 26 de junio de 2024
HORA: 14-15:30
LUGAR: Edificio de Administración del Condado (sala de reuniones de los Comisionados del 1er piso)
75 Bayard Street, Nuevo Brunswick, Nueva Jersey

Si tiene preguntas sobre las Reuniones Públicas o necesita adaptaciones razonables para asistir o participar plenamente, comuníquese con la División de Vivienda y Servicios Sociales del Condado de Middlesex al (732) 745-3025 o envíe un correo electrónico a housing@co.middlesex.nj.us

AFFIDAVIT OF PUBLICATION

Order Number : 10301899

STATE OF WISCONSIN
Brown County

Of the Home News Tribune, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex County, who being duly sworn, depose and say that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

06/23/2024

Keegan Moran
Twp. Clerk

Denise Roberts
Notary Public State of Wisconsin County of Brown

4-6-27
My commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

AVISO PÚBLICO
Recopilación
Cuentas de Gastos (Cuentas Gubernamentales y Consejo FOMCI)
PLAN DE ACCIÓN ANUAL 2024

Para el Plan de Acción Anual 2024, el Consejo de Municipalidades de la Región de Valparaíso, en el marco del Plan de Acción Anual 2024, de conformidad con el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

El Consejo de Municipalidades de la Región de Valparaíso, en el marco del Plan de Acción Anual 2024, de conformidad con el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

El Consejo de Municipalidades de la Región de Valparaíso, en el marco del Plan de Acción Anual 2024, de conformidad con el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

Para obtener conocimiento del detalle sobre el Plan de Acción Anual 2024 y los procedimientos relativos a las Municipalidades de la Región de Valparaíso, se invita a las Municipalidades de la Región de Valparaíso a presentar sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025. Las propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025, deben ser presentadas en el formato establecido en el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

Las propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025, deben ser presentadas en el formato establecido en el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

El Consejo de Municipalidades de la Región de Valparaíso, en el marco del Plan de Acción Anual 2024, de conformidad con el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

El Consejo de Municipalidades de la Región de Valparaíso, en el marco del Plan de Acción Anual 2024, de conformidad con el artículo 10 del Decreto Supremo N° 2700 del 2013, y en virtud de la Ley N° 20.904 del 2015, se convoca a las Municipalidades de la Región de Valparaíso para que presenten sus propuestas de acciones a realizar durante el período comprendido entre el 1 de julio de 2024 al 30 de junio de 2025.

PUBLIC NOTICE

Public Meeting Middlesex County (Urban County and HOME Consortium) 2024 CONSOLIDATED PLAN ANNUAL ACTION PLAN

For the 2024 Consolidated Plan Annual Action Plan, Middlesex County expects to receive federal HUD funding of approximately \$3,378,765 in three grants:

Community Development Block Grant - \$1,689,104
HOME Investment Partnerships Program - \$1,541,650
Emergency Solutions Grant Program - \$148,011

The County has prepared the 2024 Consolidated Plan Annual Action Plan for submission to HUD that identifies affordable housing and community development needs, strategies and proposed activities utilizing these funds for the program year, July 1, 2024 – June 30, 2025. Copies of the plan are available at the Middlesex County Division of Housing, 75 Bayard Street, 2nd Floor, New Brunswick, NJ and are also found at the county website at:

<https://www.middlesexcountynj.gov/government/departments/department-of-community-services/office-of-human-services/division-of-housing-community-development-and-social-services>
www.middlesexcountynj.gov

Comments will be accepted until Tuesday, July 23, 2024 at 4pm and can be submitted in writing to the Middlesex County Division of Housing, 75 Bayard Street, 2nd Floor, New Brunswick, NJ or emailed to housing@co.middlesex.nj.us

To obtain public input about the 2024 Consolidated Plan Annual Action Plan, a public meeting will be held as stated below. Please note: New Brunswick and Perth Amboy are not included in these plans because they run their own programs. Edison, Old Bridge, Piscataway, Sayreville and Woodbridge are included in the County's HOME program which finances affordable housing, but not in the County's Community Development Block Grant (CDBG) program, because these towns run their own CDBG programs and will hold their own hearings. All municipalities in the county are included for the Emergency Solutions Grant (ESG) program.

Residents and agencies serving the 18 Urban County municipalities (CDBG and HOME) and Edison, Old Bridge, Piscataway, Sayreville and Woodbridge (HOME only) are encouraged to attend and voice their views on the 2023 Consolidated Plan Annual Action Plan.

DATE: Wednesday, July 10, 2024
TIME: 2-3:30 PM
PLACE: County Administration Building (1st Floor Commissioners meeting room)

75 Bayard Street, New Brunswick, NJ

If you have questions about this Public Meeting or need any reasonable accommodations to attend or participate fully, please contact the Middlesex County Division of Housing and Social Services at (732) 745- 3025 or housing@co.middlesex.nj.us

AFFIDAVIT OF PUBLICATION

Order Number: 10301731

STATE OF WISCONSIN
Brown County

Of the Home News Tribune, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex County, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

06/23/2024

Regan Moran
Twp. Clerk

Denise Roberts
Notary Public State of Wisconsin County of Brown

4-6-27
My commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

34

PUBLIC NOTICE

**Public Meeting
Middlesex County (Hillsborough County and HOME Consortium)
2024 CONSOLIDATED PLANNING ACTION PLAN**

The 2024 Consolidated Planning Action Plan, Hillsborough County requests to receive public input regarding proposed modifications to the plan.

Community Development Block Grant - \$1,000,000
HOME Investment Partnerships Program - \$1,000,000
Emergency Solutions Grant Program - \$1,000,000

The County has prepared the 2024 Consolidated Planning Action Plan for submission to HUD for funding. HUD is currently reviewing the plan. HUD has and issued a notice of funding availability for the period July 1, 2024 - June 30, 2025. Copies of the plan are available at the Middlesex County Division of Housing, 25 Bayard Street, 2nd Floor, New Brunswick, NJ and on the portal of the county website at: <https://www.middlesexnj.gov/development/consolidated-planning-action-plan>. The County is seeking public input on the plan and is holding community meetings to receive feedback on the plan.

Community meetings will be held on July 23, 2024 at 10:00 AM and will be held in person at the Middlesex County Division of Housing, 25 Bayard Street, 2nd Floor, New Brunswick, NJ or virtually at <https://www.middlesexnj.gov/development/consolidated-planning-action-plan>.

The public meeting will be held on July 23, 2024 at 10:00 AM and will be held in person at the Middlesex County Division of Housing, 25 Bayard Street, 2nd Floor, New Brunswick, NJ or virtually at <https://www.middlesexnj.gov/development/consolidated-planning-action-plan>. The public meeting will be held on July 23, 2024 at 10:00 AM and will be held in person at the Middlesex County Division of Housing, 25 Bayard Street, 2nd Floor, New Brunswick, NJ or virtually at <https://www.middlesexnj.gov/development/consolidated-planning-action-plan>. The public meeting will be held on July 23, 2024 at 10:00 AM and will be held in person at the Middlesex County Division of Housing, 25 Bayard Street, 2nd Floor, New Brunswick, NJ or virtually at <https://www.middlesexnj.gov/development/consolidated-planning-action-plan>.

Respectfully, the County is seeking public input on the plan and is holding community meetings to receive feedback on the plan. The County is seeking public input on the plan and is holding community meetings to receive feedback on the plan.

DATE: July 19, 2024
TIME: 10:00 AM
LOCATION: County Administration Building (2nd Floor Community meeting room)
25 Bayard Street, New Brunswick, NJ

If you have questions about this Public Meeting or need more information, please contact the Middlesex County Division of Housing at (732) 928-2022 or planning@middlesexnj.gov.

AVISO PÚBLICO

Reunión pública Condado de Middlesex (Condado Urbano y Consorcio HOME) PLAN DE ACCIÓN CONSOLIDADO 2024

Para el Plan de Acción Anual del Plan Consolidado 2024, el Condado de Middlesex espera recibir fondos federales de HUD de aproximadamente \$3,378,765 en tres subvenciones:

Subvención en bloque para el desarrollo comunitario - \$1,689,104
Programa de Asociaciones de Inversión HOME - \$1,541,650
Programa de Subvenciones para Soluciones de Emergencia - \$148,011

El Condado ha preparado el Plan de Acción Anual del Plan Consolidado 2024 para su presentación a HUD que identifica las necesidades, estrategias y actividades propuestas de vivienda asequible y desarrollo comunitario utilizando estos fondos para el año programático, del 1 de julio de 2024 al 30 de junio de 2025. Las copias del plan están disponibles en la División de Vivienda del Condado de Middlesex, 75 Bayard Street, 2nd Floor, New Brunswick, NJ y también se encuentran en el sitio web del condado en: <https://www.middlesexcountynj.gov/government/departments/departament-of-community-services/office-of-human-services/division-of-housing-community-development-and-social-services>
www.middlesexcountynj.gov

Se aceptarán comentarios hasta el martes 23 de julio de 2024 a las 4 p.m. y se pueden enviar por escrito a la División de Vivienda del Condado de Middlesex, 75 Bayard Street, 2nd Floor, New Brunswick, NJ o por correo electrónico a housing@co.middlesex.nj.us

Para obtener comentarios del público sobre el Plan de Acción Anual del Plan Consolidado 2024, se llevará a cabo una reunión pública como se indica a continuación. Tenga en cuenta: New Brunswick y Perth Amboy no están incluidos en estos planes porque tienen sus propios programas. Edison, Old Bridge, Piscataway, Sayreville y Woodbridge están incluidos en el programa HOME del Condado, que financia viviendas asequibles, pero no en el programa de Subvención en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) del Condado, porque estas ciudades tienen sus propios programas CDBG y celebrarán sus propias audiencias. Todos los municipios del condado están incluidos en el programa de Subvenciones para Soluciones de Emergencia (ESG).

Se anima a los residentes y agencias que prestan servicios a los 18 municipios urbanos del condado (CDBG y HOME) y a Edison, Old Bridge, Piscataway, Sayreville y Woodbridge (solo HOME) a que asistan y expresen sus puntos de vista sobre el Plan de Acción Anual del Plan Consolidado 2023.

FECHA: **Miércoles, 10 de julio de 2024**
HORA: **14-15:30**

LUGAR: Edificio de Administración del Condado (sala de reuniones de los Comisionados del 1er piso)
75 Bayard Street, Nuevo Brunswick, Nueva Jersey

Si tiene preguntas sobre esta Reunión Pública o necesita adaptaciones razonables para asistir o participar plenamente, comuníquese con la División de Vivienda y Servicios Sociales del Condado de Middlesex al (732) 745-3025 o housing@co.middlesex.nj.us

AFFIDAVIT OF PUBLICATION

Order Number : 10301755

STATE OF WISCONSIN
Brown County

Of the Home News Tribune, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex County, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

06/23/2024

Keegan Moran

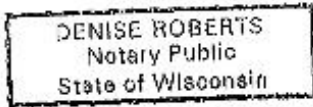
Legal Clerk

Denise Roberts

Notary Public State of Wisconsin County of Brown

4-6-27

My commission expires



AVISO PÚBLICO

Reunión pública
Comité de Asesoría y Dirección de Acción Comunitaria (CACD)
PLATA DE AYUDA COMUNITARIA

Este es el Plan de Ayuda Anual del Municipio 2021. El Consejo de Asesoría y Dirección de Acción Comunitaria (CACD) de conformidad con el artículo 29 de la Ley 9494 de 2010, se reúne para:

La evaluación de los proyectos de inversión de inversión (SIA) de
Proyectos de Inversión de Inversión (SIA) de
Proyectos de Inversión de Inversión (SIA) de

El Consejo de Asesoría y Dirección de Acción Comunitaria (CACD) tiene el honor de anunciar que se realizará una reunión pública de trabajo, con el fin de dar a conocer a la ciudadanía los resultados de la evaluación de los proyectos de inversión de inversión (SIA) de los municipios de la zona de influencia del municipio de Bogotá, D.C. La reunión se realizará el día martes 23 de junio de 2021, a las 10:00 horas, en el salón de conferencias del municipio de Bogotá, D.C. La reunión será abierta al público en general y se realizará de manera virtual a través de la plataforma de videoconferencia Zoom. La información detallada de la reunión se encuentra en el siguiente enlace: <https://www.zoom.us/j/92484480000>.

Se invita a la ciudadanía a asistir a la reunión el día martes 23 de junio de 2021 a las 10:00 horas, en el salón de conferencias del municipio de Bogotá, D.C. La reunión será abierta al público en general y se realizará de manera virtual a través de la plataforma de videoconferencia Zoom.

Para obtener más información al respecto sobre el Plan de Ayuda Anual del Municipio de Bogotá, D.C. se invita a la ciudadanía a contactar al Comité de Asesoría y Dirección de Acción Comunitaria (CACD) de Bogotá, D.C. al teléfono 476 5000, extensión 2000. El Comité de Asesoría y Dirección de Acción Comunitaria (CACD) de Bogotá, D.C. se encuentra ubicado en la Carrera 146 No. 20-20, Bogotá, D.C. La información detallada de la reunión se encuentra en el siguiente enlace: <https://www.zoom.us/j/92484480000>.

Se invita a la ciudadanía a asistir a la reunión el día martes 23 de junio de 2021 a las 10:00 horas, en el salón de conferencias del municipio de Bogotá, D.C. La reunión será abierta al público en general y se realizará de manera virtual a través de la plataforma de videoconferencia Zoom.

FECHA: Martes 23 de junio de 2021
HORA: 10:00
LUGAR: Salón de Conferencias del Municipio de Bogotá, D.C. (Virtual a través de la plataforma de videoconferencia Zoom)

Si desea saber más sobre el Plan de Ayuda Anual del Municipio de Bogotá, D.C. se invita a la ciudadanía a contactar al Comité de Asesoría y Dirección de Acción Comunitaria (CACD) de Bogotá, D.C. al teléfono 476 5000, extensión 2000. El Comité de Asesoría y Dirección de Acción Comunitaria (CACD) de Bogotá, D.C. se encuentra ubicado en la Carrera 146 No. 20-20, Bogotá, D.C. La información detallada de la reunión se encuentra en el siguiente enlace: <https://www.zoom.us/j/92484480000>.

Carteret

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item on Space Provided

A. Prior To Local Public Hearing

1. Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. Please include the names of organizations and neighborhoods where residents have been contacted

Carteret Department of Health, Recreation & Seniors,
Carteret Senior Center, and Carteret Community Seniors

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. Attendees were informed on the scope of eligible activities
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?
Public were given the opportunity to attend the meeting but didn't.

2. Submit minutes of public hearing to HCD Office

Municipality Borough of Carteret

Date of Public Hearing April 1

Estimated number of persons attending 5

Checklist prepared by Bob Makin

Phone # 732-541-3835

Email: nekinb@carteret.net

Date Submitted 4/12/24

Minutes of April 1, 2024 Community Development Board Meeting

Mayor Daniel J. Reiman: OK, the time is 2 o'clock. Everyone, welcome to our April 1, 2024 Community Development Board meeting. Please acknowledge a moment of silent prayer or reflection.

And before we do the Pledge, we'll call the attendance (see agenda).

Councilman Diaz, lead us in the Pledge (of Allegiance).

Councilman Jorge Diaz leads Pledge of Allegiance.

Reiman: So Statement of Public Notice. Public notice was emailed to the Home News Tribune and the Star Ledger on March 21, 2024. Notice was posted on the bulletin board at Carteret.net. It was distributed throughout the municipal complex and the library. It was published in the Home News Tribune and Star Ledger on March 25, 2024.

Bob, if you'd take through the purpose of today's public hearing.

Bob Makin: The 2024-25 Community Development Block Grant for \$101,626 will be used to redevelop 25 Cooke Avenue, a vacant former Bank of America building in the heart of the Borough's Special Improvement District and Urban Enterprise Zone. The building is ripe for redevelopment in the center of a bustling downtown in the midst of an economic renaissance. But right now it's an eyesore that will be reconstructed into a gorgeous, trendsetting restaurant just a couple of doors up from our state-of-the-art URSB Carteret Performing Arts & Events Center. The restaurant will add to the downtown and waterfront attractions that are delighting residents, bringing more and more visitors to Carteret, and helping to bolster the local economy. The building is located in Census Tract 36, Block Group 3, which is a certified LMA census tract and this new commercial establishment will improve the livability of the area for all households, but especially the low- and moderate-income ones and be a potential source of job opportunities to the neighborhood.

Reiman: All right, is there a motion to vote?

Diaz: It is so moved.

Carmella Pogorzelski: Second.

Reiman: All in favor?

All: Aye

Reiman: Anyone wishing to address the governing body on the CD Board, please press the No. 5*. 5* to address the governing body. Operator, is there anybody in que?

Yuri Brzosko: No, sir.

Reiman: All right, is there a motion to close to the public?

Diaz: Hearing none, move to close.

Brian Chen: Second.

Reiman: All in favor?

All: Aye.

Reiman: OK, so for purposes of the board, there is \$101,626 that we're going to allocate to this year's CDBG budget. The Carteret Business Partnership is the designated developer for this property. They have allocated a little over \$500,000 in funding based upon sales of properties in the redevelopment zone from last year. We're also going to be able to tap into some of the 23-24 CDBG allocation, which set aside money for handicap-accessible improvements to commercial storefronts within the area. We're also tapping into the UEZ façade allocation and the UEZ capital improvement matching grant. We also have a pending application with the New Jersey Economic Development Authority for up to a \$50,000 matching grant.

So this will very much be like Santini's is, leased as an eatery, a restaurant, and potentially leased to sell. So with that, is there a motion on this project?

Diaz: It is so moved.

Chen: Second.

Reiman: All in favor.

All: Aye.

Reiman: Those opposed? I'll let the record reflect that it's unanimous support. And that would be Resolution 24-D1CDBG. Any other business before the board? Director, do you have anything else?

Makin: No, Mayor.

Reiman: All right. Motion to adjourn?

Diaz: It is so moved.

Reiman: Second. All in favor?

All: Aye.

BOROUGH OF CARTERET COMMUNITY DEVELOPMENT BOARD

MEETING: April 1, 2024

A. ATTENDANCE:	PRESENT	ABSENT
Mayor Reiman	_____x_____	_____
Councilmember Diaz	_____x_____	_____
Carmela Pogorzelski	_____x_____	_____
Joe Norris	_____	_____x_____
Taqualla Lowman	_____	_____x_____
Brian Chen	_____x_____	_____
Bob Makin	_____x_____	_____

B. SILENT PRAYER and PLEDGE OF ALLEGIANCE

C. STATEMENT OF MEETING NOTICE: A Public Notice was emailed to the Home News Tribune and Star Ledger on March 21, 2024; posted to www.carteret.net, distributed throughout municipal building and library, and published in the Home News Tribune and Star-Ledger on March 25, 2024.

PUBLIC HEARING: Application of the 2024-25 Community Development Block Grant for \$101,626 to be used to redevelop 25 Cooke Avenue, a vacant former Bank of America building in the heart of the Borough's Special Improvement District and Urban Enterprise Zone. The building is ripe for redevelopment in the center of a bustling downtown in the midst of an economic renaissance. But right now it's an eyesore that will be reconstructed into a gorgeous, trendsetting restaurant just a couple of doors up from our state-of-the-art URSB Carteret Performing Arts & Events Center. The restaurant will add to the downtown and waterfront attractions that are delighting residents, bringing more and more visitors to Carteret, and helping to bolster the local economy. The building is located in Census Tract 36, Block Group 3, which is a certified LMA census tract and this new commercial establishment will improve the livability of the area for all households, but especially the low and moderate income ones and be a potential source of job opportunities to the neighborhood.

D. PUBLIC PORTION: Three (3) minutes per person.

E. MEETING CLOSED TO PUBLIC

F. BUSINESS TO BE ADDED

G. ADJOURNMENT

PUBLIC NOTICE

PLEASE TAKE NOTICE that the Carteret Community Development Board will hold a meeting on Monday, April 1, 2024 to discuss the 2023-24 Community Development Block Grant Plan in regard to ADA accessibility. The meeting will be held via teleconference at 2 pm.

Call in number: 732-147-9901

Access Code: 920718

Formal action may be taken.

Bob Makin
Board Director

Publish: March 25, 2024
3/25/2024 \$71.50

Cranbury

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

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3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. Please include the names of organizations and neighborhoods where residents have been contacted

Township Library, Senior Center

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. Attendees were informed on the scope of eligible activities
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

We provided a lengthy presentation on what previous grants have been used for and the current plan for funds

2. Submit minutes of public hearing to HCD Office

Municipality Cranbury Township

Date of Public Hearing 2/12/24

Estimated number of persons attending 15-20

Checklist prepared by Debra Rubini

Phone # (609) 664-3133 Email: tupclerk@cranbury-nj.com

Date Submitted 2/28/24

TOWNSHIP COMMITTEE REGULAR MEETING
February 12, 2024

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Meeting Room of Town Hall. Answering present to roll call were Township Committee members: Michael Ferrante, Lisa Klerim, Dr. Barbara Rogers, and Mayor Eiman El-Badawi. Matthew Scott was absent. Also present were Denise Maraballo, Township Administrator/CFO, and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune, and Trenton Times on January 6, 2024.

