

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.  
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

### Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

### Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** NJ-507 - New Brunswick/Middlesex County CoC

**1A-2. Collaborative Applicant Name:** Middlesex County

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** COMING HOME

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	No	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Yes	No	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

**By selecting "other" you must identify what "other" is.**

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

**(limit 2,500 characters)**

The Middlesex Continuum of Care has evaluated its ability to effectively address homelessness, specifically unsheltered homelessness, through access to resources, specifically coordinated entry. In 2023, we expanded our Coordinated Entry/Assessment (CEA) program to provide in person access to assessment in communities that had high numbers of persons experiencing homelessness. The in-person sites are primarily in underserved communities, with larger populations of persons of color. Per the US Census quick facts, Perth Amboy, (site which is open 5 days/week), the Hispanic population is 78.8%, Black alone is 7.7%, and multi-racial 13.3%, while in New Brunswick (4 days/week), the Hispanic population is 46.9%, Black 14.8%, and multi-racial 8%, all higher than the county populations. There is also a site at the community college, which serves a population that is 34% Hispanic, 10% Black, and 14% multi-racial and represents students from 50 countries. The CoC also seeks and values input from our Consumer Participation Committee (CPC) consisting of persons with lived experience (PLE) to help identify system gaps and before implementing any system changes. Further, we are an awardee of the competitive grant offered by the State of NJ to hire a CoC dedicated data analysis and participated in the 6- week data-driven decision making (3DM) training by Harvard Kennedy School which gives us the tools and staff capacity to now do a deep dive into our homeless data from the perspective of racial equity, among others.

<b>1B-2.</b>	<b>Open Invitation for New Members.</b>	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
	1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
	2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
	3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

In addition to 1-on-1 invitations, monthly public & mailing list notices ensure that CoC meetings are publicized as open to any agency or person with knowledge of, or interest in, assisting homeless persons. Many new members this past year came from recommendations to join from current members and expanded to include organizations whose clientele is not necessarily homeless

but whose issues may overlap. This facilitates cross communication, teaching new members about the CoC and existing homeless resources, & informing existing members of additional community resources. For example, NJ Harm Reduction Coalition, which works for the safety and dignity of people who actively use drugs and Garden State Homes, a non-profit that provides outreach services to homeless persons are two new CoC members. All partners are invited, including affordable housing developers, to join our CoC. We specifically invited the Director of the PHA of Perth Amboy, our County's 2nd largest city to join the CoC & Executive Committee. Other new members include staff from the local FQHC & staff from our community college, which also participates on our Homeless Youth Task Force as well as the Community Services Director from New Brunswick, the County seat.

2. We send meeting materials & notices in accessible electronic formats compatible w/ text-to-speech & enlargement tools for persons with disabilities. To ensure the health & safety of participants, we had switched to all virtual meetings (via Microsoft TEAMS) but now meet in person once quarterly as well. We are a racially & ethnically diverse community & have representatives from agencies serving every population. Specifically, we have member agencies representing the Latinx population, immigrants & refugees, mental health/addiction, veterans, healthcare providers & Medicaid HMOs, HIV/AIDS services, homeless youth, corrections/re-entry, & domestic violence, as well as persons with lived experience. All of these agencies serve, & many are led by, POC. Furthermore, in designing our Consumer Participation Committee, we worked through our system's front line case managers, many of whom are POC, asking them to sponsor a present or past client. We sought to acknowledge the incredible value of front-line case managers &, while we did not foreclose the participation of Caucasians on the committee, we did encourage the agencies to nominate/sponsor a consumer of color for participation.

<b>1B-3.</b>	<b>CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.</b>	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

**(limit 2,500 characters)**

1.The CoC works annually to expand our membership to include not just homeless services providers, but also a broad coalition of organizations focused on serving persons with mental health and addiction, youth and young adults, veterans, and persons with HIV/AIDS. We have also concertedly outreached the healthcare sector, both providers and insurers, local law enforcement and public housing authorities for their opinions on our work, collaboration and ideas for improvement. CoC members are encouraged to participate on one of several work committees and task forces that generate and inform system improvements. The CoC especially encourages participation and input from front line workers on best practices and committees are empowered to implement desired improvements to system service delivery and to use data to measure positive changes. Many committees also deployed surveys to gather input from beyond their membership and evaluated responses.

2.Each full CoC meeting allows the opportunity for input on agenda items, including detailed committee reports, and for attendees to raise other issues of concern. We also use these meetings to give presentations on pertinent information, e.g., from Legal Services on eviction and Landlord/Tenant law, harm reduction information, and new programs like Diversion and Housing Support Team and best practices to overcome common barriers to housing, There have also held public hearings for CoC membership to comment on proposed use of CDBG, HOME, ESG, ESG-CV, CDBG-CV and HOME-ARP funding. Also, Middlesex County & Perth Amboy had special meetings to do needs assessment for HOME-ARP funding and held a standalone training on DV , in addition to regular HMIS trainings.

3.The CoC uses PDF, accessible format, to circulate all materials/notices.

4. An example is the Persons with Lived Experience (PLE) committee, the members of our “Consumer Participation Committee,” (CPC) that is driven by the frontline case managers of system agencies & PLE. The committee meets every month and has been reviewing current operations & making recommendations for improvement. We also convene smaller groups of CoC members to move us along in our Built for Zero and 3DM to include all ideas and perspectives to collectively move us forward in our goals of reducing homelessness by 25% with a focus on CH. Finally, we have reps of the CoC attending the community meetings of NJ’s Medicaid Div funding a program for housing supports.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
	1. that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
	2. about how project applicants must submit their project applications—the process;	

	3. about how your CoC would determine which project applications it would submit to HUD for funding; and
	4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

Local process was announced at the 05/02/2024 CoC meeting. Agencies not currently CoC-funded, including DV providers, were specifically encouraged at these meetings and through the funding announcements published by email & on the website on 5/7/24 to apply.

Our announcement includes clear & detailed instructions on how to apply; due date & where to submit it. The CoC provided technical assistance (TA) on 5/15/24 for questions about the local process, eligible expenses, funding priorities, HMIS & any other assistance requested. The CoC Exec. Committee (EC) sets funding priorities for the local process based on data/feedback from the community and HUD guidance/priorities. The priorities were included as part of the TA. Our priorities include PSH projects that will be 100% dedicated to CH populations, partnering with healthcare organizations, and RRH or SSO-CE projects dedicated to DV.

The scoring tool is designed to ensure all agencies have an equal opportunity with points awarded for project design, target population, & agency capacity, as well as experience. Our project rank/ review process evaluates all new & renewal on similar scales. Renewal projects scores also include monitoring & performance with the addition/subtraction of points from the baseline score adjusted accordingly.

The RFP materials were sent out electronically in PDF format via email & posted on the CoC/County website. The application itself was done through Survey Monkey Apply. The email distribution list included agencies serving people with various disabilities. To further assist people with disabilities & language barriers, the website can: easily increase print size for visual impaired persons; translate into different languages; provide a contact portal & service locator for disabled persons to request additional information or clarification on a topic, service or resource. We shared information and materials at virtual CoC meetings, enabling disabled persons to participate more easily.



## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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<b>1C-1.</b>	<b>Coordination with Federal, State, Local, Private, and Other Organizations.</b>	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

<b>1C-2.</b>	<b>CoC Consultation with ESG Program Recipients.</b>	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

<b>1C-3.</b>	<b>Ensuring Families are not Separated.</b>	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

<b>1C-4.</b>	<b>CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.</b>	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

<b>1C-4a.</b>	<b>Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.</b>	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

**(limit 2,500 characters)**

The CoC operates an active Homeless Youth Task Force, which targets youth 16- 24 & includes members from the ELITE youth employment prog., Wellspring Center for Prevention, Middlesex College, Garden State Homes, Acelero Learning Head Start & the McKinney Vento Education of Homeless Youth Collaborative (MVEHYC), comprised of Homeless School Liaisons (HSL) from all school districts. We work with these agencies for training & completion of the PIT & Homeless Youth Survey, as well as receive referrals through CA & provide information received to homeless youth & their families.

Acelero Learning is a family-focused program that provides educational services to children ages 0-5 through preschool center and home-based programs. It collaborates with Head Start providing comprehensive early childhood education, health, nutrition, and parental involvement services to low income

children and their families. We have an MOU with Acelero Head Start

(AHS) to provide referrals to the Head Start program, and collaborate with AHS to assist homeless families access the CEA system. AHS completes the annual PIT on its families experiencing homelessness. The CoC has expanded partnerships with MVEHYC by involving HSLs in the CoC's committees. HMIS Lead Agency/PIT Coordinator/CEA Lead, Coming Home (CH), provides trainings at quarterly meetings of HSLs on the PIT, CEA, & other services available to homeless families. HSLs & school districts increased participation in the PIT, completing surveys with homeless students. Through engagement with MVEHYC, Coming Home provides ongoing annual trainings on accessing the homeless system and completing the PIT, leading to increased collaboration with multiple public-school districts, contacting CH directly for help to meet the needs of their families, and volunteering for participation in PIT and Project Homeless Connect activities.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.  NOFO Section V.B.1.d.	
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Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

**(limit 2,500 characters)**

To ensure families are connected to educational support, our CoC Policy states that:

- “All CoC-funded agencies that service families or youth up to 24 years of age must designate a staff person as their agency’s “Youth Advocate” to ensure that:
- All school-aged youth remain enrolled in school during periods of homelessness and/or during the transition into permanent housing.
- All Youth Advocates gather the names of homeless school-aged youth and report the names to Regional Educational Services Commission.
- All Youth Advocates inform homeless families of their children’s educational rights under the McKinney-Vento Act and connect children with community services, including early childhood programs such as Head Start.
- All Youth Advocates connect homeless families to their LEA McKinney-Vento Homeless Liaison or other designated staff person identified by the LEA. Compliance with this policy will be monitored by ensuring that project operating manuals and staff job descriptions include a “Youth Advocate” role, and that service provision documents compliance.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

**(limit 2,500 characters)**

(1) We invite Victim Service Providers to our CoC committee meetings to raise issues and propose updates to CoC-wide policies, which are reviewed by the EC for final approval and vote. Women Aware (WA), the county's designated VSP, regularly participates in these discussions and recommendations for all CoC policies. Town Clock CDC provides PSH for survivors and participates in the PSH Committee, making recommendations specifically around PSH needs of survivors and Moving On strategies. (2) During our annual CoC monitoring process, agencies are scored based on whether their staff receives training on trauma-informed care and can meet the needs of survivors. We also inform all agencies about community training opportunities, including training on trauma-informed care for case management staff. Lastly, WA provides DV training annually to CoC member agencies, which is mandatory for CoC funded agencies.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:

1.	safety planning protocols; and
2.	confidentiality protocols.

**(limit 2,500 characters)**

1. At program intake or during the provision of services for any CoC agency, including Coordinated Assessment, if households identify a domestic violence issue, they are immediately referred to (WA), for a safety assessment. The safety assessment is conducted via phone (available 24/7) or in person at the Family Justice Center (FJC). If a safety risk is identified, the household is enrolled in the safe house. If the local safe house does not have availability, the household is referred to DV shelters in neighboring areas, through reciprocal agreements, to ensure household safety. Currently, the CEA written standards outline the process for victim households to be assessed, prioritized and referred through CEA. All identifying data is excluded, while retaining access to all CoC housing options. WA and Coming Home (CH) conference cases in order to ensure the most appropriate referrals are made for PH for victim households.

2. CH, the CEA agency, receives training annually on confidentiality, specifically as pertains to victim households, and collaborates closely with WA on the coordination of services. The CEA written standards outline the ways in which confidentiality of victim households is maintained throughout the CEA process.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

&nbsp;

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and

4.	what your CoC does in response to households requesting emergency transfers.
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**(limit 2,500 characters)**

1. The CoC has an Emergency Transfer Plan policy for survivor households placed in a CoC project when a new or continuing threat arises. The plan ensures that if a household member requires emergency transfer, the provider will “act as quickly as possible to move a tenant victim of domestic violence to another unit, subject to availability & safety of a unit” or the agency may need to identify other housing options to ensure safety. Also, the policy states that “if a program participant qualifies for an emergency transfer, but a safe unit is not immediately available for an internal emergency transfer, the program participant shall have priority over all other applicants for rental assistance.”

2. The CoC policies and procedures are posted on the CoC Lead’s website. All consumers at program entry or during CA assessment are informed of their rights and eligibility for services. If a safety concern is identified the case managers are able to initiate the emergency transfer protocol immediately and connect the household with the victim service provider.

3. In accordance with the CoC emergency transfer plan policy if Survivors present for assistance while experiencing a safety risk, providers can bypass CEA & refer directly to the victim service provider, WA, by phone to ensure confidential data is not collected in HMIS. Survivors may also call 211 to access the CEA system & be warm transferred to WA.

4. WA may complete housing assessment & call CEA staff by phone to case conference. Survivors are prioritized & referred for housing based on their choice. Since WA sends referrals to CA, CoC CEA metrics & system gaps analysis include Survivor data. All PH types & WA shelter provide safety planning for adults & children & referrals for other services based on need/choice. Our CoC policy is to maximize survivor confidentiality by providing de-identified assessment/referral options outside of HMIS. All referrals are based on client choice. Housing providers are notified that a survivor may be contacting them for housing with the assistance of WA & are not provided with the survivor’s information until the survivor initiates the contact.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC’s geographic area.
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**(limit 2,500 characters)**

The CoC refers to Women Aware (WA), the state-designated lead domestic violence agency for Middlesex County. WA provides comprehensive services for victims of domestic violence and their children. All of the services are free, confidential, and available to any victim regardless of race, ethnicity, age, gender or gender expression, religion, disability, sexual orientation, national origin, and marital, military, or immigration status. WA aims to stabilize the lives of domestic violence victims, increase victims’ safety, and reduce barriers to services.

Each year WA shelters over 250 survivors and their children in imminent danger; serves an additional 2,000 individuals in safety net programs—including legal advocacy, counseling, support groups, and children’s trauma reduction therapy; and responds to 9,000 multilingual hotline calls, providing support, information, safety planning, and resources to victims. It is through these services that victims and their children are supported to move beyond abuse.

WA works closely with the Middlesex CoC CEA to place victims of domestic violence who are homeless or at-risk of homelessness into safe and affordable housing. Our 24-hour hotline is designated by the County to conduct all housing screenings for individuals affected by domestic violence, sexual assault, and human trafficking. These individuals are connected to WA hotline through collaborations with 2-1-1, Coming Home of Middlesex County, Middlesex County Board of Social Services, and other community partners. For example, if the County homelessness hotline 2-1-1 receives a call from a family affected by domestic violence and needing housing, that caller is automatically transferred to WA’s 24-hour hotline. WA then works with the caller to conduct a risk assessment and connect them with victim-centered housing resources.

Women Aware has an extensive history working with community partners. As the designated lead domestic violence agency in the County, Women Aware is recognized as a key provider and has therefore been involved in countywide human services for over 43 years. Women Aware maintains policies and practices that support Middlesex County’s coordinated entry to better meet the needs of victims.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
1.	identifying barriers specific to survivors; and	
2.	working to remove those barriers.	

**(limit 2,500 characters)**



Our CoC aims to align services and streamline processes whereby access, assessment, prioritization, & referrals are standardized in a way that is both HUD compliant & community based. Our aim is to ensure DV victims have equal access to all crisis response and housing resources, ensuring that no one falls through the cracks, & that all callers have access to safe shelter at the time of access. This is currently being done through a partnership with the CE/CA agency and DV providers. Our CoC employs the following strategies:

- Increase quality & efficiency of data collection for the full CoC region, including entering assessment forms, completed by WA and sent to us, into our HMIS with all appropriate safeguards for confidentiality of location and cause of homelessness;

- Convene a regular case conferencing call with WA and CH separate from the group case conferencing calls with other providers to assist with housing placement;

- Make available, education & resources related to landlord and tenants' rights & responsibilities.

- Develop marketing resources to increase visibility of the CE/CA program and access points

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

**(limit 2,500 characters)**

1.The CoC holds annual trainings on the Equal Access and Gender Identity Final Rules. Moreover, agencies representing the LGBT community participate actively in our CoC and are a part of our policy evaluation process set forth below. A training was conducted on 10-18-24 to educate the CoC on the anti discrimination policy as well as best practices in serving LGBTQ+ individuals.

2.We evaluate all policies & written standards annually & make updates as needed or develop new policies. If a stakeholder, partner, or CoC member notifies the CoC Leads of any updates needed, the Leads will make the Executive Committee (EC) aware for appropriate action. Also, at regular committee meetings, which include cross-sector stakeholders from agencies representing minority subpopulations, as well as through the CPC, policies are regularly discussed, as they pertain to the committee subject matter, & recommendations are brought back to the EC. In particular, the CPC & the CEA Leadership Team discuss challenges around discrimination & equity and make recommendations to the EC on policy/practices to combat these issues. Later this year, the Coordinated Assessment Leadership Team (CALT) will meet to review the CA questionnaire and suggest changes to make it antiracist.

3 & 4. In order to ensure compliance & assist providers in implementing anti-discrimination policies, the Tech Review Committee (TRC) evaluates all project level policies & procedures. Any indication of the program not accepting or terminating clients in any way that does not meet Housing First and/or anti-discrimination CoC policies, will result in adverse findings for the agency. We would provide the agency with technical assistance to develop and operationalize the appropriate policies & practices. TRC will document any programmatic issues & will make recommendations for corrective actions. These will be reported to the EC. We also evaluate compliance with anti-discrimination policies annually through the monitoring process. If a consumer or agency filed a complaint with a CoC Lead or EC, we would follow the CoC monitoring policy & complete additional evaluations to ensure the project is adhering to all CoC policies & HUD regulations.

1C-7.	<b>Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.</b>  NOFO Section V.B.1.g.  You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.  Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:
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Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Perth Amboy Housing Authority	9%	No	No

NJ DCA	96%	Yes-HCV	No
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1C-7a.	<b>Written Policies on Homeless Admission Preferences with PHAs.</b>	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

**(limit 2,500 characters)**

The two largest PHAs within our CoC are the NJ Dept. Of Community Affairs (DCA) & the Perth Amboy PHA (NJ912 and NJ006). Both have a homeless preference. Besides these 2 PHAs, the CoC has worked with other PHAs to encourage the adoption of this preference. The Middlesex County PHA adopted a Moving On program in 2023 in order to support the CoC and other permanent housing projects serving formerly homeless persons to create turnover to house even more vulnerable persons.

The CoC works closely with our large PHAs, speaking often, for assistance housing homeless persons. Three of our largest PHAs (Woodbridge, Edison & Carteret) have a homeless preference, with Edison PHA also managing multiple CoC funded rental assistance projects. Another large PHA is worried about waiting list lawsuits but does offer our homeless housing projects, project-based vouchers. The PHAs with preferences represent over 5,700 Public Housing & HCV units.