Filed on January 6, 2024 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

Agenda Additions/Changes: None

Approval of Minutes: Mayor El-Badawi asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor El-Badawi asked for a motion to adopt the following minutes:

-- Township Committee Regular Meeting Minutes January 8, 2024 and Budget Meeting Minutes January 27, 2024;

On a motion by Mr. Ferrante, seconded by Mrs. Klerim, along with the following roll call vote of the members of the Township Committee:

Ayes: (El-Badawi
(Klerim
(Ferrante

Abstain: (Rogers

Absent: (Scott

Nays: (None

The Township Committee Regular Meeting Minutes of January 8, 2024 and Budget Meeting Minutes of January 27, 2024 were adopted.

Reports and Communications:

Members of Committee

- Mr. Ferrante – Reported on the Zoning Committee's plans to meet to prepare proposed changes to the stormwater management ordinance. Mr. Ferrante announced his plans to present his De-Mystifying Local Government presentation at the next Township Committee meeting of February 26th.
- Dr. Rogers – Reported the new kiosk has been installed on Main Street and Slide Tree Commission is preparing their Tree City application and annual report. She added a resolution is needed to show support for the application made for Community Energy Plan grant. The Traffic subcommittee has plans to meet to discuss gateway signs for Bike Network Plan.

TOWNSHIP COMMITTEE REGULAR MEETING
February 12, 2024

- Mrs. Kizirim – Reported the EDAC presentation has been finalized and will be scheduled for a future Township Committee meeting. She reported on her attendance at the CHPS and Zoning Board meetings.

Mayor

Mayor El-Badawi - Reported on her attendance at the Planning Board meeting. She also met with a senior interest group, Mayor's Wellness Campaign and participated in an Office of Emergency Management meeting. She discussed an interest in merging the Parks and Recreation Commissions. A straw poll was conducted, and all members present agreed to begin discussions on the feasibility of a merger.

In Community News:

- February 3 (Saturday) - Meet with the Mayor
- February 20 (Tuesday)- Cranbuddies Open-House at Cranbury School
- February 24 (Saturday)- Practical Travel Photography at Cranbury Library
- February 24 (Saturday)- Free Rabies Clinic from 1:00 to 2:00pm at the Firehouse (2 S. Main Street).
- February 28 (Monday)- De-mythifying local government presented by Committee Member Michael Ferrante
- March 2&3 (Saturday-Sunday)- Cranbury Education Foundation Craft Show.
- March 7-9 (Thursday-Saturday)- Cranbury School Musical... Little Mermaid, Jr.
- March 14-16 (Thursday-Saturday)- Beauty and the Beast spring musical at Princeton High School.
- April 27 (Saturday)- Library Foundation Accepting Book Donations to be sold at the Cranbury Garage Sale
- Kindergarten Registration

Department Heads: Cranbury Housing Associates – Mark Berkowsky

Community Development Block Grant – Public Hearing

Mark Berkowsky of the Cranbury Housing Associates was in attendance to respond to any questions from the audience during the public hearing. Mr. Berkowsky explained the responsibilities of the Cranbury Housing Authority and provided a presentation on the history of the CHA and meeting COAH requirements. The presentation included a summary of projects over the last thirty-five (35) years. Mayor El-Badawi opened public comment on the public hearing. Hearing no questions from the public, Mayor El-Badawi closed the public hearing.

On a motion made by Ms. Kizirim and seconded by Mr. Ferrante, the following resolution passed unanimously on a roll call vote of all members present.

Cranbury Township Resolution # R 02-24-028

WHEREAS, Cranbury Township has applied for \$29,600.00 from the Community Development Block Grant (CDBG) earmarked to be used for its new affordable housing; and

WHEREAS, Cranbury Township supports the need to provide affordable housing for group homes for individual with developmental disabilities;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury it hereby requests the \$29,600.00 in grant monies be used to defray some of the costs related to assist in the development of or rehabilitation of low-to-moderate income housing in the Township of Cranbury.

Resolution – Non-Consent Item

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item on Space Provided

A. Prior To Local Public Hearing

1. X Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. X Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. X Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. X Enclose a copy of the hearing notice with this checklist
5. X Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. X Please include the names of organizations and neighborhoods where residents have been contacted

Reached out to all department heads within the township as well as CASA of Middlesex County And EBCHC

Brunswick Community Outreach

B. During the Local Public Hearing

1. X The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. X Attendees were informed on the scope of eligible activities
3. X Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. X Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

The representatives from CASA had a long conversation with the housing specialist explaining the program and how there are children in East Brunswick who are positively impacted by the program.

2. X Submit minutes of public hearing to HCD Office

Municipality East Brunswick

Date of Public Hearing 2/26/24

Estimated number of persons attending 15

Checklist prepared by Susan Fein
Phone # 732-390-6870 Email: sfein@eastbrunswick.org
Date Submitted 3/6/2024

**THE MEETING MINUTES HAVE NOT BEEN APPROVED BY THE TOWNSHIP COUNCIL.
EAST BRUNSWICK TOWNSHIP COUNCIL
MEETING MINUTES**

FEBRUARY 26, 2024

**Township of East Brunswick
1 Jean Walling Civic Center Dr.
East Brunswick, New Jersey**



**Regular Meeting: X
Special Meeting: N/A
Meeting Time: 7:30 P.M.**

Council President McEvoy called the meeting to order at 7:30 p.m. The Governing Body and its audience proceeded with the Pledge of Allegiance, followed by a Moment of Silence.

The Township Clerk, Tamar Lawful, called the roll:

Present: Councilman Behal
Councilwoman Winston
Councilwoman Zimbicki
Council President McEvoy

Absent: Councilman Wendell

Also Present: Mayor Brad Cohen
Anthony Iacocca, Township Attorney
Joseph Criscuolo, Administrator
Tamar Lawful, Township Clerk

The Township Clerk, Tamar Lawful, read the Statement of Adequate Notice:

Adequate notice of this meeting has been provided as required under Chapter 231, P. L. 1975, by specifying the time, date, location, and to the extent known, the agenda, by posting a copy on the Bulletin Board located in the main lobby of the East Brunswick Municipal Building, providing a copy to the Home News Tribune and Asbury Park Press newspapers, posting a copy on the Township's website and by filing a copy in the office of the Township Clerk which will be entered into the minutes.

APPROVAL OF MEETING MINUTES

Resolution # 24-83 Resolution Adopting Meeting Minutes - February 12, 2024

**1 | Page
Regular Meeting Minutes
February 26, 2024**

Councilman Behal moved the adoption of Resolution # 24-83, seconded by Councilwoman Winston. With no recommended changes to the Minutes, Council President McEvoy requested a roll call vote:

RECORDED VOTE OF COUNCIL						
Council Member	Motion	Second	Yes	No	Abstain	Absent
Behal	X		X			
Wendell						X
Winston		X	X			
Zimbicki			X			
McEvoy			X			

By a unanimous vote, the resolution adopting the meeting Minutes was approved.

RESOLUTION OF RECOGNITION

Council President McEvoy read the following resolution into the record:

RESOLUTION # 24-84

RESOLUTION HONORING AND ACCEPTING THE RETIREMENT OF LIEUTENANT SEAN TAULANE

WHEREAS, Lieutenant Sean Taulane submitted written notification to the Township of East Brunswick that he will retire from the East Brunswick Police Department, effective March 1, 2024; and

WHEREAS, on March 8, 1999, Lt. Taulane began his career with the Township of East Brunswick as a Police Officer in the Patrol Division. He was later promoted to Sergeant on July 1, 2016, and again promoted to Lieutenant on October 1, 2019, a position from which he retires effective March 1, 2024; and

WHEREAS, throughout his 25 years of service to the Township, he demonstrated exemplary characteristics to the Township of East Brunswick through his work-ethics, dedication, leadership, team spirit, and enthusiasm to his duties.

BE IT RESOLVED, by the Township Council of the Township of East Brunswick, that Lt. Sean Taulane retirement is hereby accepted with an effective date of March 1, 2024.

BE IT FURTHER RESOLVED, by the Mayor and Township Council of the Township of East Brunswick, that they hereby extend their sincere and grateful appreciation to Lt. Taulane for his 25 years of dedication and outstanding service to the Township of East Brunswick, congratulate him on his well-earned retirement, and wish him happiness and good health in the years to come.

Councilwoman Zimbicki moved the adoption of Resolution # 24-84, seconded by Councilman Behal.

RECORDED VOTE OF COUNCIL						
Council Member	Motion	Second	Ycs	No	Abstain	Absent
Behal		X	X			
Wendell						X
Winston			X			
Zimbicki	X		X			
McEvoy			X			

By a unanimous roll call vote, Resolution # 24-84 was approved.

PRESENTATION

Presentation:
 2024 Community Development Block Grant
 Presented by: Susan Fein, EB Housing Specialist

Susan Fein, Housing Specialist for the Township of East Brunswick, gave a brief presentation explaining the purpose and benefits of the Community Development Block Grant (CDBG) Program. The purpose of the presentation is to propose solutions for our community, provide information to the public, answer questions, and solicit general suggestions. CDBG is a federally funded program administered by the U.S. Department of Housing and Urban Development (HUD). Middlesex County is a qualified recipient of the CDBG grant because it is recognized as an urban county with a population of 200,000 or more. Funding is allocated directly to Middlesex County for projects to be completed by 18 approved municipalities, including East Brunswick. However, it must be noted that the program is not guaranteed to be approved in the 2024 federal budget.

The benefit of the program is to provide communities with resources to address a wide range of community development needs, specifically in low-to-moderate income communities, to assist families, the elderly, and people with disabilities. Funding can be used to facilitate a wide range of activities, including the acquisition of real property, the preservation of historical sites, the elimination of slums and blighted areas, the expansion of housing opportunities, and the correction of health and safety code violations through housing rehabilitation, to name a few.

Prior projects created by East Brunswick under the CDBG program include ADA modifications to the municipal building, programs and transportation services for the Senior Center, improvements to historic sites and general capital improvements, and other general non-profit improvements that serve to benefit the developmentally disabled, seniors, and low-income residents. All projects funded through CDBG must be completed within 18 months of the grant allocation. Otherwise, funding can be transferred to other ongoing projects.

Ms. Fein will apply for the Community Development Block Grant with Middlesex County and encourage the public to come forth and provide recommendations on how best to use the resources. The application submission deadline is March 5, 2024. Ms. Fein provided her contact information so the public could contact her prior to the application submission deadline.

Council President McEvoy opened the floor to the public to comment or to recommend possible projects for consideration.

There being no members of the public wishing to be heard, Council President McEvoy closed the public hearing.

Presentation:

2024 Community Development Block Grant
Presented by: Susan Fein, EB Housing Specialist

The Township Clerk announced that the presenter was unable to attend tonight's meeting. The presentation will be rescheduled to March 14, 2024.

AGENDA SESSION (DISCUSSION ONLY- NO VOTE)

There are none.

**ORDINANCE(S) FOR SECOND READING
*** PUBLIC HEARING *****

ORDINANCE # 24-03

AN ORDINANCE PROVIDING FOR VARIOUS GENERAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF EAST BRUNSWICK, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, APPROPRIATING \$175,000.00, THEREFOR

Township Clerk, Tamar Lawful, read the ordinance by title.

Councilwoman Winston moved that the ordinance be adopted on second and final reading, and that the ordinance be submitted to the Mayor for approval, and thereafter published according to law. Councilman Behal seconded the motion.

PUBLIC HEARING

Council President McEvoy opened the meeting to the public for discussion.

END OF PUBLIC SESSION

There being no members of the public wishing to be heard, Council President McEvoy closed the public hearing on Ordinance # 24-03.

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Regular Meeting Minutes
February 26, 2024

Highland Park

**PUBLIC NOTICE
BOROUGH OF HIGHLAND PARK**

PLEASE TAKE NOTICE that the Borough of Highland Park, New Jersey, will hold a public hearing on Thursday, March 14, 2024, at 5:00 PM, for the purpose of reviewing programs for allocations of Community Development Block Grant funds in the amount of \$76,445 for the 2024-2025 funding period. This meeting will be held in person at Borough Hall, 221 South 5th Avenue, Highland Park, NJ pursuant to the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-8(b).

Jennifer Santiago
Borough Clerk

FY 2024 CDBG Proposals

Project Title	Requesting Department	Description	Amount Requested (2024)	Amount Awarded (2023)
Highland Park Community Food Pantry	Highland Park Community Food Pantry	Purchase of food for pantry to supplement in-kind donations from individuals and County food bank	\$3,000	\$3,000
Summer Camp Program	Department of Recreation	Provide scholarships to low-income youth to attend summer camp; includes partial funding for additional scholarships from the HP Gives a Hoot committee	\$20,000	\$20,000
Community Youth Outreach Programs	Department of Recreation	\$12,000 Recreation \$8,000 HP Gives a Hoot Provide fee waivers for various recreation programs and provide funding for Teen Center including offsetting the cost of Teen Center Coordinator's salary and purchasing outdoor furniture for new rain garden.	\$13,445	\$13,445
Senior Transportation	Department of Aging	Supplement drivers' salaries to offset cost of fuel and vehicle maintenance	\$15,000	\$15,000
Senior Outreach	Department of Aging	Support Social Worker salary to maintain current level of service and enhance outreach efforts to eligible residents	\$13,000	\$13,000
Improvements to Moulmook-Graff Park	Department of Community Services	Purchase new equipment for Moulmook-Graff Park to expand accessibility.	\$12,000	-
Keyless Entry – Teen Center	Department of Community Services	Install a keyless entry system at the highly trafficked Teen Center in low-mod area of town.	-	\$5,000
TOTAL			\$76,445	\$76,445

Jamesburg

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

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A. Prior To Local Public Hearing

1. Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. NA Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. NA Please include the names of organizations and neighborhoods where residents have been contacted

There are no organizations. _____

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. Attendees were informed on the scope of eligible activities
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

No one attended the meeting(s) nor spoke at the Council meeting. _____

2. Submit minutes of public hearing to HCD Office. There are no minutes. No one showed.

Municipality Jamesburg

Date of Public Hearing February 21, 2024

Estimated number of persons attending 1 (the Borough Administrator and no quorum.)

Checklist prepared by Michael Capabianco, Jamesburg Borough Administrator

Phone # 732-521-2222 ext 110 Email: mcapabianco@jamesburgborough.org

Date Submitted 2/20/24

Municipal Building
131 Ferdinando Road
Jamesburg, New Jersey 08531



Phone:
(732) 521-2222
Fax: (732) 521-8438
www.jamesburgboroughnj.org

March 4, 2024

Meeting minutes for:

Jamesburg Community Development Block Grant public hearing held on February 20, 2022.

Minutes:

During the Council meeting, there was no comment from the governing body or public on the recommended applications. Official meeting minutes will not be adopted until a future Council meeting. This is to document no one spoke at the public meeting.

Municipal Building
131 Parkersville Road
Jamesburg, New Jersey 08831



Phone:
(732) 521-2222
Fax: (732) 521-3455
www.jamesburgborough.org

Meeting minutes for:

Jamesburg Community Development Block Grant Committee meeting held on February 20, 2022.

Minutes:

The Borough Administrator was in attendance; no other Committee members appeared. Without a quorum, the meeting was not held but the Borough Administrator recommended the applications that he was recommending.

RESOLUTION #068-02-21-24

RESOLUTION OF THE BOROUGH OF JAMESBURG TO ENDORSE THE MIDDLESEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN'S ADVISORY COMMITTEE RECOMMENDATIONS TO ALLOCATE THE FY24 - FY25 GRANT

WHEREAS, it is the desire of the governing body of the Borough of Jamesburg to use the Community Development Block Grant for Borough improvement projects; and

WHEREAS, the Middlesex County Housing and Community Development Program requires the governing body to declare, by resolution, how the grant monies are to be utilized; and

WHEREAS, the Citizen's Advisory Committee held a public hearing on February 21, 2024 to discuss use of said grant; and

WHEREAS, the Citizen's Advisory Committee has recommended using this year's grant monies for the following:

- \$20,000.00 for Code Enforcement
- \$23,169.00 for sewer relining

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the FY24 - FY25 Community Development Block Grant be allocated for \$20,000.00 for Code Enforcement and \$23,169.00 for sewer relining.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Goletz		X	X			
Council Member Leikoye			X			
Council Member Rampack	X		X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Emens			X			
Mayor Gibbons						

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Mayor and Borough Council of the Borough of Jamesburg on February 21, 2024.


 Susan Boulogne
 Registered Municipal Clerk
 Borough of Jamesburg

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item on Space Provided

A. Prior To Local Public Hearing

1. Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. Please include the names of organizations and neighborhoods where residents have been contacted

Schools, Senior Center, all houses of worship,
public library.

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. Attendees were informed on the scope of eligible activities
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

There was one member of the public attending and he did not have any questions or input.

2. Submit minutes of public hearing to HCD Office

Municipality Methuen
Date of Public Hearing 2/22/2024
Estimated number of persons attending 6

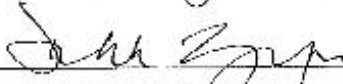
Checklist prepared by Deborah Zupan, Clerk
Phone # 732-632-8508 Email: dzupane@meduchen.com
Date Submitted 3/8/2024

MORRIS-SETTLEMENT
OFFICE OF HOUSING AND
COMMUNITY DEVELOPMENT
PUBLIC MEETING

NOTICE is hereby given that a meeting of the Housing and Community Development Committee will be held on February 23, 2024 at 1:00 pm in the Council Chambers of Mercer Borough, 100 N. Main Street, Mercer, NJ. The purpose of the meeting will be to conduct public hearing for the Housing and Community Development Grant to be made available to the District of Mercer on or about May 1, 2024 for the 2024 Federal Community Development Block Grant program. The public is invited to present comments or concerns related to the Grant.

Deborah Zupan, RMC, Borough Clerk
(609) 683-1100

I have personal knowledge that the attached advertisement was published in the Home News Tribune on February 12, 2024.


Deborah Zupan, RMC, Borough Clerk

2/12/2024
Date

RESOLUTION 2024-20

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING HOUSING AND COMMUNITY DEVELOPMENT
COMMITTEE MEMBERS - JONATHAN BUSCH AND JASON DELIA**

WHEREAS, the Mayor and Borough Council of the Borough of Metuchen have received notification that an appointment must be made to the Housing and Community Development Committee for 2024; and,

WHEREAS, the residents of Metuchen have benefited from the funding made available by this program.

NOW, THEREFORE, BE IT RESOLVED that Jonathan Busch and Jason Delia be appointed the Metuchen Housing and Community Development Committee representatives for the calendar year 2024.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Middlesex County Housing and Community Development Agency.

COUNCIL MEMBER	YES	NO	NV	AB	COUNCIL MEMBER	YES	NO	NV	AB
BRANCH	X				IYMAN	X			
DELIA	X				BETHWANI	X			
GIAMBOI	X				KANDEL	X			
MOTION		DELIA			SECOND		GIAMBOI		
		X - INDICATES VOTE		AB - ABSENT			NV - NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2024.



Deborah Zupan
Deborah Zupan, RMC
Borough Clerk

Community Block Grant Development Public Meeting

Housing and Community Development Committee February 22, 2024 at 1:00 pm
Metuchen Borough Hall Council Chambers

Attendees:

Melissa Perilstein, Borough Administrator

Deborah Zupan, Borough Clerk

Jason Delia, Borough Council President

Rick Perrine, Director of Recreation and Senior Services

Robert Peterson, Pastor, Second Baptist Church of Metuchen

Ms. Perilstein called the meeting to order at 1:10 p.m. She described the purpose of the grant program, and ways funds had been used in the past.

Pastor Robert Peterson was the only person attending the meeting as a member of the public. Pastor Peterson did not have any input regarding the grant; he had attended to observe and get information.

The meeting was adjourned the meeting at 1:20 p.m.

Respectfully submitted,



Deborah Zupan, Borough Clerk

Middlesex
Borough

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item on Space Provided

A. Prior To Local Public Hearing

1. Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. Please include the names of organizations and neighborhoods where residents have been contacted

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. Attendees were informed on the scope of eligible activities
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

See the minutes of the January 25, 2024

Public Hearing, and the minutes of the February 15, 2024 Public meeting.

2. Submit minutes of public hearing to HCD Office

Municipality Middlesex Borough

Date of Public Hearing 1/25/2024

Estimated number of persons attending 4

Checklist prepared by Kelsey Meisner, Secretary

Phone # 732-356-7400 x236 Email: Kmeisner@middlesexbcn-nj.gov

Date Submitted March 1, 2024

1200 Mountain Ave
January 25, 2024

A regular meeting of the Housing & Community Development Committee was held on the above date commencing at 7:00 p.m. at 1200 Mountain Avenue, Middlesex NJ.

The following responded to the roll call:

Stephen Greco	Absent
Dani Subhash	Absent
Mike Jones	Present
Hardik Shah	Present
Bill Coyle	Present
Carol Schroeder	Absent
Douglas Rex Council Liaison	Present

Secretary Kelsey Melxner opened the meeting with the Sunshine Law Statement saying the meeting had been advertised in the Meeting Notice of January 5, 2024.

The Secretary requested a nomination for the Chairman of the Housing & Community Development Committee. Mr. Jones nominated Mr. Coyle for Chairman, seconded by Mr. Shah. There were no other nominations, the nominations were closed. Mr. Coyle was elected by unanimous consent of members present.

The Secretary requested a nomination for the Vice Chairman for the Housing & Community Development Committee. Mr. Shah nominated Mr. Greco for Vice Chairman, seconded by Mr. Jones. There were no other nominations, the nominations were closed. Mr. Greco was elected by unanimous consent of members present.

Mr. Jones made a motion to approve the February 13, 2023 Meeting Minutes seconded by Mr. Shah and carried by a unanimous consent of members present.

The Committee secretary discussed how the allocation of funds had been used in the past, and certain salaries that were supplemented with HUD Funding:

The Federal Community Block Grant are funds that Middlesex County gets from the federal government, whom then disburse it to municipalities within the County. Certain regulations and steps must be followed to designate this money, most of which is used for seniors. In addition, it is only for targeted areas around the East bound side of 28 through Mountain Avenue down to South Lincoln. If the funds were/are designated for salaries, the Council would need to fund these items with funds in the current budget. These items included the Senior Van Driver (\$9,205), Code Enforcement Officer (\$10,575), Nutritional Program (\$6,500) and the Senior Coordinator Salary (\$10,000). There will be approximately \$28,000 of grant funds left, and the committee discussed options for these funds.

The 2023 HUD Grant funds included the renovations at Fitzsimmons Park and to help make 1190 Mountain Avenue ADA compliant, as well as supplement the salaries of certain employees, we are still waiting on information from the County regarding the total funds that the Borough will receive for 2024.

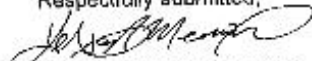
The secretary then discussed suggestions for the 2024 HUD Grant. The Senior Coordinator made a few recommendations, such as the installation of all inclusive playground equipment at Legion Park. They also discussed using funds to further help with the ADA compliance at 1190 Mountain Avenue. The Committee discussed these recommendations, and based upon the fact that they are assuming that they have approximately \$28,000 left to distribute (omitting the salaries) they discussed putting the remaining funds towards the recommendations of the Senior Coordinator. The Secretary will get quotes for the projects, and the Committee will discuss use of the remaining funds to be used at the next meeting.

Discussion was had on the second HUD meeting date. Mr. Coyle made a motion to hold the next meeting on February 15, 2024, seconded by Mr. Subhash and carried by a unanimous consent of members present.

Mr. Coyle opened the public portion of the meeting for comments or suggestions. Seeing that there were no public comments, Mr. Coyle closed the public portion of the meeting.

There being no further business to come before the Committee, the meeting was adjourned on motion of Mr. Subhash, seconded by Mr. Coyle.

Respectfully submitted,



Kelsey Meixner, Secretary

February 15, 2024

A regular meeting of the Housing & Community Development Committee was held on the above date commencing at 7:00 p.m. at 1200 Mountain Avenue, Middlesex NJ.

The following responded to the roll call:

Bill Coyle	Present
Stephen Greco	Present
Mike Jones	Present
Hardik Shah	Present
Dani Subhash	Present
Carol Schroeder	Present
Douglas Rex	Absent
Council Liason	

Secretary Kelsey Meixner opened the meeting with the Sunshine Law Statement saying the meeting had been advertised in the Meeting Notice of February 6, 2024.

Mr. Coyle made a motion to approve the January 25, 2024 Meeting Minutes seconded by Mr. Jones and carried by a unanimous consent of members present, excluding Mr. Subhash, Mr. Greco and Ms. Schroeder whom abstained from the vote.

Mr. Coyle discussed how the allocation of funds had been used in the past, and certain salaries that were supplemented with HUD Funding.

Mr. Coyle then discussed the suggestions for the 2024 HUD Grant. The Committee was in agreement to put the use of HUD funds towards the salaries of the Senior Director, Nutritional Driver, Van Driver and Code Enforcer.

The Committee discussed using the remaining funds to help make ADA improvements at 1190 Mountain Avenue. Councilman Conahan discussed the future plans for the facility as the new Senior Services and Disabled Persons Department office, suggesting the funds be used for ADA improvements at the municipal building, in the court room, instead. Councilman Conahan stated the need to make the room handicapped accessible, expressing the concern for accessibility to the goals, and the dilapidation of the room.

The Committee discussed using funds to replace the leaking roof on the municipal building. Mr. Jones recommended the committee hold off on the roof and make use of the funds to fix the room itself first.

The Committee expressed noise concerns for the standing playground equipment that the Director of Recreation and Seniors recommended, and the disruption the musical equipment may cause the residents in use of the Library.

Mr. Jones made a motion to approve the projects discussed, seconded by Mr. Shah and carried by a unanimous consent of members present.

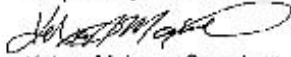
Mr. Coyle opened the public portion of the meeting for comments or suggestions. Seeing that there were no public comments, Mr. Coyle closed the public portion of the meeting.

The Committee agreed on the following amount to recommend to the Council for the February 27, 2024 Meeting:

Senior Coordinator Salary	\$10,000
Senior van Driver	\$ 9,205
Code Enforcement	\$10,575
Nutritional Program	\$6,500
ADA Improvements 1200 Mountain Ave	\$27,574
Total	\$63,854

There being no further business to come before the Committee, the meeting was adjourned on motion of Mr. Greco, seconded by Mr. Jones.

Respectfully submitted,


Kelsey Mcixner, Secretary

Borough of Middlesex
1200 Mountain Avenue
Middlesex, NJ 08846

Public Hearing

Middlesex Borough Housing and Community Development
Advisory Committee.

The Committee requests suggestions from the public
regarding use of the HUD grant funds.

All Borough residents are invited to attend the public
meeting.

Thursday, January 25, 2024 at 7:00 P.M at the Municipal
Building, 1200 Mountain Avenue, Middlesex, New Jersey.

Borough of Middlesex

1200 Mountain Avenue
Middlesex, NJ 08846

January 5, 2024

SUNSHINE NOTICE

In compliance with the "Open Public Meeting Law" P.L. 1975 C231, the Housing and Community Development Advisory Committee will hold a public meeting on Thursday, January 25, 2024 at 7:00 P.M in the Municipal Building at 1200 Mountain Avenue, Middlesex, New Jersey to discuss the use of HUD grant money for the Middlesex Borough Housing and Community Development Advisory Committee. All Borough residents are invited to the meeting.


Linda Chismar, Borough Clerk

I hereby certify that copies of this notice were mailed to the Courier News, The Star Ledger, and posted on the website and bulletin board in the Municipal Building on January 5, 2024.


Linda Chismar, Borough Clerk


AFFIDAVIT OF PUBLICATION

Order Number : 9717968

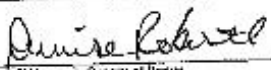
STATE OF WISCONSIN
Brown County

Of the Courier News, a newspaper printed in Froshold, New Jersey and published in Somerville, in State of New Jersey and Somerset County, and of general circulation in Somerset County, who being duly sworn, deposed and said: that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

05/12/2024



Legal Clerk



Notary Public State of Wisconsin County of Brown

4-6-27

My commission expires _____
By commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

Borough of Middlesex
1201 Central Avenue
Middlesex, NJ 08842

Public Hearing

Middlesex Borough Housing and Community
Development Advisory Committee.

The Committee requests suggestions from the
public regarding use of the F.C.D. Grant funds.

All Borough residents are invited to attend the
public meeting.

Thursday, January 25, 2024 at 7:00 P.M. at the Municipal
Building, 1200 Mountain Avenue,
Middlesex, New Jersey.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #80-2024

APPROVAL OF THE 2024 HUD FUNDS

The following items have been approved by the Housing and Community Development Committee to be submitted to the Middlesex County Housing & Community Development for approval for the use of the 2024 Grant Funds:

Senior Coordinator Salary	\$10,000
Senior Van Driver	\$9,205
Code Enforcement	\$10,575
Nutritional Program	\$6,500
ADA Improvements 1200 Mountain Ave	\$27,574

TOTAL **\$63,854**

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on February 27, 2024.

RESULT:	ADOPTED BY CONSENT VOTE (UNANIMOUS)
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Carnes, Dessino, Dotoy, Quinn, Rex


CLERK OF THE BOROUGH OF MIDDLESEX

Monroe

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item on Space Provided

A. Prior To Local Public Hearing

1. Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office .
2. Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. _____ Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. _____ Please include the names of organizations and neighborhoods where residents have been contacted

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. Attendees were informed on the scope of eligible activities
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

Mr. Weinberg discussed the proposed

2024-25 CDBG project for the construction of ADA accessible bathroom facilities and a completely

inclusive playground at the Township Community

2. Submit minutes of public hearing to HCD office Plan review process

Municipality Township of Monroe

Date of Public Hearing 2/28/24

Estimated number of persons attending _____

Checklist prepared by Harold Klein
Phone # 732-5244800 Email: hklein@monroetraining.com
Date Submitted 3/6/24

**TOWNSHIP OF MONROE, MIDDLESEX COUNTY
HOUSING AND COMMUNITY DEVELOPMENT
CITIZENS ADVISORY COMMITTEE
NOTICE OF PUBLIC HEARING**

The Township of Monroe Housing and Community Development Citizens Advisory Committee will hold a Public Hearing to discuss plans for using the 2024 Housing and Community Development funds which have been allocated to the Township under the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program. This year the Township will receive \$166,380.00 in CDBG funds.

The public hearing will be held on Wednesday, February 28, 2024 at 10:00 a.m. in the Council Chambers at the Municipal Building, One Municipal Plaza, Monroe Township, New Jersey. Township residents are invited to attend the public hearing.

Stephen Dalina, Mayor
Township of Monroe



Township of Monroe

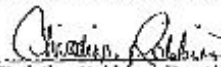
County of Middlesex

PATRICIA REID
Township Clerk

Municipal Complex
1 Municipal Plaza
Monroe Township, NJ
08881-1000
Phone (732) 650-4573
Fax (732) 661-3180

Affidavit of Publication

I, Christine Robbins, Deputy Township Clerk, of the Township of Monroe, County of Middlesex, State of New Jersey, do hereby certify that the attached legal notice is a true copy of such notice, which was published in the Home News Tribune, the official newspaper of Monroe Township and a newspaper of general circulation in the County of Middlesex on February 10, 2023.


Christine Robbins, Deputy Township Clerk

Ad Number: 0008504851 Run Dates: 02/10/2023

**TOWNSHIP OF MONROE, MIDDLESEX COUNTY
HOUSE OF REPRESENTATIVES DISTRICT 10
OFFICE: PATRICIA REID
OFFICE OF PUBLIC HEARINGS**

The Township of Monroe Planning and Economic Development
Committee (PEDC) will hold a Public Hearing by video
conference for the 2023 Monroe and Countywide Development
Plans which have been approved by the Township under the NJ
Department of Planning and Economic Development (NJDPED) State
Order (SO) 2023-01. All over the Township will attend
the hearing.

The public hearing will be held on Wednesday, February 22, 2023 at
10:00 AM in the Council Chamber Room at the Municipal
Building, One Fairleigh Drive, Monroe Township, NJ 08881.
The agenda items are listed to attend the public hearing.

Stephan GREGG, Mayor
Township of Monroe

(516) 311

AGENDA
TOWNSHIP OF MONROE
HOUSING AND COMMUNITY
DEVELOPMENT ADVISORY COMMITTEE

PUBLIC HEARING

February 28, 2024

1. Call to Order

2. Roll Call

Alan Weinberg, Business Administrator
Councilman Charles Dipicco
Lori Olah, Finance Department
Harold Klein, Grants Coordinator
Greg Slavicek, Department of Public Works
Nancy Harrigan, Senior Center Director
Tanya Pannucci, Affordable Housing Coordinator

3. Reading of the Sunshine Law

In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided as follows:

- a. Posted on February 12, 2024 on the Bulletin Boards at the Township of Monroe Municipal Building, Public Library, Senior Center, & Community Center.
- b. Published in the Home News Tribune on February 15, 2024.
- c. Sent to those individuals who have requested personal notice.

4. Discussion of the Proposed Use of 2024 Housing and Community Development Block Grant Funds available to the Township-\$166,380.00

5. Public Comments

6. Adjournment

**Township of Monroe
Middlesex County, New Jersey**

**Minutes of Public Hearing
Housing and Community Development
Citizens Advisory Committee**

February 28, 2024

1. Call to Order by Alan Weinberg at 10:00 am
2. Roll Call: Those present were: Alan Weinberg, Councilman Charles Dipietro, Harold Klein, Nancy Harrigan, Jori Olah, Greg Slavicek and Tanya Pannucci. No members of the public were present.
3. Reading of the Sunshine Law by Mr. Klein.
In accordance with the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided as follows:
 - a. Posted on February 12, 2024 on the Bulletin Boards at the Township of Monroe Municipal Building, and at the Library, Senior Center, and Community Center.
 - b. Published as a legal advertisement in the New Brunswick Home News Tribune on February 15, 2024.
 - c. Sent to those individuals who requested personal notice.
4. Mr. Weinberg announced that plans have been completed for the James Monroe Park project which includes the construction of ADA accessible restroom facilities and concrete ramp improvements. The Township is waiting for approval by the DEP for the septic system design for the concession stand. This park is used by disabled children to play baseball. It is expected that construction will begin later this Spring. Plans for the Inwood Estates ADA Crosswalk and ramp improvements are being prepared for bidding and construction later this year.
5. Mr. Weinberg proposed that the 2024-25 CDBG funds be used to pay a portion

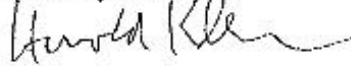
of the cost of the construction for ADA accessible bathroom facilities and a completely inclusive playground on the site adjoining the Township Community Garden located at 124 Applegarth Road. This project was the result of extensive public outreach during the Master Plan review, in which additional park and recreational facilities including this specific site were suggested. The total estimated costs for the ADA projects are \$1,160,000.00.

A motion was made by Ms. Pannucci, seconded by Mr. Slavicek, and approved by unanimous voice vote to recommend this project to the Township Council.

6. The meeting was opened to the public. There were no members of the public in attendance.

7. A motion was made by Ms. Pannucci, seconded by Ms. Harrigan and approved by unanimous vote to adjourn the meeting at 10:20 am.

Respectfully submitted,



Harold Klein

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

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After Completion - Check Each Item on Space Provided

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1. Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. Enclose a copy of the hearing notice with this checklist
5. Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. Please include the names of organizations and neighborhoods where residents have been contacted

North Brunswick Senior Center
North Brunswick Public Library

B. During the Local Public Hearing

1. The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program.
2. Attendees were informed on the scope of eligible activities.
3. Previous revisions to existing projects was discussed and procedures for future revisions was addressed.
4. Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

The Citizens Advisory Board annual public meeting was held at 4:00 pm on February 8, 2024. Information was provided on last years funding and spending allocations. A summary of the 2024 CDBG Projects for several Middlesex County Towns was provided and discussed. The Committee discussed collective details regarding details regarding project suggestions and recommended funding for three projects as follows:

\$78,714 - Babbage Park Improvements
\$40,000 - Code Enforcement Salary Reimbursement

2. Submit minutes of public hearing to HCD Office

Municipality: **Township of North Brunswick**

Date of Public Hearing: **February 8, 2024**

Estimated number of persons attending: **5**

Checklist prepared by: **Mark Rasimowicz**

Phone # **732-586-4196** Email: **mrasmowicz@northbrunswicknj.gov**

Date Submitted: **March 6, 2024**

NOTICE
NORTH BRUNSWICK TOWNSHIP
RESIDENTS

The North Brunswick Community Development Citizens Advisory Committee will conduct a Public Hearing on Thursday, February 8, 2024 concerning the 2024/2025 Community Development Block Grant Program. The Public Hearing will be held at 4:00 P.M. in the 2nd Floor Conference Room, located at 1460 Livingston Avenue, Building 400, North Brunswick, N.J.

Lisa Russo
Municipal Clerk

Home News Tribune

Publication Name:
Home News Tribune

Publication URI:

Publication City and State:
Somerville, NJ

Publication County:
Somerset


Notice Popular Keyword Category:

Notice Keywords:

Notice Authentication Number:
202401311258565129227
412954258

Notice URI:

[Back](#)

Notice File: **Notice Publish Date:**
 [M-47251299.pdf](#) **Wednesday, January 31, 2024**

Notice Content

PLEASE NOTE: The following text was automatically generated from the PDF document above, and may not be 100% accurate. Please refer to the PDF for the most accurate information.

NOTICE: NORTH BRUNSWICK TOWNSHIP RESIDENTS The North Brunswick Community Development Citizens Advisory Committee will conduct a Public Hearing on Thursday, February 8, 2024 concerning the 2024/2025 Community Development Block Grant Program. The Public Hearing will be held at 4:00 P.M. in the 2nd Floor Conference Room, located at 1450 Livingston Avenue, Building 400, North Brunswick, N.J. Lisa Russo Municipal Clerk

This report mailed to 1,000 households. Please refer to the PDF for the complete public notice.

[Back](#)

NORTH BRUNSWICK CITIZENS ADVISORY BOARD
ANNUAL PUBLIC MEETING
710 HERMANN ROAD, NORTH BRUNSWICK, NJ
FEBRUARY 8, 2024 4:00 P.M.

THIS MEETING WAS HELD AT
1460 LIVINGSTON AVE, BLDG 400, 2nd FLOOR
NORTH BRUNSWICK, NJ

MINUTES

THOSE PRESENT

JANICE LARKIN
MARK FRITSCHIE
LISA RUSSO
MICHAEL HRITZ
MARK RASIMOWICZ

THE MEETING WAS CALLED TO ORDER AT 4:00 P.M.

MR. HRITZ LEAD A DISCUSSION ON LAST YEARS FUNDING AND SPENDING ALLOCATIONS.

NORTH BRUNSWICK WILL BE APPLYING FOR \$118,714 THIS YEAR.
BOARD MEMBERS AGREED TO THE FOLLOWING DISTRIBUTION:

\$40,000 CODE ENFORCEMENT SALARY REIMBURSEMENT
\$78,714 BABBAGE PARK IMPROVEMENTS

MOTION TO APPROVE DISTRIBUTION SCHEDULE (MR. FRITSCHIE, MS. LARKIN);
ALL PRESENT VOTED IN FAVOR, DISTRIBUTION SCHEDULE APPROVED.

4:20 P.M. MEETING OPENED TO PUBLIC (MR. FRITSCHIE, MS. LARKIN)

4:20 P.M. MEETING CLOSED TO THE PUBLIC (MS. LARKIN, MR. FRITSCHIE)

4:21 P.M. MEETING ADJOURNED (MS. LARKIN, MR. FRITSCHIE)

So. Brunswick

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item On Space Provided

A. Prior To Local Public Hearing

1. X Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. X Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available
3. X Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. X Enclose a copy of the hearing notice with this checklist
5. X Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. X Please include the names of organizations and neighborhoods where residents have been contacted
South Brunswick Public Library, Community Center, Senior Center, Affordable Housing, Princeton Packet.

B. During the Local Public Hearing

1. X The Housing and Community Development Program was explained and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. X Attendees were informed on the scope of eligible activities
3. X Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. X Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

The Township Council appointed a Citizens Advisory Committee at their meeting on Wednesday, Jan. 19, 2024. The Committee met to discuss proposals for funding recommendations to the Township Council, made at their Feb. 21, 2024 Public Hearing. The meeting was opened for public input. The recommended proposals were those for which this application seeks funding.