1C-7b.	<b>Moving On Strategy with Affordable Housing Providers.</b>	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

<b>1C-7c.</b>	<b>Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.</b>	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

	1. Emergency Housing Vouchers (EHV)	Yes
	2. Family Unification Program (FUP)	No
	3. Housing Choice Voucher (HCV)	Yes
	4. HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
	5. Mainstream Vouchers	Yes
	6. Non-Elderly Disabled (NED) Vouchers	No
	7. Public Housing	Yes
	8. Other Units from PHAs:	

<b>1C-7d.</b>	<b>Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.</b>	
	NOFO Section V.B.1.g.	

	1. Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		<b>Program Funding Source</b>
	2. Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	PSH

<b>1C-7e.</b>	<b>Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).</b>	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>1D-1.</b>	<b>Preventing People Transitioning from Public Systems from Experiencing Homelessness.</b>	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

<b>1D-2.</b>	<b>Housing First—Lowering Barriers to Entry.</b>	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	18
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	18
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

<b>1D-2a.</b>	<b>Project Evaluation for Housing First Compliance.</b>	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.  
Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

**(limit 2,500 characters)**

1. The CoC has a strong Housing First focus and it prioritizes its projects accordingly. The CoC’s announcement requesting proposals for the local application process specified that the CoC shares HUD’s priority for using a Housing First approach to “include low barriers to program entry, removal of barriers for program retention, client centered services based on goals developed by the household and prioritizing those households who are most in need.” Any projects that indicate responses to these questions that do not align with housing first are provided technical assistance and guidance on housing first policies, if the program is unable to operate in a housing first manner it is not identified for funding.

The scoring tool used in our application review, rating & ranking process awards points based on (i) Vulnerable Populations Priorities, including points for dedicated CH beds, (ii) use of CEA and (iii) low barrier admission and termination criteria in line with Housing First principles. Beginning in FY20, we track the percentage of referrals the housing provider accepts/rejects from the CEA process, which is used in the evaluation of the project. We also regularly monitor our projects to ensure projects are utilizing a Housing First approach.

The desk monitoring scoring tool has 34% of the points dedicated to Housing First evaluation and 20 points on the application scoring tool. Finally, we educate network landlords about the Housing First approach and address their misgivings through: assurances that the Housing First does not sanction lease violations; promised continued assistance of the client/tenant’s case manager; and if, despite all efforts, the tenant must leave, the unit will not be vacant because we will offer another prospective tenant for consideration.

4. The CEA program monitors agencies for denying referrals from the prioritization list. If a referral is denied for any reason the CEA program will inquire as to the reasoning, if the agency is denying for a reason in contravention of Housing First, the CoC Leads are notified to indicate further investigation by the CoC monitoring team if needed.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	
	Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.	

**(limit 2,500 characters)**

Our Outreach policies ensure 100% coverage of the geography through increased coordination among Homeless Outreach Team (HOT) providers: CCDOM PATH, RUBHC PATH, CH SHI & RBAYMCA. We have also partnered with UBHC’s new MORE program, which provides outreach to those struggling with addiction. Street Outreach is a proactive component of our CE/CA system, strategically targeting unsheltered who are least likely to request assistance. Coordinating with the CEA team, HOT assists those unwilling to engage due to substance use disorder or mental illness. CoC Outreach Policy states: “All homeless individuals, once identified, will be documented on the 'non-engaged' list & monitored, until such time that they are willing to engage in services. HOT staff continue to offer services regularly & complete HMIS documentation of contacts. HOT agencies communicate regarding these individuals in case conferencing, ensure the names are documented on the list, or remove the name if the individual is either no longer in need of services or is no longer present in the community.”

CoC Policy states that “CA staff will coordinate the HOT’s coverage for street outreach multiple times a week” to ensure that coverage meets real-time needs. Outreach occurs daily. CA staff engaged police departments to assist, who will contact CA staff to notify of an individual in their community needing assistance. CA staff will send immediate referral to a HOT team member to connect with the police & the person in need. HOT also canvases hotspots for the homeless daily, including after hours, & also cover all areas where homeless persons have been reported weekly.

Flyers for accessing the homeless system in English & Spanish are posted in nonprofit, municipal & county buildings & other public areas frequented by vulnerable populations. Regular trainings are provided for community stakeholders on how to assist individuals in accessing the system & available housing & support services. We provide other accessible formats through partners as needed. Through enhanced case conferencing, we have ensured a comprehensive By Name List, including individuals who are the most service resistant, allowing HOT staff to brainstorm & strategize new methods of engagement in order to reach the population.

<b>1D-4.</b>	<b>Strategies to Prevent Criminalization of Homelessness.</b>	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC’s strategies to prevent the criminalization of homelessness in your CoC’s geographic area:

	Your CoC’s Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes

4.	Other:(limit 500 characters)		
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1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	106	123

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- |    |   |
|----|---|
| 1. | works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and |
| 2. | promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.   |

**(limit 2,500 characters)**



1. Coming Home (CH) hosts monthly networking meetings for CoC frontline case managers to provide updates on mainstream resources, including public benefits, rental assistance, and mental health & addiction treatment. We communicate all information about available mainstream resources through this meeting & regularly through emails via the robust CoC and Human Services listserv. We also convene 4 separate case conferences (depending on type of client and/or where in the housing process the client is) twice a month with CoC member agencies. When a new resource is available, such as the EHV vouchers, CH, as the CEA lead agency, sends out an email alert to CoC providers and other stakeholders in the community & conducts a virtual training for all staff on all pertinent information. CH also operates a Social/Healthcare Integration Program. CHM meets monthly with the hospital teams to implement the program and this close collaboration has also served as a bridge between the local health & social service sectors for issues beyond SHI, especially during the height of the pandemic. Further, we collaborate with local healthcare organizations & hospitals to help coordinate services for all clients, including enrollment in health insurance plans. We work with the Community Medical Programs out of RWJUH which helps with the medical appointments, locating specialists and providing transportation of our clients. Further, we have obtained the active participation of healthcare organizations (both direct service & insurance companies) in our CoC. We have MOUs with several healthcare and mental health/addiction providers for reciprocal services for CoC clients. CH, on behalf of the CoC, partners with all 5 NJ M/caid Managed Care Organizations (MCO) to coordinate case mgmt. activities with homeless service providers. All CoC agencies have contact information for CM staff at each MCO so they can manage clients' housing needs while MCOs manage their healthcare. And we are very involved with the design of NJ's M/Caid waiver to provide a tenancy support benefit.

2. CoC program participants may access SOAR Certified staff throughout the CoC, as needed. CA Access Point, MCBSS, an active CoC member, is the entity that awards TANF/SNAP/Medicaid & GA benefits. MCBSS also offers linkage to NJHelps, a state-funded resource.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
NOFO Section V.B.1.n.		
Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:		
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

**(limit 2,500 characters)**

CoC-wide policy follows County protocol as per their Emergency Operations Plan (EOP) in the event of a future public health emergency. The actions taken to prepare for a future emergency, as detailed in the Middlesex County EOPs, include coordination with the County Health Department to:

- Implement effective environmental health, nursing, and health education practices to minimize the incidence of disease
- Provide health care in approved shelters.
- Conduct frequent inspections of emergency shelters to determine the need for sanitation or other protective measures.
- Distribute information to the public on health matters
- Support in the movement of special needs and homebound population. We tested this collaboration working closely with the County Department of Public Safety and Health during the recent pandemic.

(2)We have also developed CoC wide policies to address future infectious disease outbreaks. The CoC has worked to strengthen partnerships with the Health Dept to connect homeless service providers with COVID-19 tests, gloves, masks, sanitation materials. Our CoC service providers worked with the mobile vaccine vans sponsored by the State offering information and education about the vaccines. We also disseminated information, including educational videos by doctors who were POC, encouraging POC who may be hesitant to take the vaccine to frontline case management staff to help them persuade their clients to get the vaccine. Working through frontline case managers ensured that the CM knew the person’s eligibility and surrounding circumstances. We ensured that a letter attesting to the person’s status as a resident and eligibility on the letterhead of a service agency (as opposed to a photo ID) would serve as adequate and sufficient documentation for receipt of the vaccine. We also worked in partnership with State Health Dept., shelters, and the drop-in center to provide on-site vaccinations for clients. The relationships and partnerships forged in the early stages of the pandemic have, and will, continue with ongoing communication with local, County, and State health departments.

<b>ID-7a.</b>	<b>Collaboration With Public Health Agencies on Infectious Diseases.</b>	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC:	
1.	effectively shared information related to public health measures and homelessness; and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

**(limit 2,500 characters)**

The CoC communicates information to homeless service providers on maintaining health and safety through the homeless service system, as set forth by the guidelines from the CDC and state executive orders. At the monthly CoC meeting, COVID related programs and information was on the agenda to discuss planning and needs, including those needs related to public health measures.

2. The CoC partners with the local health department to:

- Provide county residents with information to help them be prepared for emergencies
- Use the Local Information Network Communication System (LINCS) to send public health information to and communicate with local area hospitals, physicians, first responders and volunteers, public health and emergency management agencies, veterinarians, schools, local government, etc., via email, broadcast fax and telephone notifications.
- Distribute posters and flyers with pertinent information to and communicate with local hospitals, physicians, first responders and volunteers, public health and emergency management agencies

<b>1D-8.</b>	<b>Coordinated Entry Standard Processes.</b>	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC's coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

**(limit 2,500 characters)**

1. The CA system covers 100% of the jurisdiction, is well-advertised & accessible to all populations. All CoC agencies, spread throughout the geographic area, & street outreach will assist individuals in calling the statewide homeless hotline, 211 OR accessing our new physical access sites. CH outreaches law enforcement in each town annually to provide information on how to access the homeless system & regularly receives requests for street outreach to be deployed to specific locations to outreach individuals encountered by law enforcement.

2. The County welfare agency, completes the full assessment on homeless individuals who access their agency directly. This year, we have established physical access points throughout the community, where individuals experiencing a housing crisis are able to meet with staff trained in Housing Problem Solving, who screen the individual for additional assistance if they are unable to be diverted and enter them into our HMIS. We use a standardized assessment tool developed by the full community over the course of a year. It prioritizes the homeless person with longest history of homelessness & greatest severity of service need. Severe service needs include: disabling conditions; high utilization of ERs/jail/psych facilities; living unsheltered; & vulnerability to illness/death. All staff who interact with the homeless population, including shelter and outreach staff, are trained in how to conduct the full housing assessment.

3. All community case managers regularly receive training on how to conduct the CEA tool, including a reminder to be cognizant of the trauma of experiencing homelessness. We have developed a truncated CEA tool that outreach providers may use in recognition of the sensitivity of the clients still living on the streets and the limited time a CM may have with them. The most recent CEA training was July 2024.

4. The CA Leadership Team meets regularly, to evaluate the CEA model in our community. 2022's comprehensive evaluation of the process led to the redesign of the Access component of the system by establishing physical access sites to accompany 211. The Team is comprised of stakeholders from multiple disciplines, including homeless service providers from all project types, as well as other stakeholders and PLE.

1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and	
4.	takes steps to reduce burdens on people seeking assistance.	

**(limit 2,500 characters)**

1. Coming Home, the CA agency, regularly engages in education & training throughout the CoC with churches, community advocates, police, Prosecutor & Public Defenders offices, & hospitals/other healthcare providers & other stakeholders to inform them of the CA process & encourage them to connect those experiencing homelessness to the system.
2. & 3. The CA tool determines vulnerability through the scoring and prioritizes persons for resources based on length of time homeless, comorbid disabilities, & high use of services. The By Name List (BNL) organizes households based on the score on the tool. Households with the highest barriers demonstrated by the assessment score, longest time homeless & highest use of community services are at the top of the BNL and referred to housing opportunities as they arise. Once a potential client has been identified, CA staff immediately reach out to the agency who submitted the assessment & rapidly begin the process of reviewing eligibility & possible program enrollment. We also regularly discuss the most service resistant cases in biweekly case conferencing, brainstorming alternative strategies for engagement. All of this, including the new funding allowing us to expand our coordinated access, enhances our ability to reach the most vulnerable in a timely manner.
4. The CoC/CALT identified a gap in Accessibility to Coordinated Entry. The CALT determined that physical access points, to supplement the work of 211, the homeless hotline, would make our system more accessible. We applied for and received funding to establish such a system: we have standing sites in Perth Amboy and New Brunswick and one-day a week access sites in two other locations in the County. All of these sites are places where vulnerable, low-income people visit for services such as meals, food pantries or other services. Therefore, having an Access Navigator at these sites, and the engagement of the stakeholders listed above, serves to reach people who may not otherwise apply for homeless assistance.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC through its coordinated entry:	
	1. affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;	
	2. informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
	3. reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

**(limit 2,500 characters)**

1. Coming Home, the CEA agency, regularly engages in education & training throughout the CoC with churches, community advocates, police, Prosecutor & Public Defenders offices, & hospitals/other healthcare providers & other stakeholders to inform them of the Coordinated Assessment (CA) process & encourage them to connect those experiencing homelessness to the system.

2. Moreover, whenever an affordable housing developer applying to the State for the funding of a project through tax credits comes to the CoC for a letter of recommendation (which thankfully holds weight with NJHMFA, the funding agency), we insist they sign an MOU with the CoC agreeing to: (i) use our CE/CA process and (ii) work with us on their tenant selection criteria so it doesn't de facto disqualify a homeless applicant.

3. We spent last year designing a Housing Support Team Program that will include a housing navigator and a housing placement liaison between the landlord, the client and their CM. The Team will continue to build and educate our landlord network and assist the agency case managers lease up their clients, provide the rights and responsibilities education to the tenants and liaise with their landlords. We put the RFP for the program out to bid, selected the winning agency which will launch the program this month. .

CH would be the agency that would initially become aware of actions that impede fair housing choice and it would report this to the appropriate jurisdiction as well as the NJ Division of Civil Rights. With our renewed landlord engagement initiative in the form of the Housing Support Team, we will be better able to educate landlords and encourage the agencies to report infractions. It is a balancing act between reporting LLs that may impede fair housing choice and getting a reputation among LLs of reporting them to authorities which may discourage participation of ALL LLs in our network, not just the bad actors.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/01/2022

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

**(limit 2,500 characters)**

We engage in periodic data analysis of all system data in HMIS, including race/ethnicity data. In our participation with the BFZ initiative, we are a “beta” site for new reports to dive deeper into Length of Time (LOT) data by race, as well as housing outcomes. The most recent racial equity assessment of our system data, using LSA data in Stella, determined that there was some inequity in the outcomes for our consumers. However, POC members of our Consumer Participation Committee (CPC) state that they “feel discrimination based on my homeless and economic status & not based on my race.” We recognize that POC in our community experience homelessness at a greater rate than Whites & at a higher rate than their representation in the community at large. Cognizant of the historical discrimination against POC in the housing market, we will do further data analysis to investigate the impact of race on consumers’ housing search & lease-up process, & other areas that POC consumers identify as needing further analysis. Our CoC formally adopted a Commitment to “develop a culture of Racially Equitable practices and shared leadership/decision making that is codesigned by persons with lived experience of homelessness and front-line staff at the CoC and agency levels.” With the progression of our CPC, we offer PLE who are POC opportunities to serve on our leadership, decision-making bodies and they accept. Our next step in our CEA reform is to examine the CA tool to try and make it anti-racist rather than just anti-discriminatory.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC’s board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC’s geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes

	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

**(limit 2,500 characters)**

The CoC is very committed to utilizing data analysis combined with opportunities for feedback in the evaluation of system-level processes, policies and procedures to help ensure racial equity. Our CoC local process application has a section on racial equity and consumer input strategies that is over 45% of the narrative score and includes measures such as how the agency staff reflects the minority population being served; whether the agency board or leadership includes persons with lived experience (PLE); how the agency seeks and uses input from PLE to adjust its service & delivery methods; and whether the agency uses specific strategies to address racial disparities such as internal policies & procedures with an equity lens that doesn't impose undue barriers, training & education of staff to understand racism and intersection of racism and homelessness, having decision-making bodies representative of the population served, and providing professional development opportunities to identify and invite in emerging leaders of different races & ethnicities in the organization. Agencies that don't score well enough in this area, will be ranked lower by score and either won't be funded or will have funding at risk of being recaptured. While this is on the organization level, our local system is composed of various organizations & agencies serving the homeless population, so by setting the expectation of all parts of our system to be anti-racist and to commit to a higher level of racial equity, it helps make our system stronger and more equitable. The CoC also encourages all subcommittee and workgroups to examine the work they are doing through a racial equity lens. Any major system changes or even tweaks to system wide tools, such as the coordinated entry tool, are presented to our Consumer Participation Committee (CPC) for their input and suggestions so any needed adjustments are made before it is given to the Exec. Bd. Or CoC for evaluation and implementation. This allows the people most impacted by the changes (PLE) the first opportunity to comment. The CoC leadership, including PLE, have participated in various training opportunities to better understand how to evaluate our system. This included the HUD Coordinated Entry Equity Initiative Webinar Series done by Cloudburst this past Aug. & Sept. & also initiatives done with the Built for Zero collaborative throughout the past year.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.	



**(limit 2,500 characters)**

The CoC HMIS Lead and employer of the CoC’s data analyst, Coming Home, conducts regular data analysis of all system data, including race/ethnicity data. In our participation with the BFZ initiative as well as the State’s 3DM program, we are a “beta” site for new reports to dive deeper into Length of Time (LOT) data by race, as well as housing outcomes. In addition to ongoing review of reports, we have utilized Stella for systemwide annual data performance & evaluation. We will continue to investigate the disparities identified there and also do our own performance review and analysis with our dedicated data analyst to learn what we can work toward developing strategies to address these issues.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

**(limit 2,500 characters)**

We began a program to include persons with lived experience (PLE) into our work in early 2020 and persevered through the pandemic shutdown, the Consumer Participation Committee (CPC). We surveyed all agencies as to current practices of including consumers and consumer feedback in their work. This led to the issuance of a best practices consumer feedback tool for agencies to use. We convened consumers in early 2021, relying on frontline case managers to sponsor a consumer for participation. We established criteria for participation as well as registration forms that the consumers signed. We met every 3 weeks, virtually at first, now once a month in-person, with the 4-member Steering Committee meeting the week before to set the agenda. We successfully enrolled 10-12 consumers to start (majority POC) and met virtually, examining all aspects of a homeless person’s experience. Some consumers have gone and others have joined the CPC keeping us at an average of 8-10 consumers. We used the US Interagency Counsel’s Guide for Listening Sessions to begin the dialogue with our consumers starting with the question "In your opinion/experience, what programs and/or services best help to end homelessness?" We noted at the outset that the Committee will be looking at ideas to improve our system through a racial equity lens in an effort to be "anti-racist," to combat our collective American history of discrimination.