2. X Submit minutes of public hearing to HCD Office (will be submitted under separate cover by the Township Clerk.)

Municipality South Brunswick Township

Date of Public Hearing 2/21/2024

Estimated number of persons attending 5

checklist prepared by Peggy Siciliano Phone#732-329-4000x7219

Date submitted February 22, 2024



TOWNSHIP OF SOUTH BRUNSWICK

Municipal Building • P.O. Box 190 • Monmouth Junction, NJ 08852-0190

Phone
732-329-4000
TDD
732-329-2017
Fax
732-329-0627

SOUTH BRUNSWICK TOWNSHIP PROOF OF INSERTION

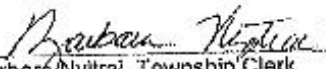
State of New Jersey
County of Middlesex

Municipality of South Brunswick
TAKEN NOTICE that the South Brunswick Township Council will hold a Public Hearing on Wednesday, February 21, 2024 at 5:00 PM. The meeting will be held in the Main Meeting Room at the Municipal Building at 50 Ridge Road, Monmouth Junction, NJ 08852 for the purpose of receiving the revised performance report of the South Brunswick Specialized Housing and Community Development Program and soliciting the view of the citizens regarding future Community Development projects under the anticipated allocation of \$1,000,000 from the Middlesex County Housing and Community Development Trust Grant to the Township for the period 2024 - 2025.
(1/23)

I, Barbara Nyitrai, do hereby certify that an advertisement, of which the annexed is a true copy, was published in The Home News Tribune, a newspaper published and circulated in South Brunswick Township, County and State aforesaid, issue(s) as follow(s) to wit:

February 4, 2024

Certified this 14th day of February, 2024


Barbara Nyitrai, Township Clerk

**Township of South Brunswick
Housing and Community Development Block Grant
Citizens Advisory Committee**

January 1 – December 31, 2024

Municipal Rep.
Chairperson
Linda Mamino-Kelly
171 Sandhills Rd.
Monmouth Junction, NJ 08852
(732) 735-2410 cell
(732) 398-9112 hm

lkelly83@comcast.net

Mike Mitchell
Vice Chairperson
1306 Jones Drive
Princeton, NJ 08540
732-274-1923

mikemitchell6@icloud.com

Peggy Siciliano
Municipal Rep.
207 Seymour Avenue
Point Pleasant Beach, NJ 08742
732-329-4000 x7219

msicilia@sbtuj.net

Di Shonay Pittman
Committee Member
34 Arrowwood Lane
Monmouth Jct., NJ 08852
732-329-4000 x7220

dpittman@sbtuj.net



South Brunswick Township

540 Ridge Road
Monmouth Junction, NJ 08852
Telephone: (732) 329-4000

February 22, 2024

██████████
Charulla Georgiou
Middlesex County Office of Human Services
Department of Community Services
75 Bayard Street - 5Th Floor
New Brunswick, NJ 08901

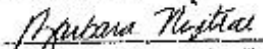
Dear Ms. Georgiou:

Please be advised that the Mayor and Council of the Township of South Brunswick, at a meeting held on February 21, 2024, considered the following enclosed legislative document(s):

Resolution RES-2024-101 **Adopted [Unanimous]**
Approving Block Grant Recommendations Made by the Housing and Community Development Block Grant Advisory Committee

Should you have any questions feel free to contact me at ext. 7313.

Sincerely yours,


Barbara Nytral, Township Clerk



RESOLUTION 2024-101

Approving Block Grant Recommendations Made by the Housing and Community Development Block Grant Advisory Committee

WHEREAS, the South Brunswick Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant has made a recommendation to the South Brunswick Township Council that Block Grant money in the amount of \$75,084.00 which is anticipated to be given by the U. S. Department of Housing and Community Development through the Middlesex County Housing and Community Development Committee for the 2024-2025 fiscal year, be allocated as follows for either construction/capital improvement projects or for service projects:

Pioneer Recreation Program - Funds will provide recreational programs for adults with physical and/or developmental disabilities.	\$17,000.00
Dept. of Social Services - Food Pantry Assistant Funds will provide for two Food Pantry Assistants' salaries to maintain and organize the flow of food pantry goods throughout the year, thereby assuring the efficient distribution of food and other essential supplies.	\$17,000.00
Citizens for Independent Living (CIL) Case Management/Support Services - Funds will support a Service Provider who will teach skills of daily living to adults with disabilities and assist them in living independently so that they can maintain housing within their own community.	\$20,000.00
VFW Post 9111 - Funds will be used toward replacing an entrance doorway and, if possible, the remaining doors so that they are ADA compliant.	\$12,500.00
Dept. of Social Services - Funds will be utilized to replenish Food Pantry supplies.	\$ 2,500.00
Housing Rehabilitation - Funds will provide rehabs to homes and for emergency repairs to eliminate health and safety concerns.	\$ 4,000.00
SB Library-Large Print Books - Funds will cover the cost of purchasing additional Large Print Books to expand and increase access to reading materials for residents with visual impairments.	\$ 2,084.00
TOTAL BLOCK GRANT ESTIMATED ALLOCATION	\$75,084.00

WHEREAS, The Township Council held a public hearing on said Recommendations on February 21, 2024;

NOW, THEREFORE, BE IT RESOLVED on this 21st day of February, 2024, by the Township Council of the Township of South Brunswick, County of Middlesex, State of New Jersey, that:

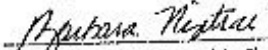
- The Township Council hereby approves the recommendations made by the South Brunswick

Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant as set forth above.

2. The Mayor and Township Clerk are hereby authorized to execute any agreements related to attainment of said grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Camarota, Councilman
SECONDER:	Josephine "Jo" Hochman, Councilwoman
AYES:	Ken Blerman, Joseph Camarota, Archana "Ann" Grover, Josephine "Jo" Hochman
ABSENT:	Charlie Carley

This is to certify that the foregoing is a true copy of a Resolution Adopted at the South Brunswick Township Council meeting held on February 21, 2024.


Barbara Nyitrai, Township Clerk



RESOLUTION 2024-101

Approving Block Grant Recommendations Made by the Housing and Community Development Block Grant Advisory Committee

WHEREAS, the South Brunswick Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant has made a recommendation to the South Brunswick Township Council that Block Grant money in the amount of \$75,084.00 which is anticipated to be given by the U. S. Department of Housing and Community Development through the Middlesex County Housing and Community Development Committee for the 2024-2025 fiscal year, be allocated as follows for either construction/capital improvement projects or for service projects:

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Housing Rehabilitation - Funds will provide rehabs to homes and for emergency repairs to eliminate health and safety concerns.	\$ 4,000.00
SB Library-Large Print Books - Funds will cover the cost of purchasing additional Large Print Books to expand and increase access to reading materials for residents with visual impairments.	\$ 2,084.00
TOTAL BLOCK GRANT ESTIMATED ALLOCATION	\$75,084.00

WHEREAS, The Township Council held a public hearing on said Recommendations on February 21, 2024;

NOW, THEREFORE, BE IT RESOLVED on this 21st day of February, 2024, by the Township Council of the Township of South Brunswick, County of Middlesex, State of New Jersey, that:

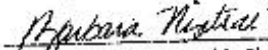
- The Township Council hereby approves the recommendations made by the South Brunswick

Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant as set forth above.

2. The Mayor and Township Clerk are hereby authorized to execute any agreements related to attainment of said grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Camarola, Councilman
SECONDER:	Josephine "Jo" Hochman, Councilwoman
AYES:	Ken Bierman, Joseph Camarola, Archana "Ann" Grover, Josephine "Jo" Hochman
ABSENT:	Charlie Carley

This is to certify that the foregoing is a true copy of a Resolution Adopted at the South Brunswick Township Council meeting held on February 21, 2024.


Barbara Nyitrai, Township Clerk



South Brunswick Township

540 Ridge Road
Monmouth Junction, NJ 08852
Telephone: (732) 329-4000

PLEASE NOTE THE COUNCIL FILES WERE REVISED BY THE VOTE
NO OTHER REVISIONS WERE MADE TO ANY OF THE RESOLUTIONS/ORDINANCES

February 22, 2024

Peggy Scillano, Affordable Housing
South Brunswick Township

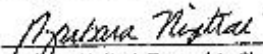
Dear Scillano:

Please be advised that the Mayor and Council of the Township of South Brunswick, at a meeting held on February 21, 2024, considered the following enclosed legislative document(s):

Resolution RES-2024-101 **Adopted [Unanimous]**
*Approving Block Grant Recommendations Made by the Housing and Community Development Block
Grant Advisory Committee*

Should you have any questions feel free to contact me at ext. 7313.

Sincerely yours,


Barbara Nyitrai, Township Clerk

Page 1



RESOLUTION 2024-101

Approving Block Grant Recommendations Made by the Housing and Community Development Block Grant Advisory Committee

WHEREAS, the South Brunswick Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant has made a recommendation to the South Brunswick Township Council that Block Grant money in the amount of \$75,084.00 which is anticipated to be given by the U. S. Department of Housing and Community Development through the Middlesex County Housing and Community Development Committee for the 2024-2025 fiscal year, be allocated as follows for either construction/capital improvement projects or for service projects:

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SB Library-Large Print Books - Funds will cover the cost of purchasing additional Large Print Books to expand and increase access to reading materials for residents with visual impairments.	\$ 2,084.00
TOTAL BLOCK GRANT ESTIMATED ALLOCATION	\$75,084.00

WHEREAS, The Township Council held a public hearing on said Recommendations on February 21, 2024;

NOW, THEREFORE, BE IT RESOLVED on this 21st day of February, 2024, by the Township Council of the Township of South Brunswick, County of Middlesex, State of New Jersey, that:

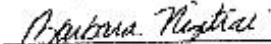
- The Township Council hereby approves the recommendations made by the South Brunswick

Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant as set forth above.

2. The Mayor and Township Clerk are hereby authorized to execute any agreements related to attainment of said grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Camarola, Councilman
SECONDER:	Josephine "Jo" Hochman, Councilwoman
AYES:	Ken Bieman, Joseph Camarola, Archana "Ann" Grover, Josephine "Jo" Hochman
ABSENT:	Charles Carley

This is to certify that the foregoing is a true copy of a Resolution Adopted at the South Brunswick Township Council meeting held on February 21, 2024.


Barbara Nyitrai, Township Clerk



Resolution

Approving Block Grant Recommendations Made by the Housing and Community Development Block Grant Advisory Committee

WHEREAS, the South Brunswick Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant has made a recommendation to the South Brunswick Township Council that Block Grant money in the amount of \$75,084.00 which is anticipated to be given by the U. S. Department of Housing and Community Development through the Middlesex County Housing and Community Development Committee for the 2024-2025 fiscal year, be allocated as follows for either construction/capital improvement projects or for service projects:

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Dept. of Social Services - Funds will be utilized to replenish Food Pantry supplies.	\$ 2,500.00
Housing Rehabilitation - Funds will provide rehabs to homes and for emergency repairs to eliminate health and safety concerns.	\$ 4,000.00
SB Library-Large Print Books - Funds will cover the cost of purchasing additional Large Print Books to expand and increase access to reading materials for residents with visual impairments.	\$ 2,084.00
TOTAL BLOCK GRANT ESTIMATED ALLOCATION	\$75,084.00

WHEREAS, The Township Council held a public hearing on said Recommendations on February 21, 2024;

Updated: 2/8/2024 9:40 AM by Lisa Hughes
Prepared By: Lisa Hughes

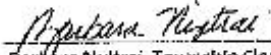
Page 1

NOW, THEREFORE, BE IT RESOLVED on this 21st day of February, 2024, by the Township Council of the Township of South Brunswick, County of Middlesex, State of New Jersey, that;

1. The Township Council hereby approves the recommendations made by the South Brunswick Citizens Advisory Committee to the Middlesex County Housing and Community Development Block Grant as set forth above.
2. The Mayor and Township Clerk are hereby authorized to execute any agreements related to attainment of said grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Camarota, Deputy Mayor
SECONDER:	Josephine "Jo" Hochman, Councilwoman
AYES:	Ken Biernan, Joseph Camarota, Archana "Ann" Grover, Josephine "Jo" Hochman
ABSENT:	Charlie Carley

This is to certify that the foregoing is a true copy of a resolution adopted at the South Brunswick Township Council meeting held on February 21, 2024.


 Barbara Nyitrai, Township Clerk



RESOLUTION 2024-55

**Appointing Members to Housing Community Development
Citizens Advisory Committee**

WHEREAS, by resolution dated April 5, 1983, the Township Committee created the Housing and Community Development Citizens Advisory Committee and appointed members thereto; and

WHEREAS, vacancies presently exist in the membership of said committee;

NOW, THEREFORE, BE IT RESOLVED on this 10th day of January, 2024, by the Township Council of the Township of South Brunswick, County of Middlesex, State of New Jersey, that:

1. Linda Mannino-Kelly, Mike Mitchell, Margaret Stollano and Dishonay Pittman be and are hereby appointed to one-year terms on the Housing and Community Development Citizens Advisory Committee, said terms to expire December 31, 2024.
2. The above appointments are contingent upon being sworn in with the Township Clerk prior to each appointee taking his or her seat as a member of the Housing and Community Development Citizens Advisory Committee.

RESULT:	ADOPTED (4 TO 0)
MOVER:	Ken Bierman, Councilman
SECONDER:	Archana "Ann" Grover, Councilwoman
AYES:	Ken Bierman, Joseph Camarota, Archana "Ann" Grover, Charlie Carley
AWAY:	Josephine "Jo" Hochman

This is to certify that the foregoing is a true copy of a Resolution Adopted at the South Brunswick Township Council meeting held on January 10, 2024.

Barbara Nytral, Township Clerk



RESOLUTION 2024-60

**Appointing Representatives to the Middlesex County
Housing and Community Development Committee**

WHEREAS, certain statutes and the Code of the Township of South Brunswick requires the appointment of a Governing Body representative and a Mayor's representative to the Middlesex County Housing and Community Development Committee; and

WHEREAS, vacancies presently exist for representatives to the Middlesex County Housing and Community Development Committee;

NOW, THEREFORE, BE IT RESOLVED on this 10th day of January, 2024, by the Township Council of the Township of South Brunswick, County of Middlesex, State of New Jersey that;

1. Linda Mannino-Kelly be and is hereby appointed to serve a one-year term as the Council Representative to the Middlesex County Housing and Community Development Committee, said term to expire December 31, 2024.
2. Margaret Siciliano be and is hereby appointed to serve a one-year term as the Mayor's Representative to the Middlesex County Housing and Community Development Committee, said term to expire December 31, 2024.
3. The above appointment is contingent upon being sworn in with the Township Clerk prior to taking the seat as the Municipal Representative to the Middlesex County Housing and Community Development Committee.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Ken Bierman, Councilman
SECONDER:	Archana "Ann" Grover, Councilwoman
AYES:	Ken Bierman, Joseph Camarota, Archana "Ann" Grover, Charlie Carley
AWAY:	Josephina "Jo" Hochman

This is to certify that the foregoing is a true copy of a Resolution Adopted at the South Brunswick Township Council meeting held on January 10, 2024.

Barbara Nyitrai, Township Clerk

See Plainfield

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item on Space Provided

A. Prior To Local Public Hearing

1. X Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. X Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available.
3. X Post the hearing notice locally in Libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. X Enclose a copy of the hearing notice with this checklist
5. X Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. X Please include the names of organizations and neighborhoods where residents have been contacted

Organizations and neighborhoods were notified town-wide via advertisement on the Municipal website and local papers. Notices were also posted on all community bulletin boards.

B. During the Local Public Hearing

1. X The Housing and Community Development Program was explained, and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. X Attendees were informed on the scope of eligible activities
3. X Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. X Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

The enclosed minutes provide a narrative of what took place during the citizen participation process. Please refer to the attached minutes.

2. X Submit minutes of public hearing to HCD Office

Municipality: *South Plainfield, Middlesex County, New Jersey*

Date of Public Hearing: *February 20, 2024*

Estimated number of persons attending: *17*

Checklist prepared by: *Amy Antonides, RMC/CMC/CMR*

Phone: *908-226-7606*

Email: *aantonides@southplainfieldnj.com*

Date Submitted: *February 27, 2024*



Star-Ledger
LEGAL AFFIDAVIT

AG#: 0010617311

Total \$121.50

State of New Jersey, ss
County of Middlesex

Lisa Arlington being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that Star-Ledger is a public newspaper, with general circulation in Atlantic, Burlington, Cape May, Essex, Hudson, Hudson County, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset, Sussex, Union, and Warren Counties, and this notice in an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):
Star-Ledger 01/19/2024

Principal Clerk of the Publisher

Sworn to and subscribed before me this 22th day of January 2024

CHERYLYN ALSTON
Notary Public, State of New Jersey
My Commission Expires
October 18, 2024

Notary Public

**LEGAL NOTICE
Housing & Community
Development Meeting**

A meeting of the Housing & Community Development Committee has been scheduled for Wednesday, January 24, 2024 beginning at 7:00 p.m. in the Court Room of the South Plainfield Municipal Building, 2480 Plainfield Avenue, South Plainfield, New Jersey 07080. The purpose of the meeting is to consider 2024 Housing and Community Development Plans. No action will be taken.

Amy Antonides,
RMC/CMC/CMR
Municipal Clerk
1/19/24 \$21.50



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County of Middlesex)

I, Lisa Ameglio being duly sworn, deposes that herein is principal clerk of NJ Advance Media; that Star-Ledger is a public newspaper, with general circulation in Atlantic, Burlington, Cape May, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset, Sussex, Union, and Warren Counties, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):
Star-Ledger 02/02/24

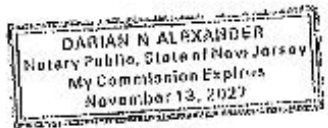


Principal Clerk of the Publisher

Sworn to and subscribed before me this 5th day of February 2024



Notary Public



**COMMUNITY DEVELOPMENT
BLOCK GRANT
PUBLIC HEARING**

A public hearing for the 2024 Community Development Block Grant has been scheduled for Tuesday, February 20, 2024 at 7:00 p.m. in the Council Chambers of the South Plainfield Municipal Building, 2480 Plainfield Avenue. The purpose of this hearing is to discuss projects to be considered for inclusion in the 2024 Community Development Block Grant Application. Public input on projects will be entertained by the Governing Body at this time. Action may later be taken during the regularly scheduled Council meeting this date and location commencing at 7:00 p.m.

Amy L. Antonides,
RMC/CMC/CMR
Municipal Clerk
2/2/24 \$26.66

CDBG Minutes 2024

January 24, 2024

Location - Borough Hall Conference Room

The Meeting was called to order at 7:06 p.m. by Councilwoman Faustini.

Present : Councilwoman Faustini, Councilwoman Mott, Kelly Daley, Laura Lasota, Oliva Leach Nunez arrived approximately 7:15, Scott Miller, Jennie Ratti, Jessica Reid, Roberto P. Sayers

Absent: Sue Mazzeo

Councilwoman Faustini greeted all members of the committee and introduced Jessica Reid who was newly appointed for 2024. An explanation of the populations this grant is meant to provide for was offered and she thanked the committee for taking the time for this time sensitive task of importance. A visual recap was provided to each member of CDBG funded projects over the past several years. 2023 funding was used toward Senior Center Salaries and the balance toward accessible ramps throughout the town, highly concentrated in the Kennedy School Area. Funds were not allocated to enable accessibility updates to the SP Borough website as was suggested in 2023.

Projects have included:

- * My Senior Center Software and Vehicle
- * Accessible Ramps
- * Playground at Pitt Street (2022 completed)
- * Walnut Street Park Playground upgrade for younger age group (2023 completed)
- * Pal Playground delivered and to be installed Spring 2024
- * Senior Center Salary \$12.5 ongoing

Grant allocation was slightly up in 2023 just about \$81K for 2023 and a similar amount is anticipated for 2024 allocation

Committee discussed parameters and project eligibility of Grant Funds for 2024. The South Plainfield Senior Center has become a hub and home away from home for many members of our senior community in South Plainfield. Membership and building usage continues to rise. The roof is original (over 20 years old) and in need of replacement. A schematic of the roof, which is 11,100 square feet, along with an cost estimate of \$150,000 to cover complete roof replacement was presented to the committee.

Mr. Sayers asked about the state of the Heating/Cooling system and Councilwoman Faustini answered that updating has already taken place as was necessary and it is regularly serviced.

Ms. Reid asked how the contractor would be determined and Councilwoman explained that the Borough follows a very specific bidding process as legally deemed for projects of this size.

Other items of discussion included crosswalk light functioning, ramp placement determination and the new format for very helpful updates from the Environmental Committee.

The committee in attendance unanimously agree to allocate the 2024 CDBG funds
\$12,500 Senior Center Salary
\$68,500 (approximate balance) to Senior Center roofing project.
Meeting was adjourned at 7:42 p.m.

**MEETING AGENDA
SOUTH PLAINFIELD MAYOR AND COUNCIL**

**FEBRUARY 20, 2024
AT 7:00 pm**

(Virtual Webex Code to Join: 126 663 1990 - instructions located on Borough website where agendas are located)

1. Meeting - Called to Order by Mayor Anesh in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 with adequate notice of this meeting being provided to the Borough's two official newspapers and also published on the Borough's website.
2. Roll Call by Municipal Clerk
3. **SPECIAL HEARING**: Public hearing on the use of the Community Development Block Grant Funds for the year 2024
4. Public Comment

(The regularly scheduled Agenda and Public meeting of Council to follow at 7:00 p.m. whereas action may be taken pertaining to the CDBG grant consideration for 2024)

**SOUTH PLAINFIELD BOROUGH
BOROUGH COUNCIL MEETING MINUTES
FEBRUARY 20, 2024, 7:00 P.M.
2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

CALL TO ORDER: Mayor Anesh called the meeting to order at 7:00 p.m. Mayor Anesh read the sunrise statement and announced that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met with adequate notice of this meeting having been provided to the Borough's official newspapers and also published on the Borough's website. Instructions for accessing the remote public meeting are found on the Borough's website next to the agendas.

The roll call was administered by Amy Antonides as follows:

COUNCIL	Present	Absent	Late
Councilwoman Faustini	X		
Councilwoman Mott	X		
Councilman Smith	X		
Councilman White	X		
Councilman Witek	X		
Council President Bongiorno	X		
Mayor Anesh	X		
ALSO PRESENT			
Administrator Cullen	X		
Clerk Antonides	X		
Attorney Paul Bizzo	X		
Engineer Miller	X		
Chief Papp	X		

PUBLIC HEARING – 2024 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Mayor Anesh turned the floor over to Councilwoman Faustini who advised that the Housing and Community Development Committee met on January 24, 2024 and at length discussed various possibilities of projects to apply this year's grant funding towards. There is an anticipated allocation of \$80,042.00 in grant funding pending for South Plainfield for 2024, which is the same as last year. The use of this grant funding can only be used for certain types of projects. As such, for 2024 the Housing and Community Development Committee has recommended the following proposed project(s) for consideration:

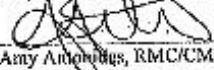
Senior Center Salary	\$12,500
Replacement of Senior Center Roof	\$67,542
TOTAL	\$80,042

Mayor Anesh thanked Councilwoman Faustini and asked the Council if they have any questions or comments. Councilwoman Faustini said she is very happy the money will be used for this purpose and is grateful to the CDBG Committee for their recommendation. With no further comments from the Council at this time, Mayor Anesh then thanked Councilwoman Faustini for the committee's input.

PUBLIC COMMENT: Mayor Anesh opened the floor for public comments. Though there were approximately 4 members of the public present in-person with no one present virtually. With no comments from the public, Mayor Anesh closed the floor.

Mayor Anesh advised that a resolution (24-105) will be on the regularly scheduled Council meeting agenda this evening for further consideration of the CDBG projects for 2024 as recommended by the CDBG Committee.

Respectfully Submitted By:


Amy Antonides, RMC/CMC/CMR

RESOLUTION 24-105

AUTHORIZING APPLICATION TO THE MIDDLESEX COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR A 2023 COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE PURPOSE OF IMPROVEMENTS

WHEREAS, the Borough of South Plainfield wishes to apply to Middlesex County Housing and Community Development Agency for discretionary aid; and

WHEREAS, the Borough's Citizen Advisory Committee met to discuss possible uses of the 2023 CDBG funding; and

WHEREAS, the Governing Body of the Borough of South Plainfield held a public hearing on February 21, 2023 to elicit input from Borough residents on the best uses for the 2023 CDBG;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of South Plainfield do hereby make application to Middlesex County Housing and Community Development for discretionary aid to be used for the following proposed uses:

Senior Center Salary	\$12,500.00
Replacement of Senior Center Roof	\$67,542.00
TOTAL	\$80,042.00

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded to the Director of the Middlesex County Housing and Community Development Agency.

COUNCIL	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT	REFUSE
Councilwoman Faustini			X				
Councilwoman Malt			X				
Councilman Smith			X				
Councilman White			X				
Councilman Woloh		X	X				
Council President Scaglione	X		X				
			6	0			
Mayor Anesh - TIE ONLY							

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Mayor and Borough Council of South Plainfield Borough on February 20, 2024

Amy Antonides

Amy Antonides, RMC/CM/C/MR
Municipal Clerk - South Plainfield Borough

South River

Middlesex County Community Development Block Grant Program

Citizen Participation Checklist

This checklist has been prepared to assist municipalities in meeting the citizen participation requirements of the Middlesex County Housing and Community Development Program. All items on this checklist must be undertaken in order for your municipal projects to be eligible for funding.

After Completion - Check Each Item On Space Provided

A. Prior To Local Public Hearing

1. YES Appoint a Municipal Citizens Advisory Committee and forward the list to the HCD Office
2. YES Publish the public hearing date seven days prior to the hearing in a newspaper of general circulation and include a written statement on the purpose of the hearing and the amount of funds available
3. YES Post the hearing notice locally in libraries, Municipal Building, Senior Centers, etc. to obtain community wide coverage
4. YES Enclose a copy of the hearing notice with this checklist
5. YES Make efforts to notify civic organizations, community interest groups, and persons likely to be affected by project activities, i.e. low and moderate income persons, physically challenged persons, minorities, and senior citizens
6. YES Please include the names of organizations and neighborhoods where residents have been contacted

Telephone calls to members which

Represent Senior Citizens

B. During the Local Public Hearing

1. **YES** The Housing and Community Development Program was explained and attendees were advised of the amount of funding your municipality will receive under the CDBG program
2. **YES** Attendees were informed on the scope of eligible activities
3. **YES** Previous revisions to existing projects was discussed and procedures for future revisions was addressed
4. **YES** Citizens were given the opportunity to voice their comments on the program, and ideas on potential projects for funding. Citizens were notified they could submit written comments.

C. After Local Public Hearing

1. Provide a brief narrative explaining your municipality's citizen participation process. What issues were discussed, what questions were raised, and what proposals were recommended, at the local public hearing?

SEE MINUTES OF MEETING

2. **YES** Submit minutes of public hearing to HCD Office

Municipality Borough of South River

Date of Public Hearing 02/12/2024

Estimated number of persons attending 8

Checklist prepared by Bruce M. Koch, P.E. Phone # 732-727-8000

Date Submitted 03/04/2024

JOHN H. ALBARR, PE, PP, LS (1080-2001)
 DAVID J. BARUEL, PE, PP, CME
 JERRY J. STRIPPI, PE, LS, PP, CME
 JAY B. COMBELL, PE, PP, CME
 MICHAEL J. MUGLIANO, PE, PP, CME
 SHROUQY H. WALEH, PE, PP, CME



BRUCE M. KOCH, PE, PP, CME
 LOUIS J. FLOSZONKA, PE, CME
 TREVOR J. TAYLOR, PE, PP, CME
 EDITHAM TURAN, PE, LS, RP
 LAURA J. NEUVANN, PE, PP
 DOUGLAS ROHWIEVER, PE, CMA, CMB
 ROBERT J. RUBBO, PE, PP, CME
 JOHN J. HERR, PE, PP, CME
 NETH CHIANNAKALLO, PE, CME

MEMO TO: Mayor and Borough Council, Borough of South River
FROM: Bruce M. Koch, P.E., P.P., C.M.E., Borough Engineer's Office
DATE: February 15, 2024
RE: HCD Citizen's Advisory Committee and Public Participation Meeting of February 12, 2024 South River, New Jersey
 Our File: PR00058.01

In accordance with the requirements of the Housing and Community Development Program, a combination HCD Citizen Advisory Committee meeting and public input meeting was held on February 12, 2024. The meeting was conducted in the Conference Room adjacent to the Council Chambers with the following Committee Members and citizens in attendance:

Name	Address
1. Bruce M. Koch, P.E., P.P., C.M.E.	Borough Engineer's Office
2. Arthur Londensky, Borough Administrator	48 Washington Street
3. David Krempecki	67 Colfax Street
4. Alyssa Giglietti, Borough Clerk	48 Washington Street
5. Joseph Zanga, Chief Financial Officer	48 Washington Street
6. Mayor Peter Guindl	48 Washington Street
7. Council President Jason Oliveira	48 Washington Street
8. James C. Jones	Kamm Avenue

I opened the meeting with a discussion of the Housing and Community Development Program, the intent of the legislation, present program operations, and past and future activities.

Those in attendance were advised that the Borough's 2024 allotment figure will be approximately \$81,841.00. The scope of eligible activities listed as "Basic Eligible Community Activities" was reviewed at the meeting.

Previous amendments, revisions and procedures for future transfers were reviewed, as well as the outstanding account balances. I then opened the meeting to those in attendance for their thoughts and ideas for how to utilize this year's funding.

I also discussed the Timeliness Plan and the need to spend money in old accounts.

- Mr. Krempecki reviewed how last year's funding was allocated.
- Mr. Jones discussed that there were three (3) pedestrian fatalities in the Borough last year. He suggested that the Stop Signs at all of the four (4) way stop intersections be replaced with illuminated flashing stop signs that are solar powered.
- Mr. Londensky asked how much they cost. Mr. Zanga and Council President Oliveira mentioned they range between \$2,500.00 & \$3,000.00.

CONSULTING AND MUNICIPAL ENGINEERS
 NJ CERTIFICATE OF AUTHORIZATION NO. 243A28289000
 3141 BORDENTOWN AVENUE • PARLIN, NEW JERSEY 08859-1187 • (732) 727-8000



Mayor and Borough Council
Borough of South River
HCD Citizen's Advisory Committee

February 15, 2024
Our File No. PSR00056.01
Page 2

- Mr. Jones said they can be bought on Amazon for about \$1,000.00 each.
- Mr. Londensky agreed it is important to do but the problem is this funding is not available until the Fall for this year. He also discussed the Flashing Crosswalk Beacons by the Senior Apartments also need repair. It will cost about \$16,000.00.
- Mr. Krempackl agreed with the Flashing Stop Sign idea. He said there are several four (4) way stops in his neighborhood and they are helping. He also mentioned there are a lot of vehicles speeding on Brenning Place.
- Mr. Londensky suggested it be made a one-way road going toward the Old Bridge Turnpike.
- Mr. Londensky asked the group how much they would suggest putting toward the Flashing Signs?
- Council President Oliveira suggested \$60,000.00. He said it would buy about fifty-two (52) signs. He also asked how many four (4) way stops there are in the Borough.
- Mr. Londensky suggested allocating a portion of the money, approximately \$25,000.00 for Grekowski Park.
- Council President Oliveira suggested allocating \$50,000.00 for the Flashing Stop Signs and the balance for Grekowski Park.

In the end, the Committee members voted and made the following recommendation:

- To utilize \$50,000.00 for the Illuminated, Flashing Stop Signs at 4-Way Intersections and the balance for Grekowski Park.

The meeting was adjourned.

BMK/blr

Middlesex County Unique Appendices

1. HOME Program Information Sheet
2. HOME Application Requirements
3. ESG Program Standards
4. Continuum of Care Performance Standards
5. Coordinated Assessment Written Standards
6. HOME Recapture Provisions
7. 2024 CDBG Projects

APPENDIX 1

MIDDLESEX COUNTY DIVISION OF HOUSING, COMMUNITY DEVELOPMENT & SOCIAL SERVICES HOME PROGRAM INFORMATION

The Middlesex County Department of Housing and Community Development operates the HOME Investment Partnerships program, which funds development of affordable housing to low income individuals and families in Middlesex County. Funds can be used in programs through all municipalities in the County, with the exception of the cities of New Brunswick and Perth Amboy.

The County receives these funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD) and makes them available for affordable housing development.

Eligible Applicants

Individuals, for-profit entities and non-profits can apply for HOME funds as owners, developers or sponsors of housing. Special consideration will be given to non-profits who have achieved certification as a Community Housing Development Organization (CHDO).

Eligible Activities

- New construction of affordable rental housing or housing for homebuyers
- Acquisition and/or rehabilitation of affordable rental housing or housing for homebuyers

Type of Assistance

The County will enter into an agreement with the organization to provide HOME funds for a particular project. The funds are provided as a deferred loan and are always secured by a mortgage document. The project will be required to meet all applicable HUD regulations and County policies through the term of the agreement.

Term of Affordability

Based on the type and scope of project and the level of assistance being provided, the project must remain affordable for a certain period of time, called the term of affordability. For example, all new construction must remain affordable for a minimum of 20 years, although the County may require a longer term. Typical terms range from 10 to 30 years.

Income Eligibility

All affordable rental housing must be initially rented to individuals and families who qualify as very low income (household income does not exceed 50 percent of the median income for the area, adjusted for family size.) The maximum allowed rents will also be determined on an annual basis by HUD.

Other Federal Requirements

The project must also meet other federal requirements including compliance with certain statutes and regulations concerning:

- Fair Housing and Equal Opportunity
- Affirmative Marketing
- Handicapped Accessibility
- Prevailing Wages (projects with 12 or more HOME units)
- Environmental Review
- Lead Based Paint

Application Process

Applications are reviewed by the HOME Committee at least annually, usually in the Spring. The HOME Committee consists of members from the CDBG Committee. The HOME Committee makes recommendations to the Board of County Commissioners on which projects should be funded. Recommended projects that have all other financing secured will have deferred repayment agreements drawn up, which will be authorized by Freeholder resolution. Prospective projects that don't yet have all the financing secure, but who may be able to leverage HOME funds, such as projects applying for Low Income Housing Tax Credits, can receive a "soft" commitment of funds. In these cases, the Freeholders can provide a resolution of support and future commitment of HOME funds pending receipt of all other financing and a subsidy layering review. For these projects no agreement is executed and funds aren't committed until all financing is secure.

Prospective applicants for HOME funds, especially those developers who haven't previously worked with HOME funds are encouraged to meet with County staff to discuss their project and the preparation of their application.

For more information about the Middlesex County HOME Investment Partnerships program, please contact Melissa A. Bellamy at 732-745-2922 or melissa.bellamy@co.middlesex.nj.us.

APPENDIX 2

MIDDLESEX COUNTY HOME PROGRAM SUBMISSION OF APPLICATION

Applicants interested in applying for Middlesex County HOME funds should prepare and submit the following documents. These documents are needed in order to perform the subsidy layering analysis. Financial spreadsheets can be submitted by e-mail. Additional information or documentation may be required

1. Applicant's background in housing projects
2. Detailed project description, including specific location, number of units, etc.
3. Sources and Use of Funds Statement, along with applicable supporting documentation including by not limited to construction cost estimates and commitment letters from funding sources.
4. Detailed Project Development Budget
5. Cash Flow Projection (Pro Forma) for term of affordability.

Please submit the following to:

Melissa Bellamy, Manager
Middlesex County Division of Housing & Community Development
County Administration Building
75 Bayard Street, 2nd Floor
New Brunswick, NJ 08901

Applications will be reviewed at least annually by the HOME Committee, usually in the Spring.

If you have any questions, please contact Melissa Bellamy at 732-745-2922 or at melissa.bellamy@co.middlesex.nj.us.

APPENDIX 3

7. Emergency Solutions Grant Program Standards

The Middlesex County "Urban County" is a recipient of Emergency Solution Grant (ESG) funding from HUD. Middlesex County has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e).

Continuum of Care Consultation

The CoC will solicit proposals for the use the Emergency Solutions Grant (ESG) program funding for both the traditional emergency shelter eligible activities and homelessness prevention and rapid re-housing activities now eligible through HEARTH Act implementation. Each year the CoC will decide the amount of funding to allocate for each eligible activity, in accordance with established CoC priorities.

The CoC Review Committee will review proposals and make recommendations to the CoC based on ESG program requirements, level of collaboration and coordination with other homeless service program and mainstream resources, agency capacity to administer program activities and meet match requirements, and HMIS compliance. The CoC will review the recommendations at its meeting and vote on a funding proposal to be submitted to the Urban County for inclusion in the Annual Action Plan.

Record Keeping and Reporting Requirements

All ESG funded agencies must follow the reporting and record keeping requirements under 24 CFR Part 576.500. This includes, but is not limited to homeless or at risk of homelessness status; determinations of ineligibility; annual income and program files for participants; use of Coordinated Assessment system; rental assistance agreements and payments, including utility allowances; shelter and housing standards; emergency shelter facility records; services and assistance provided; HMIS use; required program Matching Funds; Conflict of Interest; homeless participation; compliance with faith-based activities, and any other Federal Requirements under the ESG program.

Coordination with Other Homeless Providers and Mainstream Resources

To the greatest extent possible, all ESG funded agencies will coordinate with emergency shelter and transitional housing providers, with other HUD funded homeless programs, with Veterans Administrations programs for the homeless (per diem, VASH, SSFV, etc.), with other

homelessness prevention or rapid re-housing programs operating in the county such as the Homeless Prevention Program, CSBG funding programs, and the County VHAP program, and with agencies and organizations providing mainstream resources that will assist a family in obtaining or maintaining housing stability. All CoC and ESG-funded projects must have policies and practices consistent with, and that adhere to, laws related to (i) providing education services to individuals and families and (ii) informing individuals and families who become homeless of their eligibility for educational services at intake, and have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate.

This coordination will occur on both the consumer level and also on a broader system-wide level. On a consumer level, case managers will help provide connections for consumers to programs and resources that they may be eligible for. ESG funded agencies are expected to be in contact with providers of similar services for the basis of making and receiving referrals appropriate to the consumer's needs. On a system wide level, ESG funded agencies will participate in appropriate CoC committees such as Prevention Committee or Policy Review Committee.

Emergency Shelter Activity Standards

Agency Standards

Middlesex County anticipates entering into agreement with agencies to provide emergency shelter activities.

The shelter must be licensed by the NJ Department of Community Affairs as an emergency homeless shelter.

Priority will be given to an agency that can serve all populations, namely:

- Single men
- Single women
- Homeless Families

The organization shall provide as service to consumers, at a minimum:

- 2 meals
- Safe, secure, clean, warm atmosphere
- Drug and alcohol free
- Bed and clean bedding
- Case Management services, including:
 - Maintenance of consumer file
 - Establishment of a service plan for the consumer
 - Methodology for follow up
 - Linkage with support services
 - Termination policy
 - Permanent housing referral

The organization and its consumer services should be structured to help assist consumers with moving to permanent housing and minimizing the length of stay in shelter.

The organization must use HMIS and use the Middlesex County Barriers to Housing assessment tool at entry and every three months for all consumers.

The organization will be a member of the CoC and actively participate in one or more standing committees or task forces.

Emergency Shelter

Activities funds may be used for renovation of emergency shelter facilities and the operation of those facilities, as well as services for the residents (including case management, child care, education, employment assistance and job training, legal, mental health, substance abuse treatment, transportation, and services for special populations).

All ESG funding must provide a \$1 to \$1 match. Match can be provided from Federal, state, local, or private sources. Match may be cash or non-cash.

Participant Eligibility

Homeless consumers entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless, at imminent risk of homelessness, homeless under another federal statute, or fleeing/attempting to flee domestic violence. Consumers will be prioritized within the emergency shelter system based on need, available resources and geographic area.

Homeless Prevention and Rapid Re-housing Activities

Agency Standards

Middlesex County anticipates entering into an agreement with 1-2 organizations to provide Homeless Prevention and/or Rapid Re-housing Activities.

Priority will be given to an organization that has experience with these activities and can serve all municipalities in the county.

The organization will be a member of the CoC and actively participate in one or more standing committees or task forces, including the Prevention Subcommittee.

The organization will coordinate with other service providers in the county offering homeless prevention or rapid re-housing programs.

Homelessness Prevention and Rapid Re-Housing

(HP/RR) funds can be used for housing relocation and stabilization services (including rental application fees, security deposits, utility deposits or payments, last month's rent and housing search and placement activities). Funds may also be used for short- or medium-term rental assistance for those who are at-risk of becoming homeless or transitioning to stable housing.

Basic Program Requirements for any proposed Homeless Prevention and Rapid Re-housing programs using ESG funds:

- Program participants will be prioritized for Rapid Re-Housing via Coordinated Assessment.
- Organization must use HMIS system
- For RRH activities, organization must set up procedure to accept referrals from the CoC's Coordinated Assessment system.
- Households being assisted in HP/RRH programs must have an annual income at or below 30% of area median income and lack sufficient resources and support networks to retain/obtain housing without ESG assistance
- Must use standards for calculating income established in 24 CFR 5.609
- Organization will determine amount and type of assistance necessary for household to regain stability in permanent housing.
- Organization must assist each program participant in obtaining needed mainstream and other resources.
- Organization must require program participants to meet with a case manager at least once a month (DV program participants may be exempted from the case management requirement) and develop a plan to assist the program participant in retaining permanent housing after ESG assistance ends.
- If ESG funds are used to help program participants remain in or move into permanent housing, that housing must meet habitability standards.
- HP and RRH rental assistance must be for units that are at or below Fair Market Rent for Middlesex County or the area being assisted and comply with rental reasonable standards (documentation required.)
- Any housing units assisted with HP or RRH funds must meet housing quality standards
- Re-evaluations are required for program participants receiving HP assistance not less than every 3 months and RRH assistance not less than once a year.
- Written policy for termination from HP and RRH program must be established. This policy must allow program participants to present written or oral objections to third party, which is the Middlesex County Division of Housing, Community Development and Social Services.