We examined all “Concerns and proposed Responses/improvements,” if any, and summarized them in a 4-page report of the same name that guides our continued action. We dedicated some funds to compensate the consumer members for their consulting work in 2022 and we began meeting in person in summer 2022 and continue to do so. We asked the full committee to vote on the order of concerns they would like to consider and started with the document production matter. We discussed the documents needed, what is required to obtain them and the “work arounds” agency staff shared if the conventional methods don’t work. The group was concerned that not everyone knew the “workarounds,” so they designed a document production “cheat sheet,” which we published in English and Spanish and disseminated. Most recently, the CPC assisted greatly in an art agency’s project of producing a graphic novel meant to assist in a homeless person’s installation in a new apartment.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	12	10
2.	Participate on CoC committees, subcommittees, or workgroups.	12	10
3.	Included in the development or revision of your CoC’s local competition rating factors.	2	2

4. Included in the development or revision of your CoC's coordinated entry process.	12	10
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1D-10b. Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

The Steering Committee the CPC, is comprised of the ED of Coming Home, the onsite manager of a PSH agency, a Service Area Director from Catholic Charities, a director from our local soup kitchen and an Outreach worker from our mental health provider, 60% of whom are POC. From us, the consumer members of the committee are learning and/or honing their work group skills such as analysis, identifying main points and respectfully brainstorming ideas.

Once we democratically agree on an improvement we can make, we discuss implementation possibilities and develop an action plan, all of which hones the consumers' skills. We also devoted a few of our consultant meetings to explaining the homelessness service/eradication system, from HUD on down. If they are to realistically help improve the system, they need to know it and its restraints to enable the practicality of their proposed improvements.

With this backdrop, the consumers were prepared and participated this year s, in the discrete decision-making committees of the CoC such as the TRC, the CALT and the EC, as well as the County's Homelessness Trust Fund Committee.

The Steering Committee also researched and presented to the Consumers the opportunity to apply to train as a Certified Peer Recovery Specialist. The Core Training prepares individuals to use their mental health or co-occurring lived experience to provide peer support to adults in the mental health system in New Jersey. CH also offered to interview a CPC consumer member for one of the new Access Navigator positions, but he had to decline for health reasons. CH and other CoC agencies, such as the YMCA in Perth Amboy, presently employ people with lived experience of homelessness. Additionally, the consumers attend the CoC meetings, participate in our BFZ conferences, even travelling to D.C for a BFZ learning session. The current initiative of the CPC is to conduct a Peer Support Group for currently or recently homeless persons.

1D-10c. Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
NOFO Section V.B.1.q.	

Describe in the field below:

1. how your CoC gathers feedback from people experiencing homelessness;
2. how often your CoC gathers feedback from people experiencing homelessness;
3. how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;

4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

**(limit 2,500 characters)**

CoC providers are monitored every year and scored on whether the agency is regularly conducting consumer feedback surveys on their experience receiving assistance. One of the CPC’s first tasks was to survey all CoC agencies as to any and all methods they were using to garner and make use of consumers’ feedback. All responses indicated that our CoC agencies were formally employing effective methods for consumer feedback. The CPC Committee drafted a best practices consumer survey tool and method of administration.

The annual monitoring also scores on whether persons with lived experience serve on the agency’s governing or policy-making board and have input on program design, which we modified recently to also afford points for agencies who participate with a sponsored consumer on the CPC. We did this in acknowledgement that cultivating and nurturing consumer participation takes a lot of effort and time. The CoC’s CPC will make it easier for agencies to do so and will increase our overall consumer participation. Our CPC drafted a 4-page list of the consumers’ concerns and proposed improvement if any. This was presented to the CoC leadership as part of the funding request. The committee members are currently working on fine tuning their recommendations and possible creation of improvement tools and these will be presented to the CoC for implementation.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	

Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:

1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

**(limit 2,500 characters)**

NJ monitors municipalities to ensure that they are providing their 'fair share' of the region's need for affordable housing for moderate- and low-income people. State law, the Fair Housing Act, prohibits discrimination against the poor by the state and municipalities in the exercise of their land use powers. It just passed this year a new law concerning affordable housing, developing a new, streamlined process for towns to meet their affordable housing obligations. The County held a symposium to bring municipalities, state funders and service providers to encourage implementation of the new law. Two strategies implemented by the CoC:

Identification of barriers: at the monthly CoC meetings all members are encouraged to discuss barriers they are seeing to helping homeless persons get housed. One barrier is the shortage of affordable (FMR) housing stock. The need for affordable housing development is necessary to ensure there is housing to meet the needs of the community that cannot afford market rate. Coming Home, on behalf of the CoC, developed a Homes4Homeless Program to catalyze the creation of affordable housing in the County. With a downstream LLC, it formally partners with affordable housing developers to create housing for persons without. CH speaks with municipal leadership and attends planning and zoning meetings advocating for all facets of affordable housing development. CH also serves as consultant to other nonprofit affordable housing developers in the community and members of our CoC.

Funding: CH also belongs to two statewide associations: Supportive Housing Association and the Housing & Community Development Network of NJ. The former's influence is with State regulators governing housing and the latter more so with the legislature. We have written letters supporting the Network's efforts to have the State increase the funding to its Affordable HTF (successful) and to revise the Community Reinvestment Act to promote more affordable housing development. We also participated in the County Destination 2040 planning initiative for housing to promote the inclusion of higher density zoning in municipalities and signed onto a letter intended to convince NJ municipalities to permit the construction of ADUs on a single-family home lot. The CoC has also advocated for the dedication of \$1 million dollars in the development of affordable housing from HOME ARP.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	05/07/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	05/07/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.  NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	222
2.	How many renewal projects did your CoC submit?	15
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.  NOFO Section V.B.2.d.	
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Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

Each renewal project is monitored on their performance based on data in HMIS and APRs for non-HMIS projects. Full points are received for projects where at least:

- 85% of households remain housed for at least 12 months, exit to other PH, or continue in PH;
- Less than 10% of those exiting PH return to homelessness;
- 85% of households maintain or increase income at exit and annual assessment;
- 20% of adults who are not on SSI/SSD are employed at program exit or annual assessment;
- 85% of households maintain or obtain mainstream non-cash benefits at program exit or annual assessment;
- Project reports over 90% occupancy;
- Project has less than 10% of data quality errors in HMIS.

This monitoring score is then factored into the renewal local selection score.

Our prioritization list is analyzed, at least annually, by staff overseeing CEA, to assess the average length of time it takes for clients who are on the list to move into PH. “Longstayers” are identified and case conferenced in order to strategize resolutions to system barriers interfering with PH. Our local NOI application process prioritized projects targeting homeless households with the most severe needs & vulnerabilities by awarding 10 points for each priority population served. It specified that we prioritize projects that have adopted a Housing First approach & have detailed questions in the local application & in the monitoring on: implementation of housing first practices, efforts to lower barriers, use of evidence-based practices, & efforts to retain participants. These questions are used to evaluate program capacity to serve those with the most severe needs, including & especially persons who may otherwise be denied services due to criminal background, low or no income, or substance use.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	



**(limit 2,500 characters)**

1&2. The Consumer Participation committee (CPC), comprised of PLE, are predominantly POC. We have trained all members of the CPC in the operation of the CoC and they have offered valued insight into our practices. This year, members of the CPC volunteered to serve on many committees of the CoC. While the projects were not ranked based on the degrees to which their participants mirror the homeless population, our analysis of the outcomes of persons who are homeless indicate they receive equitable access to permanent housing solutions, & participants in CoC- funded projects are representative of our homeless population. African Americans represent only 9.9% of the County population, they represent 38.4% of the homeless population and for Latinos, it is 23.2% in general population and 38.4% of the homeless population. As stated, the next step in our CEA reform is to review our CA tool from an anti-racist perspective and will carry over this work to our project scoring for the annual funding applications. Our current scoring of project applicants includes points for use of our CA process, which prioritizes those with the greatest lengths of homelessness, most severe service needs, high utilization of jail/hospital/psychiatric hospital services, low/no income, significant physical and mental illness, substance abuse issues, & vulnerability to victimization, barriers often confronted by the persons overrepresented in our homeless population. We score & prioritize projects based on the degree to which they effectively dedicate beds to, & serve, vulnerable populations, like the chronically homeless, & have low barrier admission & termination policies. The application scoring also provides incentive for projects serving participants receiving SSI/D by making the earned income performance measures only inclusive of participants without these benefits. We also score projects based on monitoring findings, which indicate whether projects serve targeted vulnerable populations.

<b>1E-4.</b>	<b>Reallocation—Reviewing Performance of Existing Projects.</b>	
	NOFO Section V.B.2.f.	

Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

**(limit 2,500 characters)**

CoC Policy establishes a non-conflicted Technical Review Committee (TRC) to review, score & rank CoC project proposals in conjunction with the CoC’s scoring criteria, local target population priorities, renewal project performance & compliance monitoring. Our approved policies state, “The TRC, in its discretion, can notify projects that were renewed, but were at the bottom of the rankings, that their future renewals are at risk of being reallocated if performance does not improve, reallocation may be recommended due to:

- a. Unexpended grant funds
- Poor project performance
- Lack of alignment with HUD & local project priorities
- Changes in need for project services in the community”

The CoC evaluates low performing projects & determines impact of reallocation on clients, ability of project to improve performance, continued need for program & fund expenditure rates to determine if funds will be reallocated. The CoC’s Policies on Reallocation are publicly posted in accessible electronic format on the CoC’s website.

3&4 This year, one project was voluntarily reallocated in part and served to expand an existing renewal. When the local application process starts, the Notice of Intent mentions the reallocation process & provided a link to where the Governance Charter is posted, which fully explains the reallocation process. The TA session reemphasizes the point that low performing renewal projects are at risk of being reallocated. After the TRC finalized its recommendation, presented it to the full CoC & ratified, all projects (new, renewed, re-allocated or rejected) are notified more than 30 days prior to NOFO deadline, with rejected projects given the opportunity to appeal. There were no low performing projects identified this year.

<b>1E-4a.</b>	<b>Reallocation Between FY 2019 and FY 2024.</b>	
	NOFO Section V.B.2.f.	

	<b>Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?</b>	Yes
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<b>1E-5.</b>	<b>Projects Rejected/Reduced–Notification Outside of e-snaps.</b>	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	09/05/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	09/05/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	
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**You must enter a date in question 1E-5c.**

1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	

You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	
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**You must enter a date in question 1E-5d.**

## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2A-1.</b>	<b>HMIS Vendor.</b>	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Well Sky
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<b>2A-2.</b>	<b>HMIS Implementation Coverage Area.</b>	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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<b>2A-3.</b>	<b>HIC Data Submission in HDX.</b>	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/10/2024
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<b>2A-4.</b>	<b>Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.</b>	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

**(limit 2,500 characters)**

1) Women Aware, the DV agency for Middlesex CoC, is an active participant in the CoC. The agency actively collaborates and participates with the CoC. Women Aware provides quarterly aggregate reports from its HMIS-comparable database to the CoC Lead on service levels and outcomes, which CoC Executive Committee leadership uses to plan for resource allocation. Women Aware and Dina’s Dwelling have also collaborated with the CoC and CoC - grantee Edison Housing Authority to ensure the implementation of their HMIS comparable databases provides options to improve and expand opportunities for data sharing as well as preserving client confidentiality.

2) The DV Agency is using HUD compliant comparable database in compliance with FY2023 HMIS data standards.

3) The CoC is compliant with 2023 HMIS data standards and provided a mandatory training to all users covering the new data elements.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	490	0	156	32.00%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	5	0	5	100.00%
4. Rapid Re-Housing (RRH) beds	83	0	83	100.00%
5. Permanent Supportive Housing (PSH) beds	551	0	351	64.00%
6. Other Permanent Housing (OPH) beds	223	0	136	61.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

**(limit 2,500 characters)**

1 & 2. The ES bed coverage rate has decreased from 2023 to 2024 due to an issue with the motel/hotel beds from BOSS being entered as year round when they should have been overflow on the HIC submission. The CoC continues to advocate at the state level with NJ HMFA to require homeless set asides that receive state funding for development to enter their data into HMIS. This would increase the OPH field up to at least 85% if not 100% as the majority of beds in that category are from tax credit projects. The PSH coverage rate is due the DCA EHV vouchers and HUD VASH vouchers not being entered into HMIS. Statewide, CoCs, are working to advocate with DCA and VA to upload data into HMIS to increase the bed coverage rate. CoC leads across the state meet quarterly with state and federal partners, including the VA, to advocate on these issues.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2B-1.</b>	<b>PIT Count Date.</b>	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/23/2024
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<b>2B-2.</b>	<b>PIT Count Data–HDX Submission Date.</b>	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024
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<b>2B-3.</b>	<b>PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.</b>	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)



1.The CoC worked to expand the number of youth service providers involved in the PIT planning process for 2024. The CoC engaged the Homeless Youth Task Force committee to ensure that all agencies and youth members were involved in the PIT planning process.

2.The CoC’s HMIS Lead agency, Coming Home of Middlesex County, provided multiple training for local school district McKinney-Vento liaisons to ensure that they were able to count any homeless youth identified in conjunction with the Point-In-Time Count. CoC staff ensured that Homeless Youth Task Force (HYTF) members were included in planning and implementation discussions in order to ensure a youth perspective on the best ways to engage and reach youth. In particular, Garden State Home (GSH), whose focus is serving homeless youth, began an ESG CV funded street outreach project. GSH outreach staff actively participated in the PIT training and the unsheltered count. Youth peers participated in the unsheltered count as well, accompanied by GSH outreach staff. Through GSH’s staff and peers, locations where homeless youth may be unsheltered were identified and covered.

3.The Homeless Youth Task Force also created a youth centered Point in Time survey that was deployed, as a pilot, at Middlesex College after the survey was revamped. Currently HYTF is meeting with agencies who work directly with youth as well as the McKinney-Vento liaisons to administer the survey this October. The HYTF has also been working closely with professors at Rutgers University who conducted their own survey of their students for future survey deployments.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC’s PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs’ geographic; and
4.	describe how the changes affected your CoC’s PIT count results; or
5.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1 & 2) For FY2024 the PIT survey was updated to identify barriers & needs of participants before responding to questions on homeless history. The PIT survey was modified by the Statewide Advisory Board of persons with lived experience to be less tautological & more person-centered using a motivational interview approach to improve data collection of all the characteristics of homeless history. Their efforts provided invaluable insight and reshaped the survey to gather required data while respecting the dignity of respondents. In conjunction with survey updates, the CoC provided enhanced trainings for volunteers & agencies completing the survey to ensure full understanding of the changes to the data collection, CH definition & distinctions related to counting length of time & episodes of homelessness.

3) N/A

4)The CoC saw a 6% decrease in overall homelessness; a 9% decrease in sheltered numbers, but a 9% increase in unsheltered numbers. The change in survey questions and increased focus on motivational interviewing indicates that the volunteers are able to be more effective in successfully completing surveys.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1. Annually, we utilize HMIS/PIT data to analyze correlations between first-time homelessness & vulnerabilities, such as income loss, disabilities, credit, & criminal background.

2. CHM piloted an assessment tool to target prevention assistance available through the NJ Pandemic Relief Fund with success, & the CA Leadership team reviewed it to expand its use for at risk households. Our CA uses a progressive screening tool, beginning with a diversion script. All households, are offered case management focused on increasing self- sufficiency & securing housing & mainstream benefits. CHM continues its collaboration with the court system/Public Defender’s Office, whereby homeless service case managers are consulted on shared clients to allow us to advocate on clients’ behalf, often to prevent client’s loss of a newly acquired tenancy.

3. The CA Leadership team implemented a new CE model with “drop in” Access points positioned strategically throughout the county where anyone experiencing homelessness can be assessed & immediately prioritized and referred to resources. HUD awarded this project in FY2022 and the expansion to CA began in 2023. Diversion conversations will be held with all individuals who present at the Access point. CHM, via the CA system, monitors data around at-risk households, & collaborates with the agencies running our Diversion programs. The Executive Committee partners with Catholic Charities, to lead our diversion/prevention strategies.

<b>2C-1a.</b>	<b>Impact of Displaced Persons on Number of First Time Homeless.</b>	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

	1. natural disasters?	No
	2. having recently arrived in your CoC's geographic area?	No

<b>2C-2.</b>	<b>Reducing Length of Time Homeless–CoC's Strategy.</b>	
	NOFO Section V.B.5.c.	

- In the field below:
- |  |   |  |
|--|---|--|
|  | 1. describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;   |  |
|  | 2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and   |  |
|  | 3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. |  |

**(limit 2,500 characters)**

1. The CoC saw a reduction of 31% in LOT homeless from 2023 to 2024 . We identify persons with the longest lengths of homelessness, among other things, by using our CA Process. Homeless persons are prioritized for limited resources based on length of homelessness & severity of needs. Rent prices remain high and there remains a shortage in available housing stock, causing ongoing delays in assisting homeless households to secure permanent housing.

2. We designed a new program, launching this month (10/24) called the Housing Support Team, comprised of a Housing Navigator who will build our landlord network and manage an affordable housing database and a Housing Placement Liaison who will interface with the landlord on behalf of the clients and their agency case manager to get the client housed and remain housed. Our outreach staff continuously work in the community to engage & meet homeless people where they are to ensure they are connected to the prioritization list, permanent housing opportunities, & services. In addition, we continue to support frontline staff during biweekly case conferencing in strategies to house our “long stayers,” to break down barriers to permanent housing, such as missing documentation & credit issues/criminal backgrounds. In addition to the CA process, Coming Home identifies families experiencing homelessness through ongoing partnerships with the child welfare agency (DCPP) and the school districts. CHM has regular calls with the DCPP liaison and fields inquiries from the school district liaisons when needed, leading to the engagement of those families in the system. Lastly, in our evaluation and redesign of the CA model and assessment tool which is underway, we are exploring additional ways to identify and serve families at risk and literally homeless, incorporating input from cross-sector entities as well as persons with lived experience (PLE).

3. Coming Home, as the CA Lead Agency, takes the lead on reducing the length of time persons remain homeless.

2C-3.	Successful Permanent Housing Placement or Retention –CoC’s Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	
	1. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

**(limit 2,500 characters)**

1. While our exits to PH have remained relatively flat, we are implementing the following strategies in an effort to improve the Exit to Permanent Housing metric:

-Housing First-oriented shelter with continuous engagement by shelter staff using housing-focused/strengths-based case management to increase income, obtain rental/financial/mainstream assistance & address other barriers.

-Via CEA, we are prioritizing HHs with longest lengths of homelessness & highest service needs for CoC interventions, including PSH,

CoC/ESG RRH, RRH as Bridge Housing, & OPH. Prioritizing those with higher barriers suggests more difficulty in maintaining PH once housed. Upon recommendation of the CoC, our Urban County has submitted and received approval of a Substantial Amendment to its Action Plan to use CDBG-CV funding for comprehensive case management which will provide additional supportive services to promote retention of Permanent housing for those exiting from ES/TH/RRH & promote self-sufficiency through employment.