All ESG funding must provide a \$1 to \$1 match. Match can be provided from Federal, state, local, or private sources. Match may be cash or non-cash.

Because of the limited funding, the ESG funds should be used when no other sources are available and receipt of the funds will either prevent homelessness or enable the household to exit emergency shelter/transitional housing or places not meant for human habitation.

Homeless Prevention Participants

All HP participants will reside in Middlesex County and provide proof of residency and meet one of the below risk factors and have household income at or below 30% of area median income.

For HP programs, please note the HUD definition of “at risk of homelessness” as being individuals or households at or below 30% of area median income and lacking sufficient resources and support network to retain housing. HUD includes several risk factors to help, as follows:

- Moved 2 or more times during the 60 days immediately preceding HP assistance
- Living in the home of another because of economic hardship
- Has been notified that their right to occupy their current housing or living situation will be terminated through court eviction proceeding (within 2 weeks for certain programs)
- Lives in a hotel or motel not paid for by federal, state or local government program
- Lives in severely over-crowded housing (SRO/efficiency with more than 2 persons or other housing with more than 1.5 persons per room.)
- Otherwise lives in housing that has characteristics associates with instability and an increased risk of homelessness as identified in the Consolidated Plan

“At risk of homelessness” can also include all families with children and youth defined as homeless under other federal statutes.

Homeless Prevention Limits of Assistance

For HP participants, the maximum time length of assistance will be six months, although assistance on back rent charges, including late fees, can only cover a maximum of three months.

HP participants receiving ongoing rental subsidy will contribute at least 30% of their income towards housing costs.

Rapid Re-Housing Participants

All RRH participants will be current Middlesex County residents, residing in an emergency shelter or transitional housing in Middlesex County, or whose last permanent residence was in Middlesex County.

Any consumer receiving rapid re-housing assistance must meet the HUD criteria for determining homelessness as either literally homeless, fleeing/attempting to flee domestic violence, or at Imminent Risk of Homelessness (ESG only) as defined below:

Category 1 – Literally homeless is an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or private place not meant for human habitation;
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

Category 4 – Fleeing domestic violence includes any individual or family who:

- Is fleeing, or is attempting to flee, domestic violence
- Has no other residence; and
- Lacks the resources or support networks to obtain other permanent housing

Category 2 (ESG only) – At imminent risk of Homelessness includes an individual or family who:

- Has an annual income below 30 percent of median family income for the area, as determined by HUD;
- Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the “Homeless” definition; and Meets one of the following conditions:
 - Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
 - Is living in the home of another because of economic hardship;
 - Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days of the date of application for assistance;
 - Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
 - Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons, or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
 - Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
 - Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient’s approved consolidated plan;
- A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e–2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or
- A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

Rapid Re-Housing Limits of Assistance

Except in extenuating circumstances, all RRH participants will only receive a maximum of 12 months of assistance. RRH funds will general provide for full first month's rent and security deposit before requiring participant to contribute 30% of their income toward housing costs for any additional ongoing subsidy for future months. The length of assistance will be at the discretion of the case management staff and will take into account available funding and quarterly consumer assessment.

Monitoring Outcomes of ESG Participants

All ESG funded agencies must report on ESG recipients in the CoC's HMIS program. The Performance and Evaluation Committee will monitor performance standards for evaluating the different components of the ESG program. The ESG funded agencies will report on outcomes through HMIS reports to both the County (funding entity) and the CoC. The CoC Review Committee will use these outcome reports to evaluate program performance when reviewing the annual applications for funding, and also in making recommendations on how to allocate future funding, and in recommending program design changes.

APPENDIX 4

Performance Standards

The Performance and Evaluation Committee has established Performance Standards which will be used to measure the success of CoC and ESG-funded projects. These goals have been informed by HUD standards for performance as well as local CoC expectations for how projects are able to assist homeless households to attain and maintain housing stability, while also enabling projects which serve those with the greatest severity of service needs to not be penalized for doing so. The Performance Standards differ according to project component type, and can be found on the succeeding pages.

The data used for determining performance with regard to these Standards will be taken directly from HMIS for the determined time period. The reports utilized will include the CoC Full Annual Project Report fields as well as custom reporting tools as necessary.

In addition to being utilized for the purposes of monitoring, these Performance Standards will be used as part of the CoC's Annual Rank and Review process by the Technical Review Committee.

Permanent Supportive Housing Program: _____

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in permanent housing will remain in this housing for a minimum of 1 year or exit to other permanent housing.	85% will remain housed for a least 12 months, exit to other permanent housing, or continue in permanent housing	≥85%=10 80%-84%= 8 65%-79%= 4 55%-64%= 1 ≤55%= 0		
2. Households exiting permanent housing will not return to homelessness (Including transitional housing)	<10% of those exiting permanent housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥31%= 0		
3. Households will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits	85% will maintain or obtain mainstream non-cash benefits at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
6. Program operates at full capacity, with low vacancy rate, and quickly fills vacancies	>90% occupancy during reporting period	≥90%= 10 70%-89%= 7 51%-69%= 4 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 70

*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure

Transitional Housing Program: _____

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in transitional housing will have low average lengths of stay among households	% of households whose length of stay in transitional housing does not exceed 18 months	≥45%= 10 31-45%= 7 21%-30%= 5 11%-20%= 3 ≤10%= 0		
2. Households exiting transitional housing programs will move directly to permanent housing.	75% will obtain permanent housing	≥75%= 10 60%-74% = 7 40%- 59%= 5 25%-39%= 3 ≤24%= 0		
3. Households will maintain or increase earned and unearned income. (Includes wages or mainstream resources)	54% will maintain or increase income	≥30%= 10 21%-29%= 7 11%-20%= 3 ≤10%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits between entry and exit.	25% will maintain or obtain mainstream non-cash benefits	≥25%= 10 21%-24%= 7 11%-20%= 3 ≤10%= 0		
6. Program operates at full capacity	>90% occupancy	≥90%= 10 70%-89%= 8 51%-69%= 5 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
			Total:	
				Of 70

*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure

Emergency Shelter Program: _____

Goals	Required Performance Standard		%	Points Awarded
1. Households exiting emergency shelter move directly to permanent housing	>30% move to permanent housing	≥30%= 15 25%-29%= 12 20-24%= 9 15%-19% = 6 10-14% =3 ≤9%= 0		
2. Very few households exiting emergency shelters remain homeless.	<20% remain homeless or exit to "unknown" location	≤20%= 5 21%-30%= 4 31%-40%= 3 41-51%= 1 ≥51%= 0		
3. Households residing in emergency shelter will have low average lengths of stay	Average length of stay is <60 days	<60 = 10 60-75 = 7 75-90 = 3 >90 = 0		
4. Households will maintain or increase earned and unearned income between entry and exit. (Includes wages or mainstream resources)	54% will maintain or increase income by program exit	≥20%= 10 15%-19%= 7 9%-14%= 3 ≤9%= 0		
5. Adults will obtain or maintain employment while in the program and will exit the program employed	18% of adults staying over 30 days will have employment income at program exit	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
6. Households will maintain or obtain mainstream non-cash benefits between entry and exit	56% will maintain or obtain mainstream non-cash benefits by program exit	≥20%= 10 15%-19%= 7 9%-14%= 3 ≤9%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 70

Supportive Services Only Program: _____

Goals	Required Performance Standard	Points	%	Points Awarded
1. Households exiting the program will move directly to permanent housing	>50% move to permanent housing	≥50%= 15 35%-49%= 12 25-34%= 9 15%-24% = 6 10-14%= 3 ≤9%= 0		
2. Very few households exiting the program remain homeless.	<20% remain homeless or exit to "unknown" location	≤20%= 5 21%-30%= 4 31%-40%= 2 41-51%= 1 ≥51%= 0		
3. Households will maintain or increase earned and unearned income between entry and exit. (Includes wages or mainstream resources)	30% will increase or maintain income	≥30%= 10 21%-29%= 7 11%-20%= 3 ≤10%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.	20% will have employment income at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits between entry and exit	30% will maintain or obtain mainstream non-cash benefits	≥30%= 10 21%-29%= 7 11%-20%= 3 ≤10%= 0		
6. Program operates at full capacity	>90% occupancy	≥90%= 10 70%-89%= 7 51%-69%= 4 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A = 10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 70

Rapid Rehousing Program: _____

Goals	Performance Standard	Points	%	Points Awarded
1. Households exiting Rapid Rehousing will remain in permanent housed for a minimum of 6 months or will exit to other permanent housing	85% will remain housed for a least 6 months or will exit to other permanent housing	≥85%=10 70%-84%= 8 50%-69%= 4 31%-49%= 1 ≤30%= 0		
2. Households exiting Rapid Rehousing housing will not return to homelessness (Including transitional housing)	<10% of those exiting rapid rehousing housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥45%= 0		
3. Households will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults who are not enrolled in SSI/D will obtain or maintain employment while in the program and will exit the program employed.	40% of adults who are not on SSI/D will be employed at program exit or annually	≥40%= 10 30%-39%= 6 20%-29%= 3 ≤20%= 0		
5. Program maintains adequate data quality in HMIS	See Data Quality Report.	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 50

APPENDIX 5

7. Written Standards for Coordinated Assessment

Overview of Coordinated Assessment

Coordinated Assessment refers to the standardized process used by the CoC to assess the housing and service needs of homeless individuals and families for the purpose of enabling rapid, effective, and consistent referrals to the most appropriate housing assistance and supportive services available to assist in ending their homelessness.

Coordinated Assessment and Referral is required by HUD for communities receiving Emergency Solutions Grants and Continuum of Care funding in order to:

1. Re-orient service provision to be consumer-focused
2. Prioritize homeless individuals and families with the greatest need for housing assistance
3. Identify which strategies are best for each homeless household
4. Link households to the most appropriate intervention
5. Streamline and expedite referral process for households
6. Improve ease-of-access for anyone seeking homeless services

CoC Guiding Principles

In designing and operating its process, the CoC adopted the following Guiding Principles for its Coordinated Assessment and Referral System:

1. No matter where, when, why, or how homeless individuals or families attempt to access assistance, we will quickly assess their individual needs and inform them about their housing and service options.
2. The CoC is committed to transparency as an essential value of the homeless service system. The community will utilize local data to evaluate the changing needs of homeless persons and the effectiveness of solutions for housing them on an ongoing basis.
3. The CoC will adhere to consumer eligibility criteria set by program funders, but any other barriers to program entry will be minimized.
4. The CoC will inform all residents, agencies, and institutions which interface with homeless persons and services in the community about how homeless individuals and families can access housing or services.
5. The CoC will integrate all community partners that provide services that assist homeless persons to attain or maintain housing into the coordinated assessment and referral system.
6. The CoC will use data driven assessment to direct housing resources to helping those persons with the greatest vulnerability or most complex needs.

Coordinated Assessment Governance

The coordinated assessment process will be governed by the Coordinated Assessment Committee of the CoC. This group will be responsible for:

- providing general oversight and management of coordinated assessment;
- investigating and resolving consumer and provider grievances or concerns about the process, other than declined referrals (which will be addressed using the process described in these policies);
- providing information and feedback to the CoC, CoC Board, and the community at-large about coordinated assessment;
- evaluating the efficiency and effectiveness of the coordinated assessment process;
- reviewing performance data from the coordinated assessment process; and
- recommending changes or improvements to the process, based on performance data, to the CoC Board;
- ensuring that the coordinated assessment process is in compliance the CoC and HMIS policies.

Coordinated Assessment Committee Composition

This committee may include the following seats:

- An emergency shelter staff representative;
- A permanent supportive housing agency staff representative;
- A transitional housing agency staff representative;
- A rapid re-housing agency staff representative;
- A Coming Home of Middlesex County employee (HMIS Lead Agency);
- A victim of domestic violence service provider;
- A legal services provider;
- A funder representative;
- A health care provider representative;
- A Middlesex County employee (CoC Lead Agency) representative; and
- Coordinated Assessment Team staff.

Other seats that may be included in future iterations of the committee are faith-based organizations, substance use service providers, mental health service providers, school system representatives, municipal and county government elected officials, homeless or formerly homeless individuals, and assessment front-line staff. These seats may be part of an arrangement where each group rotates having a seat on the committee each year.

Committee Staffing

The Committee will be attended by the CoC Lead Agency. The CoC Lead will be responsible for:

- Putting together an agenda for each meeting, based on communications or agenda items submitted by providers or consumers;

- Serving as the point of contact for anyone seeking more information or having concerns about the coordinated assessment process; and
- Ensuring minutes are taken at each meeting of the committee.

The CoC Executive Committee may select a chair from within the Coordinated Assessment Committee.

Expectations of Members

To remain in good standing and be allowed to vote and participate as members of the Coordinated Assessment Committee, all members must attend at least 60 percent of meetings. The chair must attend 90 percent of meetings.

Term Length and Limits

Currently, there will be 2 year term limits for each members of the Committee and members may serve unlimited terms, unless further established by the CoC Executive Committee.

One month before a new term is set to begin, the chair will solicit nominations for each seat from the community and full MCHC3 committee, as well as determine which members are eligible for and wish to serve an additional term. The chair will provide a list of names to the CoC Board, which will then appoint someone to each seat (based on majority vote).

Meeting Schedule and Agenda

The committee will meet monthly at least until 120 days after the launch of the coordinated assessment process. After that point, the chair will determine if monthly meetings are still necessary. Certain items should be on the agenda on a regular basis, including the evaluation items listed in the Evaluation section below and relevant notes from the weekly coordinated assessment staff meetings.

Voting Procedures

Decisions in the Coordinated Assessment Committee will be made based on a majority vote of Committee members, as long as 50% of of Committee members are present. Any decisions that would lead to a modification of the coordinated assessment process, including changes to the assessment tool or policies and procedures, must be approved by majority vote of the Coordinated Assessment Committee AND approved by the CoC Executive Committee.

Conflicts of Interest

If at any point a provider or consumer wishes to address a complaint or grievance with a provider or agency that has a representative on the Coordinated Assessment Committee, that particular member must recuse him/herself from participating in those proceedings or voting on the outcome of that particular issue.

Review of Coordinated Assessment Committee Policies and Procedures

These policies and procedures governing the Coordinated Assessment Committee may be developed by the Coordinated Assessment Committee, but must be approved by the CoC Executive Committee. The CoC Executive Committee should review these bylaws bi-annually or at the request of the Coordinated Assessment Committee. A majority vote of the CoC Executive Committee is needed to modify the policies.

Coordinated Assessment Review and Revision Procedure

The CoC will have an annual discussion at the time of the CoC application process about which populations should be prioritized for services. Data from HMIS and the coordinated assessment prioritization lists will be utilized to determine gaps in housing and services for subpopulations, or important risk factors and barriers that warrant consideration. Assessment tools will be adjusted to reflect any changes to the priority group. The Coordinated Assessment Committee will be responsible for making changes to the coordinated assessment tool and re-distributing it to assessment staff.

The CoC's Coordinated Assessment Committee will also meet regularly (at least 6 times per year) to actively review the triage and coordinated assessment process. The Committee will solicit feedback from homeless and formerly homeless consumers assisted through the coordinated assessment process (at least quarterly), coordinated assessment staff, NJ 2-1-1, and agencies receiving referrals about any potential challenges, gaps, or strengths that can inform the process.

Agencies participating in coordinated assessment must submit all of their eligibility criteria to the Coordinated Assessment Committee before they can participate in the coordinated assessment process. Any agency that makes changes to a program's eligibility criteria or target population must immediately notify the Coordinated Assessment Committee to make sure referral protocol is updated accordingly. Criteria that agencies may have that are not bound to local law or strict funders' requirements will be reviewed by the Coordinated Assessment Committee along with data about people who have remained in emergency shelter for more than 45 days or are living on the street. If the Committee has a concern that a program's requirements may be contributing to "screening out" or excluding households from needed services, the Committee may request to meet with the provider to discuss their criteria. If the Committee can clearly show a link between underserved populations and a provider's eligibility criteria, and the provider is unwilling to modify the criteria, the Committee may recommend to the CoC Executive Committee and Technical Review Committee that the provider be de-prioritized for CoC or other sources of funding.

System Metrics

The Coordinated Assessment process will be evaluated and reviewed based on the following metrics:

- Number of triage and full assessments completed
- Percent of households receiving diversion assistance
- Number of households receiving diversion assistance
- Percent of declined referrals (provider)
- Number of declined referrals (provider)
- Percent of decline referrals (consumer)
- Number of declined referrals (consumer)
- Number of complaints filed with Coordinated Assessment Committee (provider)
- Number of complaints filed with Coordinated Assessment Committee (consumer)

The following outcome measures will be reviewed at least quarterly in order to track system performance in ending homelessness:

- Percent of households exiting from homelessness to permanent housing
- Number of households exiting from homelessness to permanent housing
- Percent of households diverted but requesting shelter placement within 12 months
- Number of households diverted but requesting shelter placement within 12 months
- Average length of episodes of homelessness
- Number of repeat entries into homelessness
- Number of new entries into homelessness

Key Components of Coordinated Assessment

System Access

The CoC will affirmatively market the Coordinated Assessment System through which housing and supportive services projects are available to eligible persons who are least likely to apply in the absence of special outreach. This is regardless of race, color, national origin, religion, sex, age, familial status, marital status, handicap, actual or perceived sexual orientation, or gender identity. The CoC's marketing strategy will be evaluated annually by the Coordinated Assessment Committee to ensure that it is well-advertised and accessible to all persons, including those experiencing chronic homelessness, veterans, adults with children, youth, disabled persons, and survivors of domestic violence, regardless of the location or method by which they access the crisis response system. The CoC will ensure that access points will be equipped with appropriate accessible formats of communication to accommodate those with hearing or vision impairments and those with limited English proficiency.

The CoC has established a two-part Coordinated Assessment and Referral System. See system flowchart in Appendix A.

Phase 1 is a Housing Crisis Triage process which has 1 virtual and 1 physical access point:

- NJ 2-1-1 Homeless Hotline for Middlesex County ("NJ 2-1-1")
- Middlesex County Board of Social Services ("MCBOSS")

Any individual or family experiencing a housing crisis within the CoC's geographic area will be able to call NJ 2-1-1, or contact/go directly to MCBOSS to access assistance. NJ 2-1-1 will be available 24 hours a day, seven days a week for any household to seek housing assistance, and can direct households to MCBOSS. These points of access will be widely publicized and made known to all community partners and stakeholders that assist or interact with homeless persons. Any homeless individual or family that goes to, contacts, or engages another community agency, outreach team, or institution directly for homeless assistance will be referred to NJ 2-1-1 for initial triage. For those who call NJ 2-1-1, NJ 2-1-1 staff will then conduct the Triage Assessment Tool with all homeless callers. See the triage tool in Appendix B. However, if a homeless individual or family who is fleeing, or attempting to flee, domestic violence or human trafficking contacts any community agency for assistance, that agency may refer directly to Women Aware. Women Aware will assist survivor households to ensure equal access to be prioritized for any non-DV housing resources available through Coordinated Assessment.

If an individual or family who is at-risk of homelessness contacts an agency for homeless prevention assistance, no referral to NJ 2-1-1 will be necessary. In addition to referral to 2-1-1, case managers from other community agencies may also refer homeless consumers to outreach staff, and/or MCBOSS so the consumer may be able to access mainstream benefits that would assist them, if eligible.

Except for resources utilized for homelessness Prevention or direct MCBOSS referrals for set-aside beds, it is prohibited for any CoC or ESG-funded homelessness assistance program to admit or serve consumers without their having first gone through the coordinated assessment process and received a referral, or been placed on a prioritization list, for their agency.

Data Collection

Data will be collected on everyone that is assessed through the triage and coordinated assessment processes. This section, in addition to instructions embedded within the assessment tools, will detail when and how data about consumers going through triage and coordinated assessment will be collected.

Once a caller has been asked the initial domestic violence and safety screening questions and is deemed eligible to be further assessed, the NJ 2-1-1 staff will read the caller the HMIS data confidentiality statement. Staff will go over it with callers and explain what data will be requested, how it will be shared, whom it will be shared with, and what the caller's rights are regarding the use of the caller's data. Staff will be responsible for ensuring callers understand their rights as far as release of information and data confidentiality. Callers will also be informed that they can freely abstain from disclosing and sharing information without fear of denial of services resulting from the refusal, but that certain funders may require disclosure of certain pieces of information for purposes of establishing or documenting program eligibility. If they agree to the HMIS data confidentiality terms, the assessment staff member will begin the assessment process by collecting the caller's data in HMIS. If a caller does not agree to allow their data to be collected or shared, NJ 2-1-1 staff will collect basic information about demographics, household size, PATH/HEART case, length of homelessness, disability, and how to

contact the consumer on a paper form and refer directly to Coordinated Assessment Team Staff so the consumer can be included in prioritization for shelter even without being entered into HMIS.

Some callers should never be entered into HMIS. These include:

- Callers who are in imminent danger and want domestic violence-specific services. The caller will be immediately referred to Women Aware. If the caller ends up being served by a domestic violence provider, that agency may enter their information into a HMIS-comparable database.
- Callers who do not agree to share their data through HMIS on the consumer release of information form should also never have their data entered into HMIS.

Once the triage assessment process has been completed, the assessment staff member will refer the consumer to the appropriate shelter and/or case management agency in HMIS (or via paper form). This way the program will have the consumer's information and can ensure they do not ask the same questions again, potentially re-traumatizing the consumer. Access to parts of each consumer record or assessment form may be restricted for safety reasons or by consumer request and the consumer may choose to revoke their consent to share data in the HMIS system at any time in accordance with CoC HMIS Policies and Procedures Manual.

All staff who receive initial training on the CoC's assessment protocols will be required to receive further training at least once annually.

Initial Triage Assessment, Diversion, and Emergency Shelter Referral

The triage assessment process is used both to divert consumers away from the homeless service system and to refer consumers to the appropriate community resources based on the individual needs and housing crisis of each household. All staff who administer the triage tool will receive training on using the script, completing the triage form, utilizing the Homeless Management Information System (HMIS), and proper referral and prioritization procedures. It is the responsibility of the CoC to ensure this training is available and to make sure it is offered on a regular basis (at least semi-annually).

If a consumer can be diverted (has a safe place to stay for the next 3 to 7 days per triage assessment) the assessor should stop the assessment without further referral, and inform the consumer that a case manager will call them back the next business day.

Based on the triage tool, if NJ 2-1-1 staff are unable to divert consumers to a stable living situation outside of the homeless service system, they will refer homeless or at-risk callers to available community resources, including MCBOSS, and enter all data for homeless callers into HMIS (see above on Data Collection). If a consumer is referred to MCBOSS, the consumer will not be placed on the shelter prioritization list in HMIS. If the consumer is then deemed ineligible for assistance

by MCBOS, the consumer will need to call NJ 2-1-1 back to be placed on the shelter prioritization list.

During the triage assessment process, NJ 2-1-1 staff will code each household entry in HMIS based on factors used to prioritize vulnerable individuals and families for shelter beds (see Figure 1). Shelters will use data generated from the triage tool on the referral list in HMIS to contact consumers in order of priority.

Therefore, the basis for referrals from the initial triage assessment will be:

- Results of the triage assessment tool process;
- Established system wide priority populations; and
- Program eligibility admission criteria, including populations served and services offered.

Shelters will also accept referrals based on each program's admissions eligibility criteria, including populations served. For example, shelter programs that serve only single adult men will only receive single adult men referrals from the prioritization list. However, The Continuum of Care supports the prohibition against involuntary family separation. In an effort to maintain family unity, for housing serving families with children, the age and gender of a child under age 18 must not be used as a basis for denying any family's admission to any housing or shelter receiving funding from either ESG or CoC (24 CFR 578.93(e)).

Additionally, recipients may not deny admission to any member of the family. The Continuum of Care requires that all family shelters accommodate any family composition.

Emergency Shelter Intake

Priority for receiving shelter beds will be given to persons who are:

- PATH or HEART Team consumers,
- individuals and families who have experienced the longest lengths of homelessness prior to entry,
- vulnerable due to a disabling condition, and
- unsheltered.

Figure 1 shows the shelter prioritization matrix that shelters will use to prioritize referrals by NJ 2-1-1. Shelters will pull from the HMIS referral list to place consumers in beds.

Figure 1. Shelter Prioritization Matrix

Priority Level	Code	PATH/HEART Consumer	Homeless > 30 Days	Disability in Household	Unsheltered
High ↑ ↓ Low	1	Yes	Yes	Yes	Yes
	2	Yes	Yes	Yes	No
	3	Yes	Yes	No	No
	4	No	Yes	Yes	Yes
	5	No	Yes	Yes	No
	6	No	Yes	No	No
	7	No	No	Yes	Yes
	8	No	No	Yes	No
	9	No	No	No	No

Every day, shelter staff will assess the number of open beds available for consumers, view the prioritized list of consumers who have been triaged in HMIS, and contact prioritized individuals and families to notify them that a space is available for them in a program. For PATH/HEART consumers, shelter intake staff will first case conference with outreach staff, either via call/email or notes in the consumer’s HMIS profile, regarding consumer disposition to confirm whether the consumer has other housing options they should be informed of. Shelters will then accept consumer referrals through HMIS marking their placement in the HMIS system.

If any prioritized consumer cannot be reached by shelter intake staff within 4 hours, or an amount of time established by shelter staff discretion, shelter intake staff should attempt to make contact with the consumer one more time, or contact the consumer’s PATH/HEART case manager, if applicable. If staff are still unable to reach the consumer, shelter intake staff will contact the next most highly prioritized individual or family on the priority list to offer the slot to them. If any prioritized consumer does not show up at the referred-to program within 2 hours (or the agreed upon timeframe) of being placed in a shelter bed, the referred-to program should attempt to make contact with the consumer one more time, or contact the consumer’s PATH/HEART case manager, if applicable. If the consumer cannot be located within 24 hours after being notified that a space was available in a program, shelter intake staff will contact the next most highly prioritized individual or family on the priority list to offer the slot to them.

Those consumers who are unable to be sheltered, or who do not wish to go to shelter, will still be referred to an Outreach Team or to Homeless Case Management with Coming Home of Middlesex County for continued engagement. The triage tool will also enable NJ 2-1-1 staff to refer any callers who are in imminent danger or are victims of domestic violence to police or to Women Aware as appropriate. If a homeless victim of domestic violence is referred to Women Aware, that agency may make a direct referral (without referring within HMIS) to the family shelter if a victim household cannot be placed in Women Aware’s shelter or Transitional Housing in order to ensure the safety of the family and compliance with VAWA requirements.

For homeless individuals and families who self-refer, or are directed to MCBOS, the intake staff and case workers will assess household eligibility for Board of Social Services programs which

may provide sources of income, non-cash benefits, or Emergency Assistance providing placement in emergency shelter, temporary hotel or motel stay, transitional housing, or temporary rental assistance. If a consumer is ineligible for MCBOS services or resources for any reason, they will be referred to NJ 2-1-1.

Post-Triage Referral Procedure

Once a consumer has entered a shelter or is diverted and is working with a case manager, the program staff will work with the consumer to create an individualized housing plan and, if still homeless after 10 days, a full standardized assessment will be conducted and updated as needed. If a full standardized assessment has been conducted with the consumer, both the case manager and consumer will receive updates from the Coordinated Assessment Team on where the consumer stands on the priority list if they are waiting for a longer-term intervention. The case manager will also be able to check the community priority list in HMIS.

Special Populations

There are many subpopulations of people coming through the coordinated assessment process that may have special needs or need to be directed to specific resources to have their needs met. While this document and the assessment tool cover many, case management staff who believe that a consumer is eligible for another specific resource (including, but not limited to: persons with HIV/AIDS, veterans, unaccompanied youth) not discussed in this document should go to the Coordinated Assessment Team for assistance in case conferencing with other community partners.

Assistance in Moving to Permanent Housing

Phase 2 of the Coordinated Assessment and Referral System is assisting homeless individuals and families to move from homelessness to permanent housing.

Following Phase 1, some individuals and families may be able to avoid entering the homeless service system through diversion measures implemented in the triage tool, or through successful referral to prevention resources. However, households that are unable to be diverted or prevented from becoming homeless, may be in any of the following situations following Phase 1 triage:

- In emergency shelter
- In temporary hotel/motel placement
- In transitional housing
- In a place not meant for human habitation with support of Homeless Case Management

Case Management and Linkage to Community Resources

For homeless households who are in a place not meant for human habitation, the first goal is to assist them in attaining shelter. However, those who are unable to be sheltered, or do not wish to go to shelter will still be offered case management services and be linked to community resources through MCBOS, if eligible, and other community resources, as appropriate. Any homeless household that is unsheltered and living in a place not meant for human habitation will continue to receive outreach and case management services to the extent that they are able to be engaged.

Homeless households in emergency shelter or temporary hotel/motel placement will receive shelter-based case management services to assist them in identifying resources, networks, and supports, which may enable them to quickly and effectively end their homelessness. These services may include, but are not limited to:

- Short-term case management
- Diversion
- Conflict mediation
- Connection to mainstream benefits
- Housing search
- Security deposit assistance
- Short-term financial assistance
- Legal Services
- Outreach

Standardized Assessment

Regardless of the method by which a household accesses the crisis response system, or which subpopulation characteristics a household possesses, the criteria used to prioritize households for housing assistance will be applied uniformly in decision-making by the Coordinated Assessment Team.

The goal of all services provided to homeless households is to assist them in attaining permanent housing as rapidly and sustainably as possible. However, if these services are not successful in assisting a homeless household to attain permanent housing, within 10 days of entering the outreach, shelter, hotel/motel placement, or case management program, then shelter or homeless case management staff will assist consumers in completing a standardized assessment of needs in order to prioritize permanent housing resources for the most vulnerable. The only exception to the protocol of waiting 10 days to conduct a full standardized assessment with a homeless household will be if a consumer presents with immediate, severe, and evident high-

level service needs to emergency shelter or case management staff. In this case, shelter or outreach staff could immediately assist the consumer in completing a full assessment.

The CoC's standardized assessment tool can be found in Appendix C.

Assessment refers to the process of determining which programs or services are most appropriate to meet consumers' needs in order to prioritize them for various housing and service interventions. A standardized set of assessment tools will be used to make these determinations. Staff conducting these assessments will be trained on administering and scoring these tools, as well as the order in which they should be administered and the average amount of time each assessment should take.

If an individual or household refuses to answer one or more of the assessment questions, Coordinated Assessment Team staff and referring agency staff will work together to attempt to gather necessary data to complete the assessment. If this cannot be attained, the Coordinated Assessment Team and referring agency will case conference regarding the individual or household and determine appropriate level of vulnerability to generate an assessment score. This process will be shared with the Coordinated Assessment Committee to ensure uniform process in implementing nonstandard referrals.

The Coordinated Assessment Team

The CoC's standardized assessment tool will be completed with consumers in HMIS, allowing for a system-wide prioritization list to be created for permanent housing. The assessment tool, developed by the CoC Coordinated Assessment Committee, will be administered by staff from shelters, transitional housing projects, outreach teams, and homeless case management projects.

All staff who administer assessments will receive training on the standardized assessment forms to be used, utilizing the Homeless Management Information System HMIS, and proper referral and prioritization procedures. It is the responsibility of the CoC to ensure this training is available and to make sure it is offered on a regular basis (at least semi-annually).

In addition to agency staff approved to collect data for assessment purposes, one agency will be designated by the CoC to operate the Coordinated Assessment Team. The designated Coordinated Assessment Team agency is currently Coming Home of Middlesex County, which is also the HMIS Lead Agency.

Permanent Supportive Housing Priority List Management

Priority list management and notification of referrals will be the responsibility of the Coordinated Assessment Team (Coming Home of Middlesex County). The Coordinated Assessment Team staff will be responsible for alerting prioritized individual consumers and their case managers when a slot has become available for them in a specific Permanent Supportive Housing project. When a

permanent housing provider has an upcoming or current vacancy, Permanent Supportive Housing providers shall notify the Coordinated Assessment Team no more than 24 hours following the vacancy's becoming available (PSH projects dedicated to serving victims of domestic violence will notify Women Aware). The method of notification shall be an email to the Coordinated Assessment Team which includes:

- The size of the unit that can be covered by the voucher which has become available
- The required target population specified by voucher or service funding source including:
 - Household type
 - Household size
 - Disabling Condition Specifications
 - Subpopulation (e.g. Veterans)

In the case of a project with separate grantee and sponsor agencies, the agency responsible for HMIS data entry will be responsible for providing email notification to the Coordinated Assessment Team, and copying the grantee, when a vacancy occurs. Coordinated Assessment Team staff will check project availability at least once a day in HMIS to see if new spots are becoming available and contact the prioritized consumer and their case manager if a slot opens up for them. Coordinated Assessment Team staff will monitor the progress of the referral to the project, and if the consumer does not respond or show up to the intake appointment, or can not be found within 5 business days from the date the opening occurs, the Coordinated Assessment Team staff will move to the next name on the list. However, consumers who refuse initial placements, will not lose their place on the prioritization list. If a consumer can not be found, he/she will remain on the prioritization list, until the "inactive" threshold is met.

Prioritization Criteria

The CoC has adopted as a Guiding Principle that "The CoC will use data driven assessment to direct housing resources to helping those persons with the greatest vulnerability or most complex needs." Therefore, the standardized assessment tool adopted by the CoC is based on the prioritization hierarchy recommended in HUD Notice CPD 016-11 on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing. As such, the tool will prioritize those chronically homeless individuals and families who have the longest history of homelessness and greatest severity of service needs for permanent supportive housing. The CoC assessment tool is aligned with the abovementioned Notice, and therefore prioritizes housing resources on the basis of:

1. significant challenges or functional impairments, including any physical, mental, developmental or behavioral health disabilities regardless of the type of disability, which require a significant level of support in order to maintain permanent housing (this factor focuses on the level of support needed and is not based on disability type);
2. high utilization of crisis or emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities;
3. the extent to which people, especially youth and children, are unsheltered;
4. vulnerability to illness or death;

5. risk of continued homelessness;
6. vulnerability to victimization, including physical assault, trafficking or sex work; or
7. other factors determined by the community that are based on severity of needs.

The CoC's assessment process will not use any factor to prioritize households if it would discriminate on the basis of race, color, religion, national origin, sex, age, familial status, disability, type or amount of disability or disability-related services or supports required. In addition, the CoC will not discriminate based on actual or perceived sexual orientation, gender identity, or marital status.

If there are no chronically homeless households identified within the CoC's geographic area, the CoC assessment tool will allow the community to prioritize those homeless individuals and families who have the longest history of homelessness and greatest severity of service needs for permanent supportive housing. Figure 2 shows the permanent housing prioritization matrix.

Figure 2. Permanent Supportive Housing Prioritization Matrix

Priority Level	Household Type	Longest History of Homelessness	Most Severe Service Needs	From Street or Shelter	From Transitional Housing
1	Chronically Homeless	X	X	X	
2		X		X	
3			X	X	
4				X	
5	Literally Homeless		X	X	
6		X		X	
7				X	
8					X

Prioritizing Homeless Consumers for Housing Interventions

Homeless households with the highest prioritization scores according to the Middlesex County CoC Housing Prioritization Tool will be prioritized for permanent supportive housing. If two households are equally prioritized for referral to the next available permanent housing placement, the household that first presented for assistance will be referred for placement.

Rapid Re-Housing projects will prioritize homeless consumers according to the following criteria:

- Consumers from Coordinated Assessment with the longest lengths of homelessness,
- Consumers from Coordinated Assessment who are in unsheltered situations,
- Consumers from Coordinated Assessment who are in emergency shelter,
- Other consumers from Coordinated Assessment,
- Consumers calling Catholic Charities for prevention/re-housing assistance.

After the assessment process is complete, the agency assessment staff will score the tool and determine which housing interventions it says the consumer is prioritized for, if any, by looking at the priority scoring matrix.

1. *If a consumer's prioritization score indicates a high priority for permanent supportive housing, the Coordinated Assessment Team staff will contact the assessment agency (shelter, transitional housing, or homeless case manager) to advise as to the score and the consumer's prioritization ranking to advise about possible housing openings. The Coordinated Assessment staff member will provide information about the different housing intervention types the consumer is prioritized for, including general intervention attributes (e.g. length of services, type of housing, level of independence, privacy) and the size of the current priority lists. The consumer will be asked what choice they would prefer among the housing interventions they are prioritized for (if there are multiple available options).*
2. *If a consumer is prioritized for housing interventions, but there is not currently an opening at an appropriate program within the interventions, the Coordinated Assessment will explain that once a spot opens up for the consumer, that the consumer will be notified. The agency assessment staff member should also make a note in HMIS of what housing intervention the consumer prefers for the Coordinated Assessment Team's reference. The assessment process ends for the consumer at this point, however, they may be reassessed 90 days after their initial assessment, unless there are changes in the consumer's housing situation or income.*
3. *If a consumer is prioritized for housing interventions, and the consumer and agency assessment staff are informed of an available housing unit or bed by the Coordinated Assessment Team, the Coordinated Assessment Team and agency assessment staff member should offer their recommendation to the consumer of which intervention they think is best (if there is more than one available option). The agency assessment staff member will assist the consumer in gathering the required documentation, and with consumer consent, will upload the documentation in to the consumer's electronic record in HMIS. The Coordinated Assessment staff member should then describe how the referral process will work, and detail the process of gathering eligibility documentation. The Coordinated Assessment Team will then make a direct consumer referral to the provider agency via HMIS, and call the provider agency intake staff to inform them of the referral. Then assessment agency staff, the Coordinated Assessment Team, and the provider agency receiving the consumer referral for the housing intervention will case conference and determine a work plan to gather the required documentation to expedite the consumer's admission into the provider agency's program (see below section on Documentation of Eligibility).*
4. *If a consumer that is prioritized and referred to a housing intervention program disappears or cannot be found within 5 business days by agency assessment staff, outreach staff, provider agency staff, or the Coordinated Assessment Team, the Coordinated Assessment*

Team will contact the next most highly prioritized individual or family on the priority list to offer the slot to them.

5. *If a consumer is not currently prioritized for any housing interventions, agency assessment staff should explain why and offer any other services that are available to the consumer (e.g. connection to mainstream resources, help connecting with family or friends, etc.). The consumer should be referred to continued case management and other services to help them exit to permanent housing. The assessment process ends for the consumer at this point, however, they may be reassessed 90 days after their initial assessment.*

Coordinated Assessment generates a priority list based on vulnerability, need, and length of homelessness. The priority list does not work like a waiting list, and we cannot predict upcoming vacancies or potential matches for those vacancies. It is important that you manage this expectation for both yourself and the individuals you are serving.

Housing through this process is not guaranteed and individuals should continue exploring other possibilities, including working to increase income.

Master List Inactivity Policy

Background

Implementation of an Inactivity Policy is a critical component of maintaining a real-time, by-name master list, as well as a robust coordinated entry system. To ensure an efficient assessment and referral process, it is important to ensure that the Coordinated Entry System staff and Outreach teams have the ability to contact and connect with households as soon as a housing opportunity is available. The Coordinated Entry System can experience delays in its referral procedures if time is wasted searching for households in the community which have not been reachable despite multiple attempts to do so, often over the course of many months. Due to this loss of contact it is hard for the system to determine whether these households are still in need of housing. In some situations, these households may have resolved their own housing crisis and/or relocated to another area.

Policy

If a household has had no contact with our Coordinated Entry Access point(s), Homeless Service Providers (including Veterans) or other Partner Agencies, such as community mental health, County Board of Social Services, and/or Community Outreach (collectively, the "homeless system") for 90 days, AND they have had no services or shelter stays recorded in HMIS for the past 3 months, the household will be removed from the Active Homeless List and placed on the Inactive List.

If a household on the Inactive list makes contact with the homeless system, they are moved from the Inactive List to the Active List and can be referred to housing opportunities.

If a household has self-resolved their housing crisis (secured housing without intervention, moved to stay with friends or family) or relocated to another area, the household will also be moved to the Inactive list. The household will move to the Inactive list after 7 days of their resolution.

Consumer-Declined Referrals

Agency assessment staff, through the administration of the standardized assessment tool and the assessment process (which includes consumer input as described above), will attempt to do what they can to meet all consumer needs while also respecting community-wide prioritization standards. However, if the Coordinated Assessment Team informs agency assessment staff that a unit or bed is available for a prioritized consumer in a particular housing intervention project and the consumer declines referral to that project, the agency assessment staff will notify the Coordinated Assessment Team via call/email and will document the reason for refusal in the consumer's HMIS profile. If a consumer refuses more than 2 referrals to housing interventions for which (s)he is prioritized, the agency assessment staff and Coordinated Assessment Team staff will meet with the consumer to clarify why the consumer has refused previous referrals, what the consumer's expectations and concerns are, and to again explain the nature of housing intervention resources that may be available in the community. The consumer will not lose their spot on the prioritization list for refusing placements.

Provider-Declined Referrals

There may be rare instances where provider agency staff do not accept a referral from the Coordinated Assessment process. Refusals are acceptable only in certain situations, including:

- The consumer does not meet the project's eligibility criteria;
- The consumer would be a danger to others or themselves if allowed to stay at this particular project; and/or
- The consumer has previously caused serious conflicts within the project and was banned (e.g. was violent with another consumer or project staff).