-Through continued participation in Community Solutions' BFZ initiative, the CoC has access to national TA & resources to improve CEA system & rapid resolution for HH. We utilize a By-Name List to drive case conferencing & an analysis of strategies to resolve homelessness more rapidly.

-The highest priority for the CoC Exec Committee is the implementation of a Housing Navigation program to increase housing opportunities, which has launched this fall 2024.

2. FY2023 SPM show 97.3% in successful exits/retention from PH. Our strategy to maintain/increase PH retention includes:

-CoC Local selection criteria & project monitoring ensure low-barrier projects are prioritized for funding and meet their commitments to implement a HF approach so high-need HHs are accepted & housed.

-After prior success with Moving On via state prog., our County PHA has agreed to adopt a Moving On preference and has updated its HCV Admin Plan before the end of the year.

3. CoC Exec Committee oversees the strategy to increase rate of ES/TH/RRH exits to PH & increase rate of successful exits/retention for PH through analysis of project performance, strategies to engage PHAs, & overall system performance.

2C-4.	Reducing Returns to Homelessness—CoC's Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

**(limit 2,500 characters)**

1)2023 SPM show 1% decrease in rate of Total Returns to Homelessness. If successfully housed households experience new housing crises, they can call CEA Entry point, Coming Home, where staff will immediately do a HMIS 'lookup' to identify any prior homeless history. CEA staff are able to document the cause of the new housing crisis, in order to identify trends & issues that require CoC attention. •Through CEA system & SPM data analysis, CEA staff has identified the common factors of returns to homelessness as: loss of employment/other income for RRH households after the RRH subsidy ends, primarily for families with children; insufficient access to community-based case management for RRH households; & lack of follow up by individuals housed in PSH/OPH with mental health/addiction services offered, primarily for single adults.

2)Strategies being implemented to improve performance & address these factors include:

- a) the implementation of the Housing Placement Liaison of the new Housing Support team, which will ensure early intervention with landlords if any issues with one of our clients/tenants presents itself.
- b)Have RRH provider conduct a 6 month follow up to ensure housing stability;
- c)Strengthen employment partnership with the County One-Stop Center which provides linkage opportunities for consumers to vocational/employment resources;
- d)Increase mental health/addiction services for PSH tenants through expanded partnerships with treatment providers. CHM has initiated community wide discussions on the needs of our homeless consumers struggling with mental health/addiction & generated mutual trainings & improved relationships with these providers to enhance communication & services.

3.Our Exec Committee is responsible for overseeing CoC strategy for reducing returns to homelessness.

2C-5.	Increasing Employment Cash Income–CoC's Strategy.	
	NOFO Section V.B.5.f.	

In the field below:

1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

**(limit 2,500 characters)**

1&2. A 37.89% increase was seen with system stayers for increasing cash income from 2022 to 2023. The CoC provides all information necessary to frontline case managers to assist households accessing financial resources. Ongoing strategies include our partnership with the MC Workforce Development (MCWD), to learn of new resources, e.g., the NJ Apprenticeship Program; educating partners on our homeless service system & learning about partners' resources for employment. In addition, CoC members, Garden State Homes & RBAYMCA, implemented Bridges to Employing Youth program to assist homeless youth achieve employment. We partner with Community Childcare Solutions & Head Start to ensure parents have access to affordable childcare to enable them to work. All partnership information on employment resources is disseminated through listservs, biweekly case conferencing, & monthly provider meetings. We score projects in the local selection process on whether they meet CoC project/system performance measures for increasing income.

Coming Home (CoC HMIS Lead and CEA agency) was an active member of the County's One Stop Operations and Planning Committee & its Homeless & Special Needs Subcommittee while they were operating and now continues its contact with MDWD. On behalf of the CoC, it has enrolled as a participant in the State's Registered Apprentice (RA) Network to catalyze the creation of more RA programs in MC in which homeless clients can participate. With businesses reopening post-pandemic, we continue to press our ideas for employment increases among our homeless population. Some of these efforts are: i) customizing the Board's resources for the homeless population; ii) enrollment of our clients in existing Registered Apprentice Programs & help initiate new programs; & iii) targeting a few large employers, including trade organizations such as the NJ Manufacturing Association to hire homeless & formerly homeless persons and iv) working with the MC parole office and Recovery Court to share best practices and employment resources for persons with criminal histories. The One-Stop Career Center dedicate staff time for job search & resumé assistance for homeless/formerly homeless adults in CoC/ESG funded projects to increase income. The One Stop listserv sends job opportunities weekly to all CoC members.

3.CHM oversees the CoC's strategy to increase employment/

2C-5a.	Increasing Non-employment Cash Income–CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)



1. In the CoC's local selection process, we score projects on whether they meet CoC project/system performance measures for increasing income & connection to mainstream benefits since we know the importance of households' financial security. 2023 SPM shows a 421% of adult system leavers increased their income from 2022 to 2023 fCHM hosts virtual bi-weekly case conferencing to share resources. Training CoC agencies on best practices for connecting clients to non-employment income is a crucial part of CoC strategy to reduce bottlenecks and barriers to income. In addition to increasing SOAR trained staff in the community, CHM disseminates information on critical income supports, including unemployment benefits & stimulus payments. CHM is in its 4th year of its partnership with the two area acute-care hospitals whereby it address the SDoH, including housing instability, of the frequent utilizers of hospital emergency departments, The 2 Social & Healthcare Integration (SHI) program- dedicated social service navigators completed the SOAR training. This project targets some of the most vulnerable with complex chronic health, mental health, & addiction issues.

2. CHM, as the CEA lead agency and case-conferencing lead, oversees the CoC's strategy to increase non-employment cash income.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Domestic Violence...	PH-RRH	18	Both

### 3A-3. List of Projects.

1. What is the name of the new project? Domestic Violence Rapid Re-Housing Expansion

2. Enter the Unique Entity Identifier (UEI): J25SQL28C7N4

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 18

5. Select the type of leverage: Both

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

**You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.**

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	1,000
2.	Enter the number of survivors your CoC is currently serving:	2,000
3.	Unmet Need:	-1,000

**A negative number in the "Unmet Need" box indicates to HUD that there is no unmet need for domestic violence survivors in the CoC—no need for new DV Bonus project(s).**

<b>4A-3a.</b>	<b>How Your CoC Calculated Local Need for New DV Bonus Housing Projects.</b>	
	NOFO Section I.B.3.j.(1)(c)	

Describe in the field below:

	1. how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and
	2. the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or
	3. if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

**(limit 2,500 characters)**

1.Data is from the state designated lead domestic violence agency for the County, Women Aware (WA). WA serves approximately 2,000 individuals, including children, per year. Approximately 450 survivors served have housing needs. The most vulnerable are homeless & enter the DV shelter or other available shelters, but many struggle to pay rent or return/stay in abusive relationships. Of the survivor households requiring housing assistance, 80% are able to exit to a safe destination, either their own permanent housing or are diverted to a safe alternative while continuing to receive services.

2.WA tracks all data in a victim services database, Osnum, while maintaining VAWA & HIPAA confidentiality best practices to protect the safety of victims of abuse. Osnum is a HUD-certified comparable database, & ensures client confidentiality by being VAWA & HIPAA compliant & is compatible with HMIS. Data is submitted monthly to the New Jersey Coalition to End Domestic Violence & the Division on Women. Additionally, aggregate data regarding the number of persons seeking services and the types of services provided are reported to the CoC at monthly CoC meetings.

3.Middlesex County (MC) is one of the most diverse counties in the New Jersey; 33% of the population is foreign-born compared to 22% of the New Jersey population, and 14% of the US population. Immigration status is a barrier for some survivors seeking permanent housing because they do not qualify for HUD assistance. Availability of safe/affordable housing in MC has been decreasing, exacerbated by the pandemic. The annual income needed to afford a 2-bedroom apartment is \$76,680 per year, well out of the range of the majority of survivors in MC. Other barriers for survivors include legal issues, custody hearings, & safety concerns.

<b>4A-3b.</b>	<b>Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).</b>	
	NOFO Section I.B.3.j.(1)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

<b>Applicant Name</b>
Catholic Charities



## Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	Catholic Charities
2.	Rate of Housing Placement of DV Survivors–Percentage	100%
3.	Rate of Housing Retention of DV Survivors–Percentage	96%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

**(limit 1,500 characters)**

1. Catholic Charities, Diocese of Metuchen (CCDOM), as the lead applicant with experience in providing RRH assistance to all homeless households, has partnered with the County's VSP, Women Aware (WA) for the administration of the DV-RRH bonus project. CCDOM has an over 90% combined success rate in housing placement & retention with its 2 CoC RRH projects, as well as its administration of ESG funds for RRH. This was calculated using local performance measures for these projects in the county's HMIS.
2. Data is from the state designated lead domestic violence agency for the County, Women Aware. Women Aware serves approximately 2,000 individuals per year, and approximately half of the clients we serve have housing needs. The most vulnerable are homeless and enter our shelter or other available shelters but many struggle to pay rent or stay in abusive relationships. We serve over 200 people in our residential program and 80% of survivors exiting our shelter report finding safe housing.
3. Housing retention is not tracked by Catholic Charities and calculated via HMIS data.
4. CCDOM data is obtained via HMIS project data and data from the CA project.

<b>4A-3c.</b>	<b>Applicant's Experience Housing DV Survivors.</b>	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below how the project applicant:	
	1. ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
	2. prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;	
	3. determined survivors' supportive services needs;	
	4. connected survivors to supportive services; and	
	5. moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

**(limit 2,500 characters)**

1. CCDOM, with over 30 years providing homeless services in Middlesex County, has developed an expertise in operating homeless/housing assistance programs, including RRH. In CCDOM's existing 4 RRH projects, the program currently receives referrals via Coordinated Assessment for households who are fleeing DV, who originated from Women Aware. CCDOM & WA have partnered in securing permanent housing for these households successfully, with both agencies providing them with housing navigation assistance while ensuring safety during the housing search process.
2. In the current system, households fleeing DV are prioritized via Coordinated Assessment (CA) for RRH and/or other permanent housing resources. In order to ensure confidentiality, WA provides the full assessment to CA staff, who then provide prioritization & referral without entering the household info into HMIS. The CA staff advise WA staff of the options for which the households is being prioritized (usually RRH), and allows WA staff and the household to choose whether or not to follow through with the referral to CCDOM for RRH assistance. If the SSO-DV CE Bonus is awarded, this process may be altered, but the CA, CCDOM, & WA partners would continue to collaborate to rapidly prioritize & house survivors.
- 3 & 4. CCDOM & WA ensure that all households are connected to mainstream benefits & other supportive services, as needed, including mental health & health care, child care and employment/education resources. WA has opened the Family Justice Center, with collaborative relationships across the spectrum to link survivors to services in the community.
5. Once a household moves in, CCDOM continues to provide assistance with budgeting & linkages to child care & employment, in order to ensure sustainability once the rental assistance ends. WA will remain connected with the household in order to ensure safety planning is in place in their new home, as well as assist with additional services, as requested by the household.

<b>4A-3d.</b>	<b>Applicant's Experience in Ensuring DV Survivors' Safety.</b>	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	
	1. taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
	2. making determinations and placements into safe housing;	

3.	keeping survivors' information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

**(limit 2,500 characters)**

1. Women Aware (WA) provides comprehensive training to all staff & volunteers who work directly with clients & are the entry point for households for the DV RRH Bonus project. They will coordinate services directly with the applicant, CCDOM, and ensure training is provided as well to CCDOM staff around safety planning.

2. WA's 24-hour crisis hotline is the first point of contact for the majority of victims seeking services in Middlesex County. WA completes safety & housing screenings for victims of domestic violence, sexual assault, and human trafficking. Once the screening & Coordinated Assessment is completed by WA staff & referral is generated for RRH, CCDOM will provide private meeting space in its offices, or will collaborate with WA for the safest protocol on a case by case basis for each household being served, including meeting with the survivors at the Family Justice Center either in person or virtually.

3. Given the nature of the project, it is expected that couples would not be applying for assistance together.

4. WA & CCDOM staff will coordinate with the household to identify the safest housing opportunities for their circumstances, with WA leading the safety planning.

5. Women Aware follows confidential statutes for victims. The Family Violence Prevention and Services Act (FVPSA) and the Violence Against Women Act (VAWA) require that any shelter, rape crisis center, domestic violence program, or similar service, in order to maintain its federal funding, are barred from disclosing to anyone any information about a victim receiving services. These federal statutes act as integral protections for victims of violent crime that wish to keep their location and records confidential from abusers, crime perpetrators, family, community members, state or local law enforcement, and federal immigration officers. In addition to federal laws that protect the confidentiality of victims of domestic violence and sexual assault, many states also have statutes in place that protect communications between domestic violence and sexual assault service providers and victims.

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.
	NOFO Section I.B.3.j.(1)(d)

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

**(limit 2,500 characters)**

CCDOM has been providing RRH assistance to all homeless households, including households referred by WA directly and through the CA system, for over 10 years. The partnership with WA on this project will enhance its best practices in the provision of RRH assistance to DV Survivors. WA follows confidential statutes for victims/survivors. The Family Violence Prevention & Services Act (FVPSA) & the Violence Against Women Act (VAWA) require that any shelter, rape crisis center, domestic violence program, or similar service, in order to maintain its federal funding, are barred from disclosing to anyone any information about a victim receiving services. These federal statutes act as integral protections for victims of violent crime that wish to keep their location and records confidential from abusers, crime perpetrators, family, community members, state or local law enforcement, and federal immigration officers. In addition to federal laws that protect the confidentiality of victims of domestic violence and sexual assault, many states also have statutes in place that protect communications between domestic violence and sexual assault service providers and victims.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below the project applicant's experience in:	
1.	prioritizing placement and stabilization of survivors;
2.	placing survivors in permanent housing;
3.	placing and stabilizing survivors consistent with their preferences; and
4.	placing and stabilizing survivors consistent with their stated needs.

**(limit 2,500 characters)**

1. Women Aware’s 24-hour multilingual hotline is the first point of contact for the majority of victims seeking services in Middlesex County. We are the County-designated provider to complete safety and housing screenings for victims of domestic violence, sexual assault, and human trafficking. Victims can reach our hotline staff by calling our 24-hour phone line directly or through referrals from 2-1-1, Coming Home of Middlesex County, Middlesex County Board of Social Services, Police Departments, and community partners. During a call, Women Aware’s hotline staff conducts a comprehensive risk assessment to determine a victim’s level of safety and identify safe placement options.
2. Some clients may be referred to our emergency shelter for immediate safe housing during a crisis. Advocates identify domestic violence victims who are potentially eligible for housing and financial support programs and work with the victims to access those programs, forming a bridge between Women Aware’s clients and other community service providers.
3. WA will work to stabilize the lives of survivors, increase safety, & reduce barriers to services. WA utilizes an empowerment approach to encourage survivor self-determination. All staff are trained in the survivor-centered service model based on best practice standards in the field.
4. Women Aware’s domestic violence advocates conduct a trauma-informed intake to address a client’s immediate crisis and establish important next steps to maintain their safety. Advocates work with victims to establish critical next steps to stabilize their lives and maintain safety by assisting the survivor with their self-identified needs which may include safe schools for their children, establishing transportation, and connecting them with appropriate medical referrals, the Board of Social Services, and legal advocacy. Action plans and goals are established, and advocates help clients meet their self-identified goals through housing advocacy and financial advocacy.

4A-3f.	Applicant’s Experience in Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of the project applicant’s experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	
	1. establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;	
	2. providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;	
	3. emphasizing survivors’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;	
	4. centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;	
	5. providing a variety of opportunities for survivors’ connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and	
	6. offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.	

**(limit 5,000 characters)**

1. In the current system, households fleeing DV are prioritized via Coordinated Assessment (CA) for RRH and/or other permanent housing resources. In order to ensure confidentiality, WA provides the full assessment to CA staff, who then provide prioritization & referral without entering the household info into HMIS. The CA staff advise WA staff of the options for which the households is being prioritized (usually RRH), and allows the survivor to choose whether or not to follow through with the referral to CCDOM for RRH assistance. If the SSO-DV CE Bonus is awarded, this process may be altered, but the CA, CCDOM, & WA partners would continue to collaborate to rapidly prioritize & house survivors.
2. Both CCDOM & WA utilize strength-based, survivor-driven engagement strategies with survivor households, promoting the survivor households' preferences for goal setting & housing solutions at all times. Both agencies also have annual internal diversity & equity trainings for all staff. WA has on-site inclusion committee that reviews all protocols. Both agencies have formal grievance procedures in place to allow survivors to address their concerns & provide survivor-driven remedies as options to resolve their grievances.
3. WA provides ongoing training to staff/volunteers on the impacts of trauma, and will provide this training to CCDOM RRH staff as well. Information & education is provided to all survivors in a safe, therapeutic environment where they will be able to process the information, including case management sessions, support groups, & children's trauma therapy.
4. Both partners, CCDOM & WA, will work to stabilize the lives of survivors, increase safety, & reduce barriers to services. WA utilizes an empowerment approach to encourage survivor self-determination. All staff are trained in the survivor-centered service model based on best practice standards in the field, and CCDOM will be included in this training for the new project implementation. CCDOM & WA provide financial, housing, and legal advocacy to help survivors move beyond abuse.
5. The communications between providers & survivors will primarily occur at the FJC, the recognized model to support to victims of domestic violence. The FJC model offers ongoing training, support & DV specific meetings & networks for providers to access information, consult cases & work collaboratively. Onsite partners include Prosecutors, PDs, victim witness, attorneys, counselors, housing experts, etc all operating under the lenses of trauma informed care. WA staff at the FJC are multicultural, multilingual, & will assist in all interactions with partners, including CCDOM, to ensure inclusivity. Important documents such as safety plans, client forms, surveys, and brochures are available in multiple languages. Services are available to all persons regardless of race, ethnicity, age, gender, religion, disability, sexual orientation, gender expression, national origin, marital status, and military status.
6. WA offers support groups in English & Spanish to provide opportunities for peer-to-peer interactions. Support groups are offered weekly and are facilitated by a licensed trauma-informed DV Clinician.
7. CCDOM & WA have a broad network of partnerships in the community for families in crisis, including support for parenting. CCDOM operates a Mobile Family Success Center, as well as other parenting support programs through its agency. WA includes family/parenting support providers in its network of collaborators with the FJC. These co-located agencies will be available to survivors & their children at the FJC, in order to increase safety, while providing needed support.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

**(limit 5,000 characters)**

Women Aware is the state-designated lead domestic violence agency for Middlesex County, New Jersey. For over 43 years, we have been providing comprehensive services for victims of domestic violence and their children. All of our services are free, confidential, and available to any victim regardless of race, ethnicity, age, gender or gender expression, religion, disability, sexual orientation, national origin, and marital, military, or immigration status.

Each year we shelter over 250 survivors and their children in imminent danger; serve an additional 2,000 individuals in safety net programs—including legal advocacy, counseling, support groups, and children’s trauma reduction therapy; and respond to 7,000 multilingual hotline calls, providing support, information, safety planning, and resources to victims of domestic violence. Women Aware is the lead agency for the Middlesex County Family Justice Center (FJC), the first in the county and fifth in the state. It is through these free and confidential services that we support victims and their children to move beyond abuse.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below how the project(s) will:

1.	prioritize placement and stabilization of program participants;
2.	place program participants in permanent housing;
3.	place and stabilize program participants consistent with their preferences; and
4.	place and stabilize program participants consistent with their stated needs.

**(limit 2,500 characters)**

1. Woman Aware works with the CEA in Middlesex County to ensure all survivors of DV are incorporated on the CEA prioritization list in a deidentified manner.
2. WA may place persons in their emergency shelter if there is an immediate housing crisis, but once identified the household is referred through CEA and considered for all resources in the community. There are DV specific RRH vouchers that Catholic Charities administers, but this project is requesting an expansion due to the increasing need.
- 3 & 4 WA will work to stabilize the lives of survivors, increase safety, & reduce barriers to services. WA utilizes an empowerment approach to encourage survivor self-determination. All staff are trained in the survivor-centered service model based on best practice standards in the field.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)



1. In the current system, households fleeing DV are prioritized via Coordinated Assessment (CA) for RRH and/or other permanent housing resources. In order to ensure confidentiality, WA provides the full assessment to CA staff, who then provide prioritization & referral without entering the household info into HMIS. The CA staff advise WA staff of the options for which the households is being prioritized (usually RRH), and allows the survivor to choose whether or not to follow through with the referral to CCDOM for RRH assistance. If the SSO-DV CE Bonus is awarded, this process may be altered, but the CA, CCDOM, & WA partners would continue to collaborate to rapidly prioritize & house survivors.

2. Both CCDOM & WA utilize strength-based, survivor-driven engagement strategies with survivor households, promoting the survivor households' preferences for goal setting & housing solutions at all times. Both agencies also have annual internal diversity & equity trainings for all staff. WA has on-site inclusion committee that reviews all protocols. Both agencies have formal grievance procedures in place to allow survivors to address their concerns & provide survivor-driven remedies as options to resolve their grievances.

3. WA provides ongoing training to staff/volunteers on the impacts of trauma, and will provide this training to CCDOM RRH staff as well. Information & education is provided to all survivors in a safe, therapeutic environment where they will be able to process the information, including case management sessions, support groups, & children's trauma therapy.

4. Both partners, CCDOM & WA, will work to stabilize the lives of survivors, increase safety, & reduce barriers to services. WA utilizes an empowerment approach to encourage survivor self-determination. All staff are trained in the survivor-centered service model based on best practice standards in the field, and CCDOM will be included in this training for the new project implementation. CCDOM & WA provide financial, housing, and legal advocacy to help survivors move beyond abuse.

5. The communications between providers & survivors will primarily occur at the FJC, the recognized model to support to victims of domestic violence. The FJC model offers ongoing training, support & DV specific meetings & networks for providers to access information, consult cases & work collaboratively. Onsite partners include Prosecutors, PDs, victim witness, attorneys, counselors, housing experts, etc all operating under the lenses of trauma informed care. WA staff at the FJC are multicultural, multilingual, & will assist in all interactions with partners, including CCDOM, to ensure inclusivity. Important documents such as safety plans, client forms, surveys, and brochures are available in multiple languages. Services are available to all persons regardless of race, ethnicity, age, gender, religion, disability, sexual orientation, gender expression, national origin, marital status, and military status.

6. WA offers support groups in English & Spanish to provide opportunities for peer-to-peer interactions. Support groups are offered weekly and are facilitated by a licensed trauma-informed DV Clinician. CCDOM & WA have a broad network of partnerships in the community for families in crisis, including support for parenting. CCDOM operates a Mobile Family Success Center, as well as other parenting support programs through its agency. WA includes family/parenting support providers in its network of collaborators with the FJC. These co-located agencies will be available to survivors & their children at the FJC, in order to increase safety, while providing needed support

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

Describe in the field below how the new project will involve survivors:

- |    |   |
|----|---|
| 1. | with a range of lived expertise; and                                  |
| 2. | in policy and program development throughout the project's operation. |

**(limit 2,500 characters)**

Survivor feedback is strongly incorporated into Women Aware's program evaluation methods through Family Violence Prevention and Services Act (FVPSA) surveys, in English and Spanish. Clients indicate if they have increased their strategies for enhancing safety and/or increased their knowledge of community resources. These core questions were developed in 2005 by a national domestic violence advisory group, and the FVPSA survey continues to be the gold-standard for measuring outcomes that lead to reduced violence and increased quality of life for survivors over time. In 2023, 98% of clients surveyed reported increased strategies for enhancing safety, and 96% reported increased knowledge of community resources.

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homeles...	10/16/2024
1C-7. PHA Moving On Preference	No	1C-7. PHA Moving ...	10/16/2024
1D-10a. Lived Experience Support Letter	Yes	1D-10a. Lived Exp...	10/16/2024
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing Fi...	10/16/2024
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	10/16/2024
1E-2a. Scored Forms for One Project	Yes	1E-2a. Scored Fo...	10/16/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5. Notificatio...	10/16/2024
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	10/16/2024
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	10/21/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2A-6. HUD's Homel...	10/16/2024
3A-1a. Housing Leveraging Commitments	No	3A-1a. Housing Le...	10/16/2024
3A-2a. Healthcare Formal Agreements	No	3A-2a. Healthcare...	10/16/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## **Attachment Details**

**Document Description:** 1C-7. PHA Homeless Preference

## **Attachment Details**

**Document Description:** 1C-7. PHA Moving On Preference

## **Attachment Details**

**Document Description:** 1D-10a. Lived Experience Support Letter

## **Attachment Details**

**Document Description:** 1D-2a. Housing First Evaluation

## **Attachment Details**

**Document Description:** 1E-2. Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** 1E-2a. Scored Forms for One Project

## **Attachment Details**

**Document Description:** 1E-5. Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** 1E-5a. Notification of Projects Accepted

## **Attachment Details**

**Document Description:** 1E-5b. Local Competition Selection Results

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** 2A-6. HUD's Homeless Data Exchange (HDX)  
Competition Report

## **Attachment Details**

**Document Description:** 3A-1a. Housing Leveraging Commitments

## **Attachment Details**

**Document Description:** 3A-2a. Healthcare Formal Agreements

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	09/12/2024
1B. Inclusive Structure	10/21/2024
1C. Coordination and Engagement	10/21/2024
1D. Coordination and Engagement Cont'd	10/21/2024
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	10/21/2024
2B. Point-in-Time (PIT) Count	10/21/2024
2C. System Performance	10/21/2024
3A. Coordination with Housing and Healthcare	10/21/2024
3B. Rehabilitation/New Construction Costs	10/21/2024
3C. Serving Homeless Under Other Federal Statutes	10/21/2024



<b>4A. DV Bonus Project Applicants</b>	10/21/2024
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required

## 1C-7. PHA Administration Plan – Homeless Preference

1. New Jersey DCA Admin Plan (pg. 2)
2. Edison Housing Authority (pg. 10)
3. Perth Amboy Housing Authority (pg. 17)
4. Woodbridge Housing Authority (pg. 21)
5. Collaborative Support Programs Housing Authority (pg. 28)

# 1. New Jersey DCA Admin Plan

# HOUSING CHOICE VOUCHER PROGRAM

## Administrative Plan



State of New Jersey  
Department of Community Affairs  
Division of Housing and Community Resources

State Fiscal Year 2020  
(July 1, 2020 – June 30, 2021)



<http://www.nj.gov/dca/divisions/dhcr/>

## Chapter 5

### **SELECTION OF HOUSEHOLDS FOR PARTICIPATION**

The selection process begins with the program's commitment to exceed the regulatory requirement that not less than 75 percent of the households admitted to the Housing Choice Voucher Program from the program's waiting list must be extremely low-income households. The DCA selection policy then employs a local preference for households that include a person with disabilities, victims of domestic violence and Veterans of the United States Armed Forces. The program has the discretion to establish local preferences that are consistent with the PHA Plan and Consolidated Plan under which the local PHA jurisdiction is covered.

Residency is a secondary preference that is used to further rank those applicants with a local preference and applicants without a preference. Applicants living in the county are offered assistance before non-residents of the county. The residency preference will not have the purpose or effect of delaying or denying admission because of the applicant's age, race, color, religion, sex, national origin, or other protected class. The standards instituted by the DCA for verification of a local preference are presented in (Appendix A: EXHIBIT 5-2). Applicants who have not claimed a preference are afforded the opportunity to claim a preference at any time while on the waiting list. However, a change from no preference to a local preference will not be implemented without supporting documentation. Applicants are notified of their right to an informal review if their claim of a local preference is denied. Date of placement on the waiting list is the final criteria used in the selection of applicants

As noted above, with the exception of HUD program regulations pertaining to special admissions and targeted funding, persons will be placed on the DCA's waiting list using a lottery system.

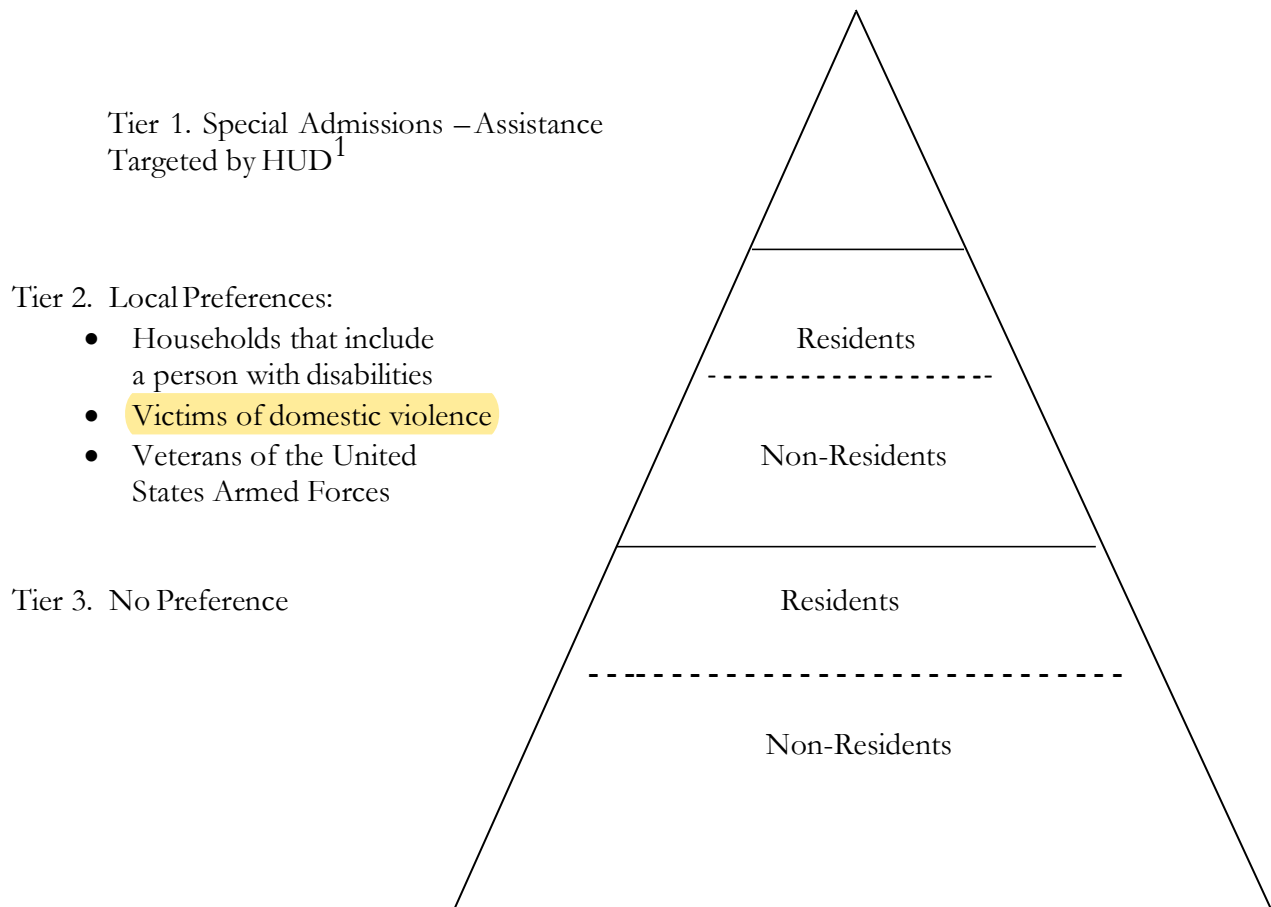
In selecting applicants for participation, the DCA will first offer assistance to Tier I applicants. If there are no Tier I applicants on the jurisdiction's waiting list, assistance is offered to Tier II applicants. If there are no Tier II applicants on the waiting list, assistance is offered to Tier III applicants. (see Appendix A: EXHIBIT 5-1).

Applicants selected from the waiting list must provide all required documentation within fifteen (15) business days of the date of the notice from the Housing Choice Voucher Program. Extenuating circumstances will be considered in order to provide a reasonable accommodation, on a case-by-case basis. Programs that require variations to the standard selection policy are identified in (Appendix A: EXHIBIT 5-4).

### **5.1 Single Member Households**

In accordance with 24 C.F.R. §982.207, *Waiting list: Local preferences in admission to program*, the DCA provides a preference for the admission of single persons with disabilities over other single person households.

## ILLUSTRATION OF THE DCA'S APPLICANT SELECTION POLICY



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<sup>1</sup> The DCA will select a household that is not included on the waiting list, or without considering the household's waiting list position, if HUD awards the program funding that is targeted for households living in specified units.

## EXHIBIT 5.2

### Verification Standards for the Local Preferences

All documents received to verify a local preference must be dated and current. To be considered “current” a document must not be dated more than sixty (60) days before the issuance date of a Voucher to an applicant household. All certifications from a third party (including facsimile transmissions) must be on the agency’s letterhead, dated and signed by the appropriate representative of the agency. If verifications are more than sixty (60) days old before a Voucher is issued, new written verifications must be obtained.

#### Households That Include a Person with Disabilities

1. Documentation from the Social Security Administration that a member of the household is a disabled person who is receiving Social Security Disability or Supplemental Security Income benefits; or
2. Certification from a physician, on a Certification of Disability form (Appendix A: EXHIBIT 5-3), that a member of the household is a person with disabilities.

#### Victims of Domestic Violence

Official correspondence from a social services agency, the local police department, a court of competent jurisdiction, or a public or private facility that provides shelter or counseling to victims of domestic violence that the applicant:

1. Is currently living in a housing unit in which a member of the household engages in such violence. The actual or threatened violence must be of a continuing nature and have occurred within the past 120 days; or
2. The applicant has been displaced because of domestic violence and is not currently residing in standard, permanent replacement housing, to avoid the threat of continued abuse.

#### Veteran of the United States Armed Forces

Only veterans discharged or released from active duty in the armed forces under honorable



conditions are eligible for veterans' preference. This means you must have been discharged under an honorable or general discharge.

If you are a "retired member of the armed forces" you are not included in the definition of preference eligible unless you are a disabled veteran OR you retired below the rank of major or its equivalent. See veteran definition on page 15.

*The surviving spouse of a Veteran* who died outside of service is entitled to the same preference as the Veteran, up until they remarry.

## **VARIATIONS TO THE STANDARD SELECTION POLICY**

### **Mainstream Program and Elderly Disabled (NED)**

The Mainstream and NED Programs assist households in which the head of household or spouse is a person with disabilities. The program administers Mainstream Vouchers in Atlantic, Burlington, Cape May, Cumberland, Essex, Gloucester, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset, and Union Counties. Mainstream Vouchers combine housing assistance and appropriate supportive services that are provided by local social service agencies. The program assists individuals in gaining access to the supportive services in their community. The person with disabilities, however, is not required to accept the services as a condition of participation in the program.

The DCA will first review its regular Housing Choice Voucher Program waiting list in selecting applicants for admission to the Programs. Households in which the head of household or spouse is a person with disabilities that are included on a county waiting list where the Programs are administered will be offered a voucher. If the waiting list does not include any eligible households, the DCA will perform outreach activities to local social service and non-profit agencies.

## 2. Edison Housing Authority ACOP

**ADMISSIONS & CONTINUED  
OCCUPANCY POLICY**

**FOR THE  
PUBLIC HOUSING PROGRAM**

**OF THE**

**HOUSING AUTHORITY OF THE  
TOWNSHIP OF EDISON**

Approval by the HA Board of Commissioners: March 14, 2006  
(Date)

Submitted to HUD: \_\_\_\_\_  
(Date)

# INTRODUCTION

The admissions and Continued Occupancy Policy defines the Housing Authority's policies for the operation of its Public Housing Program, incorporating Federal, State and local law. If there is any conflict between this policy and laws or regulations, the laws and regulations will prevail.

The Housing Authority of the Township of Edison referred to as "HA" or "PHA" or "Housing Authority" throughout this document.

References herein to the "Administrative Offices of the Housing Authority" refer to the HA office(s) located at

The "Jurisdiction of the Housing Authority" is the Township of Edison.

"Local Resident(s)" is used herein to refer to a resident(s) or employees in the Township of Edison.

## 9.5 REMOVAL OF APPLICANTS FROM THE WAITING LIST

The Housing Authority will not remove an applicant's name from the waiting list unless:

- A. The applicant requests in writing that the name be removed;
- B. The applicant fails to respond to a written request for information or a request to declare their continued interest in the program; or
- C. The applicant does not meet either the eligibility or suitability criteria for the program.

## 9.6 MISSED APPOINTMENTS

All applicants who fail to keep a scheduled appointment with the Housing Authority will be sent a notice of termination of the process for eligibility.

The Housing Authority will allow the family to reschedule for good cause. Generally, no more than one opportunity will be given to reschedule without good cause. When good cause exists for missing an appointment, the Housing Authority will work closely with the family to find a more suitable time. Applicants will be offered the right to an informal review before being removed from the waiting list.

## 9.7 NOTIFICATION OF NEGATIVE ACTION

Any applicant whose name is being removed from the waiting list will be notified by the Housing Authority, in writing, that they have ten (10) calendar days from the date of the written correspondence to present mitigating circumstances or request an informal review. The letter will also indicate that their name will be removed from the waiting list if they fail to respond within the timeframe specified. The Housing Authority system of removing applicant names from the waiting list will not violate the rights of persons with disabilities. If an applicant claims that their failure to respond to a request for information or updates was caused by a disability, the Housing Authority will verify that there is in fact a disability and the disability caused the failure to respond, and provide a reasonable accommodation. An example of a reasonable accommodation would be to reinstate the applicant on the waiting list based on the date and time of the original application.