If project staff determines a consumer is not eligible for their project after they have received the referral from Coordinated Assessment, a representative from the provider agency that refused them, the agency assessment staff, the Coordinated Assessment Team, and the person experiencing homelessness must meet within 2 business days to determine the best next step for the consumer. Any cases that are unable to be resolved to the consumer's satisfaction will be referred to the Coordinated Assessment Committee to be addressed as soon as possible. If a program is consistently refusing referrals (more than 1 out of every 4) they will need to meet with the Coordinated Assessment Committee to discuss the issue that is causing the refusals.

If a project has a vacancy, and the Coordinated Assessment Team cannot provide an eligible referral within 72 hours of being notified of the vacancy, the project agency will conference with the Coordinated Assessment Team in order to examine project eligibility criteria, possible alternative target populations, or the need to adjust unit eligibility.

Consumer Grievances

The agency assessment staff member should address any complaints by consumers as best as they can in the moment regarding the assessment and referral process. However, when administering the initial standardized assessment, the agency assessment staff must inform all consumers of the process for filing a complaint.

Complaints that should be addressed directly by the agency assessment staff and their supervisors include:

- complaints about how they were treated by assessment staff
- assessment location conditions.

Any other complaints, including those regarding:

- violation of data agreements,
- fraudulent activity,
- discrimination, or
- attempts to operate outside of the coordinated assessment process,

should be referred to the Coordinated Assessment Committee for resolution. Any complaints filed by a consumer should be sent to the chair of the Coordinated Assessment Committee:

Name:

Phone:

Email:

The complaint should include the grounds and nature of the consumer's grievance the name and contact information of the consumer so the Coordinated Assessment Committee can contact them and offer them the chance to appear before the committee.

Provider Grievances

Providers should bring any concerns about coordinated assessment to the Coordinated Assessment Committee, unless they believe a consumer is being put in immediate or life-threatening danger, in which case they should deal with the situation immediately with the appropriate authorities or other partner agencies. A summary of concerns should be provided via email to the chair of the Coordinated Assessment Committee. The chair should then schedule for that provider's representative to come to the next available Coordinated Assessment Committee so the issue can be resolved. If the issues need more immediate resolution, the chair will be in charge of determining the best course of action to resolve the issue and communicating with the other Coordinated Assessment Committee members.

Documentation of Eligibility

The CoC's standardized assessment tool will prioritize consumers for housing interventions based on their length of homelessness and severity of service needs, but all referrals will adhere to program eligibility requirements.

Any and all staff assisting consumers in gathering eligibility documentation for program admission will ensure that records gathered show evidence that the individual or family meets the program eligibility criteria established in the CoC Program Interim Rule at 24 CFR 578.37 (Subpart D—Program Components and Eligible Costs) based on the definitions at 24 CFR 578.3. This will also apply to documentation of consumer income as stipulated at 24 CFR 578.77. The CoC's order of priority for obtaining evidence of consumer eligibility will be:

1. third-party documentation,
2. intake worker observations, and
3. certification from the person seeking assistance.

Records contained in an HMIS or comparable database used by victim service or legal service providers are acceptable evidence of third-party documentation and intake worker observations if the HMIS retains an auditable history of all entries, including the person who entered the data, the date of entry, and the change made; and if the HMIS prevents overrides or changes of the dates entries are made. Evidence of the following must be gathered in accordance with HUD's Notice CPD-16-011 *Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status*:

- chronically homeless status,
- homeless status,
- duration of the homelessness,
- evidence that the household experienced at least four separate homeless occasions over 3 years,
- evidence of diagnosis with one or more of the following conditions:
 - substance use disorder,
 - serious mental illness,
 - developmental disability (as defined in Section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002),
 - post-traumatic stress disorder,
 - cognitive impairments resulting from brain injury, or
 - chronic physical illness or disability
- evidence of cumulative length of homeless occasions,
- evidence of severe service needs
- evidence that recipients are following the CoC's written standards for prioritizing assistance.

APPENDIX 6

MIDDLESEX COUNTY HOME PROGRAM RECAPTURE POLICY

4.4 RECAPTURED FUNDS

4.4.1 Recaptured funds are any amount recaptured as a result of a homebuyer property being sold within the affordability period. These funds must be used for HOME projects in accordance with all HOME rules.

4.4.2 The Middlesex County HOME Consortium supports two kinds of homebuyer programs:

a). Developer-initiated programs are projects undertaken by public, nonprofit and for-profit developers to provide affordable homeownership opportunities to homebuyers with incomes at or below 80% Median Family Income through the construction of new housing and/or the acquisition/rehabilitation of existing homes. HOME funds are provided to the developer for the purpose of acquisition, rehabilitation and/or construction of homes.

Recapture Provision: Middlesex County will provide a deferred payment loan to homebuyers to purchase properties that are part of developer-initiated projects. When the homebuyer enters in to the loan, the developer's indebtedness to the County decreases by the same amount as the principal of the homebuyer's loan. The homebuyer's loan is due upon resale of the property during the affordability period or if the homebuyer no longer resides in the property as his/her principal residence during the affordability period. The interest rate is 4% simple interest.

b). The Middlesex County HOME Consortium also assists qualifying first time homebuyers through its American Dream Downpayment program. The American Dream Program provides down payment and closing cost assistance to income eligible first time homebuyers of single-family homes.

Recapture Provision: Middlesex County provides a deferred repayment loan to eligible homebuyers for down payment assistance and closing costs on qualifying homes. Full repayment, plus 4% simple interest is required if and when the home is sold, a transfer of title or a default occurs, or when the home is no longer the principal residence of the homebuyer. The loan is not assumable.

APPENDIX 6

4.4.3 Limiting Recaptured Funds to Net Proceeds

In its homebuyer programs, Middlesex County (County) will recoup all or a portion of its homebuyer assistance if the housing does not continue to be the principal residence of the family for the duration of the required affordability period. In compliance with 24 CFR 92.254(a)(5)(ii)(A), the County will limit the actual amount recaptured from homebuyers under the HOME (developer-initiated), and American Dream programs to no more than net proceeds. Per 24 CFR 92.254(a)(5)(ii)(A), net proceeds are the sales price minus superior loan repayments and any closing costs. This policy applies to all HOME recapture transactions, including those involving legal documents executed prior to adoption of this policy and specifying that the entire HOME investment will be re-captured.

4.4.4 Unless the amount of recaptured funds are significantly large enough to hold a supplementary round of funding competition during the program year in which the funds were recaptured, the Division may otherwise recommend the funds be carried over to increase the level of resources available for the next program year.

4.4.5 Process for Reporting On and Utilizing Recaptured Funds

Recaptured funds shall be entered into IDIS on a minimum of a quarterly basis, but preferably each month and should be utilized prior to the drawdown of any new HOME funds. Recaptured funds from the program year shall be included in the subsequent County Annual Action Plan as "prior year resources". If the recaptured HOME funds are significant enough to trigger a Substantial Amendment per the Middlesex County Citizens Participation Plan, then the current year's Annual Action Plan should be amended following the Substantial Amendment process.

APPENDIX 7

PY2024 CDBG PROJECT SUMMARY & PROSPECTIVE BUDGET

<u>Municipality/Project</u>	Project Amount	Total Municipal Amount
<u>Carteret</u>		
ED of Commercial Property-Tentative	\$ 101,626.00	\$ 101,626.00
<u>Cranbury</u>		
Housing Rehab., Parkside @ Bennett	\$ 29,680.00	\$ 29,680.00
<u>Dunellen</u>		
Senior Citizen Coordinator	\$ 6,000.00	
Senior Citizen Van Driver	\$ 9,000.00	
Senior Citizen Building Improvements	\$ 10,000.00	
Sanitary Sewer Improvements	\$ 7,000.00	
Morecraft Park Improvements	\$ 5,000.00	
Senior Citizen & Disabled Arts program	\$ 2,665.00	
Code Enforcement	\$ 8,000.00	\$ 47,665.00
<u>East Brunswick</u>		
East Bruns. Sr. Ctr Sliding Doors	\$ 43,009.00	
Pavement Management ADA Ramp Install	\$ 68,000.00	
CASA Child Advocacy Services	\$ 14,000.00	\$ 125,009.00
<u>Helmetta</u>		
ADA Bathroom Upgrade-	\$ 27,880.00	\$ 27,880.00
<u>Highland Park</u>		
Community Youth Outreach	\$ 13,445.00	
Senior Transportation	\$ 15,000.00	
Molimock-Graff Park Impvts.	\$ 12,000.00	
Senior Outreach Program	\$ 13,000.00	
Summer Camp Program	\$ 20,000.00	
Food Pantry	\$ 3,000.00	\$ 76,445.00
<u>Jamesburg</u>		
Code Enforcement	\$ 20,000.00	

Sanitary Sewer Relining	\$	23,169.00	\$	43,169.00
<u>Metuchen</u>				
Borough Hall Bathroom Renovations	\$	62,054.00	\$	62,054.00
<u>Middlesex</u>				
ADA Improvements 1200 Mountain Ave	\$	27,574.00		
Senior Nutrition Program	\$	6,500.00		
Senior Van Driver	\$	9,205.00		
Code Enforcement	\$	10,575.00		
Senior Center Coordinator	\$	10,000.00	\$	63,854.00
<u>Milltown*</u>				
Senior Public Service	\$	7,919.00		
Curb Cuts	\$	51,000.00	\$	58,919.00
<u>Monroe*</u>				
Park Improvements ADA - tentative	\$	166,380.00	\$	166,380.00
<u>North Brunswick</u>				
Code Enforcement Salary	\$	40,000.00		
Babbage Park Improvements	\$	78,714.00	\$	118,714.00
<u>Plainsboro*</u>				
Public Service - Sr. Activity	\$	17,500.00		
ADA Public Facility/Imprvts	\$	42,758.00	\$	60,258.00
<u>South Amboy</u>				
Code Enforcement	\$	20,000.00		
Playground Project	\$	33,061.00	\$	53,061.00
<u>South Brunswick</u>				
DSS Food Pantry Program	\$	17,000.00		
Pioneer Recreation Program	\$	17,000.00		
Housing Rehab	\$	4,000.00		
Food Pantry Food Purchase	\$	2,500.00		

CIL Service Provider	\$	20,000.00	
VFW Post ADA Improvements	\$	12,500.00	
Large Print Books	\$	2,084.00	
			\$ 75,084.00

South Plainfield

Senior center Roof replacement	\$	67,542.00	
Aging Director Salary	\$	12,500.00	
			\$ 80,042.00

South River

Public Safety Intersection Improvements	\$	50,000.00	
Grekoski Park Improvements	\$	31,841.00	
			\$ 81,841.00

Spotswood

Safe Housing Repairs	\$	45,867.00	
			\$ 45,867.00

Countywide

PRAB - Fair Housing Counseling			\$ 35,000.00
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TOTAL CDBG PROJECTS \$ 1,352,548.00

Fair Housing Activities \$ 19,000.00

General Administration \$ 317,556.00

TOTAL PROPOSED BUDGET \$ 1,689,104.00

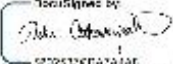
Grantee SF-424's and Certification(s)


DocuSign Envelope ID: 3CAF9465-D368-4101-A37D-1C2006B6D82C

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
* If Revision, select appropriate letter(s): <input type="text"/>	
* Other (Specify): <input type="text"/>	
* 3. Date Received: 07/16/2024	4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B-24-UC-34-0103
State Use Only:	
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:	
* a. Legal Name: County of Middlesex	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 22-6002454	* c. UEI: N7TRKHN87HP5
d. Address:	
* Street1: 75 Bayard Street	<input type="text"/>
Street2:	<input type="text"/>
* City: New Brunswick	<input type="text"/>
County/Parish: Middlesex	<input type="text"/>
* State: NJ: New Jersey	<input type="text"/>
Province:	<input type="text"/>
* Country: USA: UNITED STATES	<input type="text"/>
* Zip / Postal Code: 08901-2112	<input type="text"/>
e. Organizational Unit:	
Department Name: Dept. of Community Services	Division Name: Division of Housing
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Ms.	* First Name: Melissa
Middle Name:	<input type="text"/>
* Last Name: Bellamy	<input type="text"/>
Suffix:	<input type="text"/>
Title: Division Head	<input type="text"/>
Organizational Affiliation: <input type="text"/>	
* Telephone Number: 732-745-3025	Fax Number: 732-745-4117
* Email: melissa.bellamy@co.middlesex.nj.us	

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: B: County Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: US Dept. of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.218	
CFDA Title: Community Development Block Grant Program	
* 12. Funding Opportunity Number: CFDA 14.218	
* Title: Community Development Block Grant Program	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: 2024 Community Development Block Grant funding will be used to address the needs of low and moderate income individuals and families in 18 participating municipalities of Middlesex County.	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Notarized by

 NTKI ATHANASOPOULOS, Esq.
 Notary Public


Application for Federal Assistance SF-424		First Deputy County Counsel
16. Congressional Districts Of:		
* a. Applicant	<input type="text" value="6, 12"/>	* b. Program/Project <input type="text" value="6, 12"/>
Attach an additional list of Program/Project Congressional Districts if needed.		
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
17. Proposed Project:		
* a. Start Date:	<input type="text" value="07/01/2024"/>	* b. End Date: <input type="text" value="06/30/2025"/>
18. Estimated Funding (\$):		
* a. Federal	<input type="text" value="1,689,104.00"/>	
* b. Applicant	<input type="text" value=""/>	
* c. State	<input type="text" value=""/>	
* d. Local	<input type="text" value=""/>	
* e. Other	<input type="text" value=""/>	
* f. Program Income	<input type="text" value=""/>	
* g. TOTAL	<input type="text" value="1,689,104.00"/>	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If "Yes", provide explanation and attach		
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>		
Authorized Representative:		
Prefix:	<input type="text" value="Mr."/>	* First Name: <input type="text" value="Ronald"/>
Middle Name:	<input type="text" value="G."/>	
* Last Name:	<input type="text" value="Rios"/>	
Suffix:	<input type="text"/>	
* Title:	<input type="text" value="Director, County Commissioners"/>	
* Telephone Number:	<input type="text" value="732-745-5792"/>	Fax Number: <input type="text" value="732-745-4117"/>
* Email:	<input type="text" value="ronald.rios@co.middlesex.nj.us"/>	
* Signature of Authorized Representative:		* Date Signed: <input type="text" value="07/18/2024"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 07/18/2024	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: E-24-UC-34-0103	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Middlesex		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 22-6002454	* c. UEI: N7TRKBN87HP5	
d. Address:		
* Street1: 75 Bayard Street	Street2: _____	
* City: New Brunswick	County/Parish: Middlesex	
* State: NJ: New Jersey	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 08901-2112	
e. Organizational Unit:		
Department Name: Dept. of Community Services	Division Name: Division of Housing	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Melissa	
Middle Name: _____	* Last Name: Bellamy	
Suffic: _____	Title: Division Head	
Organizational Affiliation: _____		
* Telephone Number: 732-745-3025	Fax Number: 732-745-4117	
* Email: melissa.bellamy@co.middlesex.nj.us		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: B: County Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: US Dept. of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.231	
CFDA Title: Emergency Solutions Grant Program	
* 12. Funding Opportunity Number: CFDA 14.231	
* Title: Emergency Solutions Grant Program	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: 2024 Emergency Solutions Grant funding will be used to assist homeless persons and those at risk of homelessness in all 25 municipalities of Middlesex County.	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

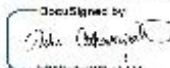
DocuSigned by:


 NIKI Athanasopoulos, Esq.
 First Deputy County Counsel

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="6, 12"/>	* b. Program/Project <input type="text" value="6, 12"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2024"/>	* b. End Date: <input type="text" value="06/30/2025"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="148,011.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="148,011.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Ronald"/>
Middle Name: <input type="text" value="G."/>	
* Last Name: <input type="text" value="Rios"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Director, County Commissioners"/>	
* Telephone Number: <input type="text" value="732-745-5792"/>	Fax Number: <input type="text" value="732-745-4117"/>
* Email: <input type="text" value="ronald.rios@co.middlesex.nj.us"/>	
* Signature of Authorized Representative:	* Date Signed: <input type="text" value="07/18/2024"/>
	

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 07/18/2024	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: M-24-DC-34-0228	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Middlesex		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 22-6002454	* c. UEI: N7TRKBN87HP5	
d. Address:		
* Street1: 75 Bayard Street	Street2: _____	
* City: New Brunswick	County/Parish: Middlesex	
* State: NJ: New Jersey	Province: _____	
* Country: USA: UNITED STATES	* Zip / Postal Code: 08901-2112	
e. Organizational Unit:		
Department Name: Dept. of Community Services	Division Name: Division of Housing	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Melissa	
Middle Name: _____	* Last Name: Bellamy	
Suffic: _____	Title: Division Head	
Organizational Affiliation: _____		
* Telephone Number: 732-745-3025	Fax Number: 732-745-4117	
* Email: melissa.bellamy@co.middlesex.nj.us		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: B: County Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: US Dept. of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.239	
CFDA Title: HOME Investment Partnership Program	
* 12. Funding Opportunity Number: CFDA 14.239	
* Title: HOME Investment Partnerships Program	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: 2024 HOME Investment Partnerships Program funding will be used to address affordable housing needs in 23 participating municipalities of Middlesex County.	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

DocuSigned by:

 Niky V. Masopoulos, Esq.

Application for Federal Assistance SF-424		First Deputy County Counsel
16. Congressional Districts Of:		
* a. Applicant	<input type="text" value="6, 12"/>	* b. Program/Project <input type="text" value="6, 12"/>
Attach an additional list of Program/Project Congressional Districts if needed.		
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
17. Proposed Project:		
* a. Start Date:	<input type="text" value="07/01/2024"/>	* b. End Date: <input type="text" value="06/30/2025"/>
18. Estimated Funding (\$):		
* a. Federal	<input type="text" value="1,541,649.56"/>	
* b. Applicant	<input type="text" value=""/>	
* c. State	<input type="text" value=""/>	
* d. Local	<input type="text" value=""/>	
* e. Other	<input type="text" value=""/>	
* f. Program Income	<input type="text" value=""/>	
* g. TOTAL	<input type="text" value="1,541,649.56"/>	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.		
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<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If "Yes", provide explanation and attach		
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.		
Authorized Representative:		
Prefix:	<input type="text" value="Mr."/>	* First Name: <input type="text" value="Ronald"/>
Middle Name:	<input type="text" value="G."/>	
* Last Name:	<input type="text" value="Rios"/>	
Suffix:	<input type="text"/>	
* Title:	<input type="text" value="Director, County Commissioners"/>	
* Telephone Number:	<input type="text" value="732-745-5792"/>	Fax Number: <input type="text" value="732-745-4117"/>
* Email:	<input type="text" value="ronald.rios@co.middlesex.nj.us"/>	
* Signature of Authorized Representative:	DocuSigned by: 	* Date Signed: <input type="text" value="07/18/2024"/>

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

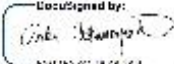
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Director, County Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Middlesex - CDBG Program	07/18/2024

SF-424D (Rev. 7-97) Back

Approved as to form and legality


 Niki Athanasopoulos, Esq.
 First Deputy County Counsel

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Director, County Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Middlesex - ESG Program	07/18/2024

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Approved as to form and legality


 Niki Athanasopoulos, Esq.
 First Deputy County Counsel

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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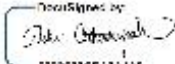
Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Director, County Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Middlesex - HOME Program	07/18/2024

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Approved as to form and legality


 NIKI Athanasopoulos, Esq.
 First Deputy County Counsel

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

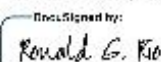
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

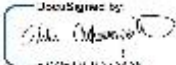
Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


DocuSigned by:
 Signature of Authorized Official

07/18/2024
 Date

Director, County Commissioners
 Title

Approved as to form and legality

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 NIKI Athanasopoulos, Esq.
 First Deputy County Counsel

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

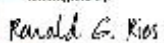
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

DocuSigned by:

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Signature of Authorized Official

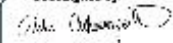
07/18/2024

Date

Director, County Commissioners

Title

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4122861361E779C
Niki Athanasopoulos, Esq.
First Deputy County Counsel

OPTIONAL Community Development Block Grant Certification

N/A

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

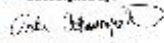
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Signature of Authorized Official

07/18/2024
Date

Director, County Commissioners
Title

Approved as to form and legality

Doc. Signed by:

Niki Athanasopoulos, Esq.
First Deputy County Counsel

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

DocuSigned by:
Ronald G. Kios
Signature of Authorized Official

07/18/2024
Date

Director, County Commissioners
Title

Approved as to form and legality

DocuSigned by:
Niki Athanasiopoulos
Niki Athanasiopoulos, Esq.
First Deputy County Counsel

Housing Opportunities for Persons With AIDS Certifications

N/A

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.