## 10.0 TENANT SELECTION AND ASSIGNMENT PLAN

### 10.1 PREFERENCES

The Housing Authority will select families based on the following preferences within each bedroom size category:

Preference No. 1 - Involuntarily Displaced Local Residents: Individuals or families residing within the jurisdiction of the Housing Authority involuntarily displaced by government action or whose dwelling has been extensively damaged or destroyed and is uninhabitable as a result of fire, flood or natural disaster, and for which such action was not the result of neglect or intentional act of the applicant or member of the applicant's household.

In order to receive the displacement preference, applicants who have been displaced must not be living in "standard, permanent replacement housing ."

Standard replacement housing is defined as housing that is decent, safe and sanitary according to Housing Quality Standards/Local housing code/other code, such as State or BOCA code that is adequate for the family size according to Housing Quality Standards/local/state/BOCA code, and that the family is occupying pursuant to a written or oral lease or occupancy agreement.

Standard replacement housing does not include transient facilities, hotels, motels, temporary shelters, and in the case of Victims of Domestic Violence housing occupied by the individual who engages in such violence. It does not include any individual imprisoned or detained pursuant to State Law or an Act of Congress. Shared housing with family or friends is not considered temporary and is considered standard replacement housing.

**Preference No.2 - Displaced Local Residents Who Are Victims of Domestic Violence:**

Individuals or families residing within the jurisdiction of the Housing Authority that have been/are involuntarily displaced as a result of their having been subject to or victimized by violent acts of a member of their household within the past 6 months, The Housing Authority will require evidence that the family has been displaced as a result of fleeing violence in the home. Families are also eligible for this preference if there is proof that the family is currently living in a situation where they are being subjected to or victimized by violence in the home. The following criteria are used to establish a family's eligibility for this preference:

Actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family.

The actual or threatened violence must have occurred within the past 6 months or be of a continuing nature.

To qualify for this preference, the abuser must still reside in the unit from which the victim was displaced.

The applicant must certify that the abuser will not reside with the applicant.

If the abuser returns to the family household the Housing Authority will terminate the public housing assistance for breach of this certification.

Preference No.3 – Disabled or Health Impaired Local Residents: This preference is extended to disabled or health impaired persons or families with a disabled or health impaired family member who resides within the jurisdiction of the Housing Authority at the time of selection for housing assistance. The disability claimed for purpose of this preference must be in accord with the HUD definition of "Persons With Disabilities."

If a health impairment is claimed, same must be a medically determined health condition that has lasted or can be expected to last for a continuous period of not less than 12 months, and results in substantial functional limitation in the area of physical mobility of the health impaired person, which limited physical mobility necessitates the need for housing which is physically accessible to such person. Proof for disability or impaired health will be required at the time of selection for housing assistance.

Preference No.4 - Residents Who Live and Work in the Housing Authority's Jurisdiction:

This preference is extended to individuals or families who can prove that they live and work in the Housing Authority's jurisdiction at the time of offer of public housing assistance.

Preference No.5 - Residents Who Live in the Jurisdiction of the Housing Authority:

This preference is extended to individuals or families who can prove that they live/reside in the Housing Authority's jurisdiction at the time of offer of public housing assistance.

Preference No.6 - Involuntary Displaced Non-Local Residents:

Individuals or families residing outside of the jurisdiction of the Housing Authority and involuntarily displaced by governmental action, or whose dwelling has been extensively damaged or destroyed and is uninhabitable as a result of a fire, flood or natural disaster, or for which such action was not the result of neglect or intentional act of the applicant or member of the applicant's household.

In order to receive this displacement preference applicants who have been displaced must not be living in "standard, permanent replacement housing" as defined under Preference No.1 above.

**Preference No.7 - Displaced Non-Residents (Not Residing Within the HA's Jurisdiction)**

**Who Are Victims of Domestic Violence:** Non-resident individuals or families that have been/are involuntarily displaced as a result of their being subjected to victimized by violent acts of a member of their household within the past 6 months. The Housing Authority will require evidence that the family has been displaced as a result of fleeing violence in the home. Families are also eligible for this preference if there is proof that the family is currently living in a situation where they are being subjected to or victimized by violence in the home. The following criteria are used to establish a family's eligibility for this preference:

Actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family.

The actual or threatened violence must have occurred within the past 6 months or be of a continuing nature.

To qualify for this preference, the abuser must still reside in the unit from which the victim was displaced. The applicant must certify that the abuser will not reside with the applicant. If the abuser returns to the family household the Housing Authority will terminate the public housing assistance for breach of this certification.



Preference No.8 – Non-Residents Who Work in the Housing Authority's Jurisdiction: This preference is extended to applicant's who can prove that they work in the Housing Authority's jurisdiction at the time of offer of public housing assistance.

All families in Preference No. 1 will be offered housing before any families in Preference Nos. 2 thru 8, all Preference No.2 families will be offered housing before any families in Preference Nos. 3 thru 8. all Preference No.3 families will be offered housing before any families in Preference Nos. 4 thru 8. all Preference No.4 families will be offered housing before any families in Preference Nos. 5 thru 8, all Preference No.5 families will be offered housing before any families in Preference No s,6, 7 and 8, all Preference No.6 families will be offered housing before any families in Preferences No. 7 and 8, all Preference No. 7 families will be offered housing before any families in Preference No. 8, and all Preference No. 8 families will be offered housing before any Non-Preference families.

The date and time of application will be noted and utilized to determine the sequence within the above prescribed preferences. Notwithstanding the above, families who are elderly or disabled will be offered housing before other single persons.

Buildings Designated for the Elderly and Disabled: Preference will be given to elderly and disabled families. If there are no elderly or disabled families on the list. preference will then be given to near-elderly families. If there are no near-elderly families on the waiting list, units will be offered to families who qualify for the appropriate bedroom size using these priorities. All such families will be selected from the waiting list using the preferences as outlined above.

Accessible Units: Accessible units will be first offered to families who may benefit from the accessible features. Applicants for these units will be selected utilizing the same preference system as outlined above. If there are no applicants who would benefit from the accessible features, the units will be offered to other applicants in the order that their names come to the top of the waiting list. Such applicants, however, must sign a release form stating they will accept a transfer (at their own expense) if, at a future time, a family requiring an accessible feature applies. Any family required to transfer will be given a 30-day notice.

## 10.2 ASSIGNMENT OF BEDROOM SIZES

The following guidelines will determine each family's unit size without overcrowding or over-housing:

NUMBER OF BEDROOMS	NUMBER OF PERSONS	
	MINIMUM	MAXIMUM
0	1	1
1	1	2
2	2	4
3	3	6
4	4	8

### 3. Perth Amboy Housing Authority ACOP

**PUBLIC HOUSING (May 10, 2016)**

**(4) Preference Point System**

The application pool shall be divided into sub-lists according to bedroom size. On each list, applicants will be ranked according to the following:

- 1) Highest Points Accumulated
- 2) Time and Date of Application

**Preferences (Waiting list remains open for preferences regarding section 8 applicants/residents and these preference require approval by the Exec. Director)**

The Authority will limit the number of families admitted to public housing based on the preferences in categories A, B, and C to a combined total of no more than 10% of admissions per fiscal year.

- A) An individual or family residing in a legal rental unit in accordance with local and state ordinance who becomes displaced by fire, natural disaster, condemnation or eminent domain by a local or state agency, and for which such action was not the result of neglect or intentional act of the applicant or member of the household.
- B) Homeless or displaced as a result of domestic violence
- C) An individual or family who has been homeless for at least 12 consecutive months, or has been homeless more than once over the past three years for a combined period of 12 months; or an individual or family who is homeless and has a family member who is disabled or the homeless family is considered a special needs family (3 points)

Household member is a U.S. Veteran \_\_\_\_\_ (2 Point)  
(engaged in active duty or has honorable or general discharge)

Working Family  
(or age 62 or older, or disabled) \_\_\_\_\_ (1 Point)

2007 applications (zero/one BR only) \_\_\_\_\_ (2 points)

Perth Amboy Resident  
(live or work) \_\_\_\_\_ (30 points)

PAHA Section 8 applicant/participant in need  
of accessible housing (PAHA residents only) \_\_\_\_\_ (10 points)

TOTAL POINTS \_\_\_\_\_

## 3a.Perth Amboy Housing Authority Admin Plan

## Section 8 Preferences (May 10, 2016)

### (B) Selection Preferences

Applicants will be ranked according to the following:

- 1) Highest Points Accumulated
- 2) Time and Date of Application

### **Preferences (Waiting list remains open for preferences regarding public housing applicants/residents and these preference require approval by the Exec. Director)**

- Approval of a public housing applicant who has reached the top of the waiting list but was not eligible for public housing and is otherwise eligible for the Section 8 program. \_\_\_\_\_ (15 points)
- Relocation of a Public Housing tenant to protect the health or safety of the tenant family or other Public Housing tenants. \_\_\_\_\_ (15 points)
- Displacement to avoid reprisals due to cooperation With law enforcement officials or Housing Authority Personnel (FP) \_\_\_\_\_ (15 points)
- Relocation to accommodate Public Housing Modernization needs \_\_\_\_\_ (12 points)
- Relocation to accommodate an eligible Public Housing tenant to participate in the Homeownership program \_\_\_\_\_ (20 points)
- Relocation to accommodate the employment Or job training/education of a Public Housing Tenant Head of household or spouse \_\_\_\_\_ (10 points)
- A) An individual or family residing in a legal rental unit in accordance with local and state ordinance who becomes displaced by fire, natural disaster, condemnation or eminent domain by a local or state agency, and for which such action was not the result of neglect or intentional act of the applicant or member of the household. B) Homeless or displaced as a result of domestic violence. C) An individual or family who has been homeless for at least 12 consecutive months, or has been homeless more than once over the past three years for a combined period of 12 months; or an individual or family who is homeless and has a family member who is disabled or the homeless family is considered a special needs family. (limited to 10% of admissions per FY) \_\_\_\_\_ (3 points)
- Perth Amboy Resident (live or work) (Not currently in Perth Amboy Public Housing as HH or spouse) \_\_\_\_\_ (30 points)
- Current Public Housing Residents HH or spouse \_\_\_\_\_ (15 points)
- Family member is a U.S. Veteran \_\_\_\_\_ (2 points)  
(engaged in active duty or has honorable or general discharge)
- Working Family (Or age 62 or older, or disabled) \_\_\_\_\_ (1 point)
- **TOTAL POINTS** \_\_\_\_\_

## 4. Woodbridge Housing Authority Admin Plan

Criteria to be applied for the local preferences are described in the following paragraphs.

### ***Residency Preference***

This preference applies to applicants who are residents of the WHA's jurisdiction. "Resident" shall mean a person who currently lives, works, or has been hired to work within the WHA's area of jurisdiction. This preference category is worth 5 points.

### ***Veteran/Active Serviceperson Preference***

This preference applies to applicants who are veterans or active servicepersons. "Veteran" shall mean:

- A head of household;
- A spouse of the head of household;
- A divorced spouse of an individual;
- A widow of an individual; or
- A widower of an individual.

who has been honorably discharged from a branch of the military service of the United States of America or is a reservist or a National Guardsman, after serving at least 182 consecutive days, and whose discharge can be confirmed by submission of a Department of Defense (DoD) Form 214. The discharge must be classified as "general" or better.

"Active Serviceperson" shall mean an individual currently serving in a branch of the military forces, including a reservist or National Guardsman, to the United States of America and who has served at least 182 consecutive days. This preference category is worth 1 point.

### ***Working Family Preference***

This preference is provided to families where the head, spouse, or co-head is gainfully employed for a minimum of 30 hours per week. The employment must be continuous for minimally the past two (2) years. This preference is afforded to all elderly and disabled families. This preference category is worth 1 point.



### ***Homeless Preference***

This preference is provided to families who are homeless, which is defined by HUD regulation as families lacking a fixed, regular and adequate applicants lacking a fixed, regular, or adequate nighttime residence. This would include:

1. Persons whose primary nighttime residence is a publicly or privately operated shelter or hotel/motel, institutionalized persons and persons regularly spending their nights in public or private places that are not ordinarily used as regular sleeping accommodations for human beings. A homeless family does not include any person imprisoned or otherwise detained pursuant to an Act of Congress or a State law or persons living with family members. The

documentation that will serve as proof of homeless status includes letters from a social service agency/shelter or hotel/motel receipts.

2. Those who face imminent loss of their primary nighttime residence. A court documented eviction notice, or documentation that a family's dwelling has been destroyed, or is scheduled for demolition.
3. Those who are unaccompanied youth and homeless families with children and youth who are defined as homeless under other federal laws who do not otherwise qualify as homeless under the definition. Certified documentation must be presented for review by the ED.
4. Those who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against them that has either taken place within their primary nighttime residence, or has made them afraid to return to their primary nighttime residence, and who have no other residence and lack the resources or support networks to obtain other permanent housing. Applicant must supply supporting police reports, or other substantial documentation to support this claim.

This preference category is worth 1 point.

A family not residing in a shelter can receive the preference for homelessness if they are able to provide documentation from a local, county, state, or federal agency that their residence was lost as a result of any of the following:

- Disaster such as fire or flood, resulting in extensive damage or destroying the unit;
- An activity carried on by an agency of the United States or State or by a local governmental body or agency in connection with code enforcement, of public improvement, or development program;
- Family members have provided information on criminal activities to a law enforcement agency and based on a threat assessment, the law enforcement agency recommended re-housing the family to avoid or minimize a risk of violence against the family members as reprisal for providing such information;
- The applicant has vacated a housing unit because one or more members of the applicant's family have been the victim of one or more hate crimes. The hate crime(s) must be recent (within the last three years) or is of a continuing nature. The definition of a hate crime is actual or threatened physical violence or intimidation that is directed against a person or his/her property and that is based on the person's race, color, religion, sex or sexual orientation, national origin, handicap, or familial status;
- An action by an owner which resulted in the applicant having to vacate his/her unit, where:
  1. The reason for the owner's action was beyond the applicant's ability to control or prevent.



2. The action occurred despite the applicant having met all previously imposed conditions of occupancy.
3. The action was taken for a reason other than a rent increase.

An applicant will be afforded this preference if he/she is not living in a safe, standard housing unit at the time of admission to the program. Temporary residence with family members or friends does not qualify a family as homeless.

### ***Preference Certification***

Certification as to the situation that qualifies a family for a local preference shall be required during the application process.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the WHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, the WHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

#### WHA Policy

The WHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

### **Order of Selection**

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list, PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

#### WHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the WHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected by drawing or random choice technique. Documentation will be maintained by the WHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted

## 4a. Woodbridge Housing Authority ACOP

**HOUSING AUTHORITY  
OF THE  
TOWNSHIP OF WOODBRIDGE**

**Admissions and Continued Occupancy Policy  
(ACOP)**

WHA ACOP April 2011

**Homeless Preference** shall be given to families who are homeless, which is defined by HUD regulation as families lacking a fixed, regular and adequate nighttime residence. This would include:

(1) Persons whose primary nighttime residence is a publicly or privately operated shelter or hotel/motel, institutionalized persons and persons regularly spending their nights in public or private places that are not ordinarily used as regular sleeping accommodations for human beings. A homeless family does not include any person imprisoned or otherwise detained pursuant to an Act of the Congress or a State law or persons living with family members. The documentation that will serve as proof of homeless status includes letters from a social service agency/shelter or hotel/motel receipts.

(2) Those who face the imminent loss of their primary nighttime residence. A court documented eviction notice, or documentation that a person's dwelling has been destroyed, or is scheduled for demolition.

(3) Those who are unaccompanied youth and homeless families with children and youth who are defined as homeless under other federal laws who do not otherwise qualify as homeless under the definition. Certified documentation must be presented for review by the ED.

(4) Those who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against them that has either taken place within their primary nighttime residence, or has made them afraid to return to their primary nighttime residence, and who have no other residence and lack the resources or support networks to obtain other permanent housing. Applicant must supply police reports, or other substantial documentation to support this claim.

A family not residing in a shelter can receive the preference for Homelessness if they are able to provide documentation from a local, county, state, or federal agency that their residency was lost as a result of any of the following:

- Disaster such as fire or flood, resulting in extensive damage or destroying the unit;
- An activity carried on by an agency of the United States or State or by local governmental body or agency in connection with code enforcement of public improvement or development program;
- Family members have provided information on criminal activities to a law enforcement agency and based on a threat assessment, the law enforcement recommended re-housing the family to avoid or minimize a risk of violence against the family members as reprisal for providing such information;
- The applicant has vacated a housing unit because one or more members of the applicant's family have been the victim of one or more hate crimes. The hate crime(s) **must** be recent (within the last three years) OR is of a continuing nature. The definition of a Hate Crime is actual or threatened physical violence or intimidation that is directed against a person or his or her property and that is based on the person's race, color, religion, sex, national origin, handicap or familial status;

# Collaborative Support Programs of NJ/CEC PHA Admin Plan

## **5. SELECTION OF HOUSEHOLDS FOR PARTICIPATION**

The selection process begins with the regulatory requirement that not less than 75% of the applicants, initially admitted for participation, must have annual incomes at or below 30% of the area median income established by HUD. CEC then employs a multi-tiered system of “preferences” (see EXHIBIT 5-1) to determine the order of selection among those applicants who are otherwise eligible (see 24 CFR 983.201).

**CEC has established the following Critical Housing Needs definitions: Homelessness. Applications, which indicate a CHN preference, are placed on the waiting list in chronological order. The standards instituted by CEC for verification of a CHN preference are presented in EXHIBIT 5-2. Once verified, the applicant is not required to verify a CHN preference unless CEC has evidence that the applicant no longer qualifies for a CHN preference or 60 days has elapsed since the initial verification.**

CEC has established primary "ranking preferences" to prioritize selection of those applicants who have claimed a CHN preference. These ranking preferences are used to support a number of area-wide initiatives in conjunction with specific programs of HUD and, CEC. Residency is a secondary ranking preference and is used to further rank those applicants with a CHN preference and applicants with a CHN preference and a primary ranking preference. Applicants living in the county jurisdiction, and applicants with a household member who works or who has been hired to work in the jurisdiction is offered assistance before non-residents of the jurisdiction. The residency preference will not have the purpose or effect of delaying or denying admission based on race, ethnicity, etc. as required by 24 CFR 982.202 (b)(3).

The standards instituted by CEC for verification of the primary ranking preferences are presented in EXHIBIT 5-3. Once verified, the applicant is not required to reverify a ranking preference unless the program has evidence that the applicant no

longer qualifies for a ranking preference or 60 days has elapsed since the initial verification.

Applicants without a CHN preference are afforded the opportunity to claim a CHN preference at any time while on the non-preference waiting list. However, a change from a non-CHN preference to a CHN preference or to a CHN preference and ranking preference will not be implemented without supporting documentation. Applicants are notified (EXHIBIT 5-6) of their right to an informal review if their claim of a CHN or ranking preference is denied.

### APPLICANT SELECTION POLICY

CEC's applicant selection policy has been designed as a multi-tiered system and it is used to rank applications included on the waiting list. An illustration of this is presented in EXHIBIT 5-1.

Highest priority, Tier I, is given to special admissions as defined by HUD in 24 CFR Section 982.203. AS CEC runs only a Mainstream Section 8 Program, all applicants must include a disabled head of household in order to meet the criteria for assistance.

The second highest priority, Tier II, is given to applicants who have claimed and can a CHN preferences and a ranking preference. Ranking preferences include:

1. Households that are residents of the county in which the voucher funding is available.
2. Households that include a member who works or has been offered employment within the county in which the voucher funding is available.

These primary ranking preferences are equal. Date of placement on the waiting list is the final criteria used in the selection of this group of applicants. Applications are placed on the waiting list based on the date of the postmark on the applications received by CEC.

Tier III status is assigned to applicants who have claimed one of the CHN preferences. Date of placement on the waiting list is the final criteria used in the

selection of this group of applicants.

Households who do not claim any one of the CHN preferences are ranked in Tier IV.

In selecting applicants for participation, CEC will first offer assistance to Tier I applicants; if there are no Tier I applicants on the jurisdiction's waiting list, then Tier II applicants will be offered assistance. If there are no Tier II applicants on the waiting list, assistance will be offered to Tier III applicants. If there are no Tier III applicants on the waiting list, assistance will be offered to Tier IV applicants.

Applicants selected from the waiting list must provide all required documentation to CEC within Fourteen calendar days of the date of the notice from the Section 8 Program. Extenuating circumstances will be considered to provide reasonable accommodation on a case-by-case basis.



## EXHIBIT 5-1

### ILLUSTRATION OF CSP-NJ'S APPLICANT SELECTION POLICY

Tier I Special Admissions: Assistance Targeted by HUD*		
	-	
Tier II CHN Preference and Ranking Preference	Residents** Non-residents	
	-	
Tier III CHN Preference	Residents** Non-residents	
	-	
Tier IV No Preference	Residents** Non-residents	

\* Special Admissions. CEC will select a household that is not included on the waiting list, or without considering the household's waiting list position, if HUD awards the program funding that is targeted for households living in specified units.

\*\* Residency. Applicants with a household member who works or who has been hired to work in the county jurisdiction are treated as residents of the county jurisdiction.

**VERIFICATION STANDARDS FOR CEC'S  
CRITICAL HOUSING NEEDS (CHN) PREFERENCES**

CEC gives preference for the admission of applicants to the Section 8 Housing Program who have claimed and verified one of the CHN preferences. All documents submitted for the verification of a CHN preference must be dated and current. Documentation is current when it is dated not more than 60 days from a specified deadline: (1) If verification of a CHN preference is required when submitting an Application for Section 8 Housing Assistance, the deadline is based upon the date that the application is received; (2) For selection, the deadline is based upon the issuance date of a voucher. When a certification is required from a governmental, social services or any other agency, it must be provided on the agency's letterhead with the name, title and telephone number of the agency representative making the certification.

**HOMELESS**

A homeless household includes any person or household that:

1. Lacks a fixed, regular and adequate nighttime residence; **and**
2. Has a primary nighttime residence that is:
  - (i) A supervised publicly or privately operated shelter including welfare hotels, congregate shelters and transitional housing;
  - (ii) An institution that provides a temporary residence for individuals intended to be institutionalized; or
  - (iii) A place not designed for, or ordinarily used as, a regular sleeping accommodation.

Verification that an applicant is homeless consists of official correspondence from a public or private facility that provides shelter for such households or from the local police department or a social services agency.

## **VERIFICATION STANDARDS FOR CEC'S RANKING PREFERENCES**

Ranking preferences are used by CEC to select among applicants that have verified a CHN preference. Written certification of a ranking preference must be provided on the appropriate agency's letterhead, the certification letter must be signed and dated by an authorized agency representative, and it must be current as defined for the CHN preferences.

### **A) Household That Includes a Person With Disabilities**

The applicant must submit his/her Application for Section 8 Mainstream Housing Assistance along with:

1. Verification of one of the CHN preferences; and
2. Documentation from the Social Security Administration that a member of the household is a disabled person who is receiving Social Security Disability or Supplemental Security Income benefits; or
3. Certification from a physician, on a Verification of Disability form (EXHIBIT 5-4), that a member of the household is disabled.

**EXHIBIT 5-4**

**COMMUNITY ENTERPRISES CORPORATION**

**VERIFICATION OF DISABILITY FORM**

Re: \_\_\_\_\_  
(name of person claiming disability)

The above-referenced person is a member of a household that has applied to participate in a federally assisted housing program administered by Community Enterprises Corporation. To determine program eligibility, we must verify whether he/she is a "person with disabilities" as defined by the U.S. Department of Housing and Urban Development (HUD).

As defined by the HUD regulations (24 CFR, Part 5, Subpart D), a "person with disabilities

(1) Means a person who:

(i) Has a disability, as defined by U.S.C. 423\*;

(II) Is determined, pursuant to HUD regulations, to have physical, mental, or emotional impairment that; (a) is expected to be of long-continued and indefinite duration; (b) substantially impedes his or her ability to live independently; and (c) is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or

(III) Has a developmental disability as defined in 42 U.S.C. 6001\*\*.

(2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;

(3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and

(4) Means 'individual with handicaps', as defined in 24 DRF 8.3\*\*\*, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**CERTIFICATION OF DISABILITY**

I certify that the above referenced persons is \_\_\_ is not \_\_\_ a "persons with disabilities" according to the above definition.

Name: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

T e l e p h o n e

Number: \_\_\_\_\_

A g e n c y :

---

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Exhibit 5 - 4**

\* In 42 U.S.C., the term *disability* means:

- (A) Inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months; or
- (B) In the case of an individual who has attained the age of 55 and is blind (within the meaning of "blindness" as defined in 42 CFR 416 (i)(1), inability by reason of such blindness to engage in substantial gainful activity requiring skills or abilities comparable to those of any gainful activity in which he/she has previously engaged with some regularity and over a substantial period of time.

\*\* *Developmental disability* means a severe, chronic disability of a person 5 years of age or older which;

- (A) Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- (B) Is manifested before the person attains age twenty-two;
- (C) Is likely to continue indefinitely;
- (D) Results in substantial functional limitations in three or more of the following areas of major life activity: (i) self-care; (ii) receptive and expressive language; (iii) learning; (v) mobility; (v) self-direction; (vi) capacity for independent living, and (vii) economic self-sufficiency; and
- (E) Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, a treatment, or other services which are of lifelong or extended duration and are individually planned and coordinated; except that such term, when applied to infants and young children means individuals from birth to age 5, inclusive, who have substantial development delay or specific congenital or acquired conditions with a high probability of resulting in developmental disabilities if services are not provided.

\*\*\* *Individual with handicaps* means any person who has a physical or mental impairment that substantially limits one or more major life activities; has a record of such impairment; or is regarded as having such an impairment. The term does not include any individual who is an alcoholic or drug abuser whose current use of alcohol or drugs prevents the individual from participating in the program or activity in question, or whose participation, by reason of such current alcohol or drug abuse, would constitute a direct threat to property or the safety of others.

**Exhibit 5 - 5**

**NOTICE OF CHANGE IN PREFERENCE**

APPLICANT'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE AND ZIP CODE

Re: Application Number A-A9999

Dear Mr./Ms. \_\_\_\_\_:

The Section 8 Housing Program has performed a review of your Application for Section 8 Housing Assistance, and any supporting documentation. It was determined that your household's current circumstances required a change in your position on the waiting list.

Your household's Application for Section 8 Housing Assistance remains on the \_\_\_\_\_(name of county) County waiting list, but your position on the waiting list has been downgraded because (Specify the reason why the applicant's claim of a selection preference was denied).

If you believe that this determination is incorrect, an informal review may be requested by writing within ten calendar days of the date of this letter. Your request must be sent to:

Housing Director  
CEC  
11 Spring ST  
Freehold, NJ 07728

Sincerely,

---

TITLE

## EXHIBIT 5-7

### SELECTION PREFERENCE CODES

- A. Homeless Disabled Households
- B. Homeless, Elderly Households
- C. Homeless Households
- D. Homeless Households
- P. Household That Includes a Person With Disabilities
- Q. Local Preference
- R. Disabled Household Without a C.H.N. Preference
- S. Elderly Household Without a C.H.N. Preference
- T. Reserved
- U. Reserved
- V. Low-Income Household Without a C.H.N. Preference
- W. Reserved
- X. Reserved
- Y. Reserved
- Z. Reserved



1C- 7. PHA Administration Plan –  
Moving On Preference

# STATE OF NEW JERSEY 2018 Annual Action Plan



**State of New Jersey  
Phil Murphy, Governor**

**Department of Community Affairs  
Lt. Governor Sheila Oliver, Commissioner**

500 households who are involved with the child welfare system.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

New Jersey will continue its continuum of care approach to address and identify the needs of the homeless. This includes programs and services addressing each stage of the homeless continuum: homeless prevention, rapid re-housing, emergency shelter, temporary housing assistance and permanent supportive housing programs.

Homelessness Prevention: The State of New Jersey will continue to provide temporary financial assistance to low- and moderate-income homeless households in imminent risk of homelessness due to a rental eviction through the Homelessness Prevention Program (HPP). The HPP can provide the following types of assistance:

1. Rental Arrears – a maximum of 3 months' back rent plus any court fees, legal fees and other late fees included as rent in a written lease.
2. Relocation: security deposit of up to 1 ½ months' rent and 2 months' rent.

ESG: The State of New Jersey will continue to provide rapid re-housing assistance through the Homelessness Prevention and Rapid Re-Housing Program to homeless households at or below 30% of Area Median Income (AMI). Rapid re-housing assistance includes financial assistance, case management, housing search and placement, credit repair, money management and budgeting.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The State will continue to provide funds to maintain shelter facilities through the ESG Program. The program provides funding to do the following:

1. Address life and safety issues in emergency shelters and transitional housing facilities.
2. Purchase equipment and furnishings that will provide direct benefits to the shelter's residents.
3. Create new emergency shelter beds when needed.

DCA and the State Parole Board will also continue the Another Chance program. The program expands housing resources available to inmates released from prison without a stable living arrangement. The program provides temporary housing assistance (up to six months) to offenders being released from designated Department of Corrections' facilities that do not have an approved residence of record. The program is currently operating in Camden, Newark, New Brunswick and Trenton.

**Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The State will continue to apply for HUD Continuum of Care funding (CoC) provide rental assistance to homeless persons with disabilities, in collaboration with local social service providers. Funds for this program have been granted in Atlantic, Burlington, Cape May, Essex, Gloucester, Middlesex, Morris, Passaic and Warren Counties. In addition, the State through the Homelessness Prevention and Rapid Re-Housing Program will continue to provide rapid re-housing assistance to households up to 30% of Area Median Income.

The State's Housing First Initiative awarded 500 tenant-based State Rental Assistance Program (SRAP) vouchers and \$250,000 in supportive service funding to 12 agencies across the state. 425 vouchers will provide housing for chronically homeless people who are frequent users of public systems, and 75 vouchers will provide housing for homeless veterans. To date, 468 applicants were approved and 392 were leased up.

The State's Moving On Initiative provides SRAP vouchers to people in permanent housing programs who no longer need a high level of services. As people move on to the SRAP vouchers, currently homeless individuals and families will backfill the vacancies in the existing permanent supportive housing programs.

Rental assistance will continue to be provided to people who are homeless and working towards self-sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

DCA also administers 832 Veterans Administration Supportive Housing (VASH) vouchers and 273 project-based Housing Choice Vouchers for homeless and at-risk veterans. In addition, DCA has "graduated" 32 formerly homeless veterans from VASH to Housing Choice Vouchers.

DCA has also committed rental assistance to the Keeping Families Together Initiative with the Department of Children and Families (DCF). This program targets rental assistance and supportive services to extremely vulnerable families who are homeless or live in unstable housing, and who are involved with the child welfare system. The goal is to ensure that children are not removed from their families, or that families can reunify, with stable housing and services designed to support their tenancy. DCA committed 50 project-based Housing Choice Vouchers to this program in 2015 and 2016, and will commit an additional 100 vouchers in 2017. In addition, DCA has committed 100 vouchers for homeless and at-risk youths.

Rental assistance will continue to be provided to people who are homeless and working towards self-

sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The State will continue to use a portion of its Emergency Solutions Grant funds along with State Homelessness Prevention funds to provide financial assistance and services to either prevent households from becoming homeless or rapidly re-house those who are homeless. In addition, the State will utilize Section 811 Supportive Housing for Persons with Disabilities program vouchers, recently awarded, along with State Rental Assistance Program and Division of Developmental Disabilities vouchers to provide rental assistance to low-income individuals being discharged from institutions.

## **Discussion**

## State Rental Assistance Program: Moving On Initiative

### **Introduction:**

The NJ Department of Community Affairs (DCA) will issue up to 500 State Rental Assistance Program (SRAP) tenant-based vouchers to eligible disabled households who are currently receiving rental assistance from a HUD Continuum of Care (CofC) permanent supportive housing voucher program or are a recipient of another supportive housing voucher program and no longer require the level of supportive services associated with that program. This initiative will do the following:

1. Enable tenants who have achieved stability in supportive housing to transition to more independent living.
2. Enable the CofCs to refill their vacated vouchers with individuals or families in need of supportive housing.

### **SRAP Moving On:**

SRAP provides an unlimited-term, tenant-based rental assistance voucher to eligible disabled households. Under the program, a disabled head of household will pay 25% of their adjusted income for their portion of the rent.

### **Eligibility Requirements for SRAP Tenancy:**

1. Be an active participant on a HUD CofC permanent supportive housing voucher program or other supportive housing voucher program.
  - a. No longer require the level of supportive services associated with that program, as demonstrated by an assessment according to the CSH Acuity Index\*; and
  - b. Be in good standing with the current program's regulations and policies.
2. Have household income at or below 30% of Area Median Income.
3. Have not been convicted of a violent criminal act in the last 5 years; please note that DCA will consider extenuating circumstances on a case by case basis.
4. Are not subject to a lifetime registration requirement under the State sex-offender registration program.

*\*Please utilize the attached matrix created by the Corporation for Supportive Housing to assist you in identifying potential households (please note that the matrix was based on the Connecticut Supportive Housing Assessment and Acuity Index).*

### **Next Steps:**

**Letter of Intent:** DCA is requesting a Letter of Intent from interested New Jersey Continuum of Care lead representatives. The Letter of Intent which is due to DCA by January 11, 2017 must identify the following:

1. A description of the targeted population for the SRAP vouchers using HMIS and any other relevant data
2. A commitment by the CofC to backfill any voucher program slots vacated by tenants moving onto the SRAP vouchers with eligible homeless households. Please also include a brief description of the CofC's need for these slots and timeline/outreach plan for backfill.

3. The number of SRAP vouchers being requested; please note that there is no guarantee that a CofC will receive a certain number of SRAP vouchers. These vouchers will be issued on a first come/first serve basis statewide with the assumption that all SRAP participants will be leased up within a 60 day timeframe. Due to this strict timeline, leasing in place will be encouraged. Successful CofCs will have a mechanism in place to ensure that complete and accurate SRAP applications are submitted in a timely fashion. If this timeline is not met, the SRAP voucher may be withdrawn and issued to another eligible household, and the tenant will remain on the CofC permanent housing voucher.
4. A description of case management follow-up; DCA will require the CofC to ensure that the current permanent supportive housing grantee agency follow-up at least once a month during the six months of SRAP tenancy, to ensure that the program participants are transitioning appropriately.
5. Contact person's name, phone number and e-mail address.

**Conference Call:** DCA has scheduled a conference call for Friday, January 6, 2017 at 10 AM to answer questions on this initiative. Please e-mail Lisa Downes at [lisa.downes@dca.nj.gov](mailto:lisa.downes@dca.nj.gov) if you are interested in participating in the call.

**Notification:** DCA will notify the CoCs that have been selected to participate in this initiative by January 30, 2017. A conference call to discuss the application process will be scheduled shortly after the announcement. After notification by DCA, selected CofCs may begin submitting SRAP applications. Please note that selected CofCs are not guaranteed access to SRAP vouchers; the number of SRAP vouchers awarded to the selected CofCs will be dependent on the timeliness of the SRAP application submission and the amount of funds available.

Attachment

1D-10a Letter Signed by Working Group





Eileen O'Donnell  
Middlesex County CoC  
Executive Director, Coming Home  
CoC Lead  
75 Bayard St. New Brunswick, NJ 08901

Re: Support for the 2024-2025 HUD Continuum of Care NOFO

Dear Ms. O'Donnell:

On behalf of the Middlesex County Continuum of Care (CoC), we, members of the County's Consumer Participation Committee (CPC), are writing to express our strong support for the 2025 HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO). As individuals who have directly experienced homelessness in this community, we understand the critical importance of these funds in providing essential services and support to those in need.

Our CPC is comprised of individuals from diverse racial backgrounds, representing African American, Latinx, Asian and Caucasian persons. We believe that this diversity is one of our strengths, as it brings a wide range of perspectives and experiences to our group, the members of which have faced the challenges of homelessness and have firsthand knowledge of the gaps and needs within our community. We are committed to ensuring that the voices of those with lived experience are heard and considered in the planning and implementation of CoC programs.

The 2024-2025 HUD CoC NOFO represents a significant opportunity to enhance our community's efforts to prevent and end homelessness. These funds will enable the CoC to:

- Increase the availability of affordable and supportive housing units;
- Enhance support services, ensuring programs provide comprehensive services that address the diverse needs of individuals and families experiencing homelessness;
- Foster collaboration by strengthening partnerships among service providers, government agencies, and community organizations to create a cohesive and effective response to homelessness; and
- Ensure that resources are allocated equitably, addressing the unique challenges faced by marginalized and underserved populations.

We have been in existence since the winter of 2020 and worked and met virtually all through the pandemic, turning in person monthly meetings near the end of 2021. We look

# CPC COMMITTEE

forward to continually collaborating with the CoC to make a meaningful impact in our community.

Sincerely,

NAME  
Hayle Weisz

Date  
10/15/24

Dennis Jennings  
South West

10/15/24

10/15/24

## 1D-2a Housing First Evaluation

**Middlesex Continuum of Care  
FY2024 Desk Monitoring Questionnaire/Document Request**

In order to assist the Middlesex Review Committee in addition to maintaining compliance with Continuum of Care Regulations, the Review Committee will be conducting a desk monitoring for all projects renewing in the FY2024 competition.

**Agency/Program Name:** \_\_\_\_\_

**Grant Number:** \_\_\_\_\_

**Operating Year:** \_\_\_\_\_

The monitoring being completed will assist the Continuum as well as the agencies to ensure all projects are in compliance with HUD regulations and will provide the Committee with additional information to base funding decisions on. Additional information may be requested by your agency.

All information requested for this monitoring should be submitted to [Kasey Vienckowski at \[kvienckowski@monarchhousing.org\]\(mailto:Kasey.Vienckowski@monarchhousing.org\)](mailto:Kasey.Vienckowski@monarchhousing.org) no later than December 15<sup>th</sup> at 3pm.

Below please find the information being reviewed and the documents requested for each of your CoC funded projects that are up for renewal:

**Please provide copies of the following documents:**

- Copies of any MOUs currently in place with other agencies that provide services of any kind to this project, if applicable (especially any agencies who are subrecipients or whose services are used as match or leveraging for the project)
- Copy of program intake packet and program information (program manual, program requirements, consent forms) distributed to new clients.
- An eLOCCS vouchers screen print out showing dates and amounts of all drawdowns that were completed for this project during the most recently completed operating year
- Any back up documentation required by HUD to justify the services, operating or administrative funds requested in the last 4 drawdowns (this includes staff timesheets, service logs, utilities, etc.)
- Copy of the housing/unit inspection form that is used
- Copy of the most recently executed grant agreement with HUD
- Copy of the most recent grant closeout certification for the grant (if applicable)
- Copy of the any HUD monitoring findings from past 12 months (if applicable)
- Copy of the findings section of most recently completed audit for your agency
- Please note, your program's most recently submitted APR will be reviewed in SAGEHMIS for client eligibility, fiscal performance, match, and submission compliance

**Please complete the following questions:**

**FISCAL REVIEW**

1. Please provide **copies** of the following fiscal documents with application submission:  
Printout or screenshot of all voucher payment requests for **FY2021**  
(operating year **2022**) from eLOCCS.
2. Fill out the following table based on the amount of funding provided by HUD through the LOCCS system for the last **three** completed operating years:

<b>Grant Number</b>	<b>Amount funded by HUD for year</b>	<b>Total amount drawn down from HUD through LOCCS for the year</b>	<b>Date of Annual Performance Report Submission</b>

3. Please identify the amount of match for this program. Describe how you meet program match requirements and the documentation you have on file to support the match.
4. Please provide a budget narrative explaining how the HUD money is used for this project. Within the narrative, discuss the following: activities HUD funds are used for, documentation on file to support HUD funds, frequency of HUD drawdowns, how you track expenditure rates, whether the grant is on track to use all funds, (if applicable) why 100% of grant funds will not be used and steps taken to reduce unexpended funds prior to contract end date.

**Housing First**

5. Please describe how the program admission criteria reflect Housing First Standards. Indicate any steps taken to increase program accessibility.
6. Please describe the process for determining client eligibility. Identify the documentation used to support eligibility. Please discuss additional client information collected during the intake process.
7. Please describe program termination criteria, policies and procedures.
8. Please describe the percentage of Coordinated Assessment referrals in **2022** that were accepted and rejected, and if rejected, the reason for the rejection.

## **Project Administration**

9. Please explain how you meet the HUD CoC program requirement mandating an individual with lived experience to participate on the board of directors or other equivalent policy-making entity for your agency or identified sponsor agencies.
10. Please explain how your record keeping meets the HUD requirements: length of time records kept, records contain appropriate documentation of eligibility, income, disabling conditions, rent calculations and reasonableness, and service provision.
11. Please describe how unit inspections are conducted (how frequently, who completes the inspections). Please provide a copy of the inspection form that is used.
12. Please list your program goals and describe how you track progress in achieving those goals. Please identify current program performance in relation to the project goals identified.
  - a. Please identify any issues from the 2022 monitoring process and the steps taken to address these issues
13. Does the agency participate in relevant sub-committees, case conferencing, full CoC meetings?

### **Agency Staff & Cultural Competency:**

14. What type of training do the staff that work with this project receive to ensure they have the information needed to work on this grant?
15. Describe your program's ability to deliver services in a manner that is culturally and linguistically competent.
16. Does your organization collect data about the racial composition of the clients that you house? If so, what is the breakdown? Is any group over or under-represented? If so, what you are doing to address this?
17. Describe how your agency incorporates consumer input in the planning and delivery of services.
18. Describe the strategies your agency uses to address racial disparities.

## Middlesex County Continuum of Care 2024 Project Application

Complete one application per project you are requesting funding for.

**Applications are due in Survey Monkey Apply by 4pm on June 14<sup>th</sup>, 2024.**

### Agency & Project Information:

Applicant Name	
Sponsor Name (if applicable)	
Project Name	
Project Location (physical location of the project, if multiple write "scattered site")	
HUD Project Type (PSH, RRH, SSO, Joint TH/RRH)	
Total HUD Request	
DUNS Number	
Active SAMS Number	

### Contact Information for Your Agency

<b>Name of agency representative completing application</b>	
Job Title	
Email Address	
Telephone Number	
<b>Name of agency representative authorized to sign grant documents</b>	
Job Title	
Email Address	
Telephone Number	
<b>Name of agency representative for coordinated assessment</b>	
Job Title	
Email Address	
Telephone Number	

**Middlesex County Continuum of Care  
2024 Project Application**

**A. Threshold Review Questions**

1. If awarded funding, does your agency agree to become an active member of the Middlesex Continuum of Care, if you are not already a member?

Yes

No

Please identify which if any subcommittees your agency belongs to:

- Permanent supportive housing
- Homeless Youth Task Force
- Coordinated Assessment Leadership Team
- Consumer Participation
- Coordinated Assessment

2. All Continuum of Care funded projects are required to solely accept referrals through the CoC's Coordinated Entry System. Does your agency agree to participate in the CoC's established Coordinated Entry process?

Yes

No

3. All Continuum of Care funded projects are required to enter client level information into the CoC's Homeless Management Information System (HMIS). For domestic violence projects, a comparable database must be used. Does your agency agree to enter data as required into the CoC's HMIS or if DV project in a comparable database?

Yes

No

**New Projects Only**

**B. Program Description/Impact**

1. Provide a description of your project including the population the project will be serving and the short and long term goals for the project.

2. How is your project filling an unmet need within the communities across the four counties? Include the source of your information on the specific unmet need.

3. Describe the proposed project's implementation plan. Explain how the proposed project will ensure a timely rent-up. If any project is not currently owned or under a lease agreement, provide a summary of contracts and agreements needed. Provide project implementation schedule indicating at a minimum how soon after receipt of grant agreement the project will be able to: Begin to identify eligible participants, begin to house eligible applicants, and achieve full occupancy.

4. Check all boxes for services that will be provided to project clients by your agency directly:



**Middlesex County Continuum of Care  
2024 Project Application**

	Rental Assistance		Utility Assistance		Housing Counseling
	Soup Kitchen/Food		HIV/AIDS Services		Mortgage Assistance
	Financial Management		Counseling/Advocacy		Legal Assistance
	Outreach		Medical/Dental Services		Law Enforcement Services
	Case Management		Life Skills Training		Substance Abuse Treatment
	Mental Health Counseling/Treatment		Childcare		Education
	Employment		Housing Location/Placement		Transportation
	Domestic Violence Services		Prescription Assistance		Benefits Assistance
	COVID Specific Services		Other:		

4. Check all boxes for services that will be provided to project clients by agencies you have a partnership with:

	Rental Assistance		Utility Assistance		Housing Counseling
	Soup Kitchen/Food		HIV/AIDS Services		Mortgage Assistance
	Financial Management		Counseling/Advocacy		Legal Assistance
	Outreach		Medical/Dental Services		Law Enforcement Services
	Case Management		Life Skills Training		Substance Abuse Treatment
	Mental Health Counseling/Treatment		Childcare		Education
	Employment		Housing Location/Placement		Transportation
	Domestic Violence Services		Prescription Assistance		Benefits Assistance
	COVID Specific Services		Other:		

5. Briefly describe how client's will be connected to services identified above, the frequency of service provision and how your agency will ensure services provided are client focused.

**C. Organization Experience and Staffing**

1. What is your agency's experience and capacity to provide the designated housing and services to the proposed population?

## Middlesex County Continuum of Care 2024 Project Application

2. Describe the experience and capacity of your agency in working with HUD, or other federal funding sources and completing the necessary financial and administrative reporting requirements.
  
3. What is the planned level of staffing for program activities and structure of staff for financial oversight of funds?
  
4. Describe the continuing education requirements and/or training of the staff at your agency that ensures their ability to adequately serve clients.
  
5. Describe your existing partnerships within the community and how your agency will leverage these partnerships for the proposed project.

### **All Projects**

#### **D. Project Bed Inventory**

1. Use the following chart to identify your proposed unit and bed inventory:

Household Type	Number of Units	Number of Beds
Families with Children		
Individual Households		

2. Use the following chart to identify the number of beds your project will dedicate to the following populations:

Population	Number of Dedicated Beds
Chronically Homeless	
Veterans	
Unaccompanied Youth (under 25)	
Victims of Domestic Violence	

#### **E. Housing First Identification:**

1. Check off how often households may be denied admission to your project due to the following criteria:

Criteria	Always	Sometimes	Never
Having too little or no income			
Active use or history of substance abuse			
Having a criminal record with the exception for state-mandated restrictions			
History of domestic violence			

2. Check off how often households may be terminated from your project due to the following criteria:

**Middlesex County Continuum of Care  
2024 Project Application**

Category	Always	Sometimes	Never
Failure to participate in supportive services			
Failure to make progress on a service plan			
Loss of income or failure to improve income			
Being a victim of domestic violence			
Use or abuse of alcohol and/or drugs			
Any other activity not covered in a standard lease agreement			

3. For any criteria that you checked off as “Always” or “Sometimes” explain why that criteria is in place and how you will ensure your project is still implementing a housing first model while implementing this criteria.

**F. Racial Equity and Consumer Input Strategies**

1. Describe the diversity of your agency’s staff and how they reflect minority populations and the population you are serving? Does your agency board or leadership include any persons with lived experience of homelessness?

2. Describe how your agency uses input from persons with lived experience of homelessness to adjust its service delivery method or program administration.

3. Identify whether your agency is using any of the strategies below to address racial disparities:

Strategy	Yes or No
The Agency management and decision-making bodies are representative of the population served by the program.	
The agency has identified steps it will take to help the board of directors or decision-making bodies better reflect the population served by the program.	
The agency is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the organization.	
The agency is training and educating staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	
The agency has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers.	
The agency is collecting data and/or reviewing HMIS to better understand the pattern of program use for people of different races and ethnicities in its program.	
The agency has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	

4. Describe how your program will be able to deliver the services in a manner that is culturally and linguistically competent and reflects the needs of the minority populations served.

**Middlesex County Continuum of Care  
2024 Project Application**

5. Describe how your project will accommodate different accessibility needs such as needs of consumers with physical disabilities, vision impairment, hearing impairment, etc.

**G. Project Budget**

Complete the Budget and Match/Leveraging worksheet below to provide the accurate budget information for the project you are applying for.

**For Projects Applying for the Domestic Violence Bonus Funding ONLY:**

1. Describe how your project will utilize trauma-informed, victim-centered approaches to care to ensure both the housing, resource and safety needs of clients are met.

2. Addressing Safety Needs:

- a) Describe your organization’s proposed or existing protocols, including emergency transfer and safety plans, that prioritize client safety and incorporate services that are trauma-informed and victim-centered in nature; and
- b) How your project will maximize client choice for housing and services while ensuring client safety and confidentiality

**Renewal Projects Only**

**H. Monitoring Findings (2023)**

\*if needed a copy of your most recent monitoring findings can be provided. Email Kasey Vienckowski, [kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org) or Michelle Grabelle at [michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)

Please record the results of your most recent monitoring:

	Maximum Points	Points Earned
Compliance Score		
Performance Score		

If you did not receive full points in any section, please describe any actions/plans you have taken to rectify those issues:

**Middlesex County Continuum of Care  
2024 Project Application**

**Project Budget**

\*Note we will utilize the FY2023 FMRs for the application process, do not change the FMR in the budgets.

<b>Budget Summary</b>				
<b>Proposed Activities</b>	<b>a. HUD Request</b>	<b>b. Match Commitment</b>	<b>c. Project Leveraging</b>	<b>d. Total Project Budget (a+b+c)</b>
<b>1. Acquisition</b>				
<b>2. Rehabilitation</b>				
<b>3. New Construction</b>				
<b>4. Leasing</b> From Housing Assistance Budget Chart				
<b>5. Rental Assistance</b> From Housing Assistance Budget Chart				
<b>6. Supportive Services</b> From Supportive Services Budget Chart				
<b>7. Operating Costs</b> From Operating Costs Budget Chart				
<b>8. HMIS</b>				
<b>9. Subtotal</b> <b>(lines 1 through 8)</b>				
<b>10. Administrative Costs</b> <b>(Up to 7% of line 9)</b>				
<b>11. Total Budget</b> <b>(Total lines 9 + 10)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>



**Middlesex County Continuum of Care  
2024 Project Application**

1 Bedroom	x	\$ 1,515 x	12=	\$
2 Bedrooms	x	\$ 1,917 x	12=	\$
3 Bedrooms	x	\$ 2,333 x	12=	\$
4 Bedrooms	x	\$ 2,575 x	12=	\$
Other: _____	x	\$ x	12=	\$
Totals:				\$

Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
\$1,336	\$1,515	\$1,917	\$2,333	\$2,575

**Supportive Services Budget**

(if none, leave blank)

Eligible Costs	Quantity & Description	Annual HUD Assistance Requested
1. Assessment of Service Needs		
2. Assistance with Moving Costs		
3. Case Management		
4. Child Care		
5. Education Services		
6. Employment Assistance		

**Middlesex County Continuum of Care  
2024 Project Application**

7. Food		
8. Housing/Counseling Services		
9. Legal Services		
10. Life Skills		
11. Mental Health Services		
12. Outpatient Health Services		
13. Outreach Services		
14. Substance Abuse Treatment		
15. Transportation		
16. Utility Deposits		
17. Operating Costs (salary, benefits, materials, and supply costs incurred in directly providing support services to participants)		
<b>Total Annual Assistance Requested</b>		
<b>Grant Term</b>	<b>Year(s)</b>	<b>Year(s)</b>
<b>Total Request for Grant Term</b>		

<b>Operating Costs Budget</b>		
(if none, leave blank)		
Eligible Costs	Quantity & Description	Annual HUD Assistance Requested
1. Maintenance/Repair		
2. Property Taxes and Insurance		
3. Replacement Reserve		
4. Building Security		
5. Electricity, Gas, and Water		



**Middlesex County Continuum of Care  
2024 Project Application**

6. Furniture		
7. Equipment (lease, buy)		
Total Annual Assistance Requested		
Grant Term	Year(s)	Year(s)
Total Request for Grant Term		

## 1E-2 Local Competition Scoring Tool

**Middlesex NJ Continuum of Care  
2024 CoC Local Application Score Sheet**

Agency Name \_\_\_\_\_

Project Name \_\_\_\_\_

Project Type: \_\_\_\_\_

Renewal or N \_\_\_\_\_

**Threshold Review - New Projects Only**

Review Items	Response
1. Does the agency agree to become an active member of the CoC?	
2. Do they agree to participate in the CoC's established Coordinated Entry System?	
3. Do they agree to participate in HMIS/comparable database (DV)?	

**Section 1 - All Projects**

Housing First Identification - Maximum 10 points	Response	Possible Score	Score
1. Does the project identify as low barrier based on eligibility criteria?		5	0
2. Does the project ensure participants are not terminated by using a housing first approach?		5	0

Racial Equity and Consumer Input - Maximum 25 points	Possible Score	Score
1. Agency is making efforts to address racial equity - full points would be awarded for agency's who staff	5	
2. Agency works to incorporate input of persons with lived experience of homelessness - full points	5	
3. Agency is able to deliver services in a manner that is culturally and linguistically competent and	5	
4. Program is able to accommodate accessibility needs for persons with disabilities.	10	

Overall Application and Budget - Maximum 20 points	Possible Score	Score
1. Application was completed accurately and submitted on time.	5	
2. Application budget was complete, accurate and reasonable. For renewals, to receive full points, the	5	
3. Application budget indicates the correct amount of match or higher	5	
4. For renewals only, did the unit breakdown provided match what was in prior applications and on file?	5	

**- New Projects ONLY**

Project Type Priorities	Response	Possible Score	Score
1. Does this project demonstrate partnership with healthcare (physical, behavioral/mental, substance abuse)		5	
2. Is this project dedicated to victims of domestic violence (RRH or CE-SSO only)?		5	

Project Description - Maximum 35 points	Possible Score	Score
1. Applicant provides a complete and concise description that addresses the entire scope of the proposed	10	
2. Project is filling an unmet need (supported by community or agency data).	10	
3. Applicant demonstrates a plan for rapid implementation of the program; the project narrative must	5	
4. Applicant demonstrates a wide variety of services related to program goals that will be made available to	10	

Organizational Experience - Maximum 20 points	Possible Score	Score
1. Applicant demonstrates experience providing housing and supportive services to households	10	
2. Applicant demonstrates experience with HUD or other federal funding and has the capacity both	10	
3. Applicant demonstrates ability to meet the match requirement.	5	
4. Applicant has current partnerships with relevant community partners and demonstrates how they will	5	

**Section 3- Domestic Violence Bonus Projects Only**

Clients Safety and Victim Centered Approach- Maximum 20 points	Possible Score	Score
1. Applicant demonstrates the ability to utilize trauma-informed, victim-centered approaches to ensure	10	
2. Applicant demonstrates a process for addressing client's safety needs including maximizing client	10	

**Section 4- Renewal Projects Only**

Site Monitoring Findings- Maximum 15 Points	Possible Score	Score
1. Applicant demonstrates that they have reviewed the most recent monitoring score and have plans or	15	

Scoring Category	Possible Score	Total Score	Percentage
Section 1 - All Projects	55	0	
Section 2 - New Projects ONLY	55	0	
Section 3 - DV Bonus Projects Only	20	0	
Section 4 - Renewal Projects Only	15	0	
Site Monitoring Score (renewals only)			
Performance Standards Score (renewals only)			
<b>Final Application Score</b>	<b>145</b>		

Signature & Date of Completer \_\_\_\_\_

**Permanent Supportive Housing Program:** \_\_\_\_\_

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in permanent housing will remain in this housing for a minimum of 1 year or exit to other permanent housing.	85% will remain housed for a least 12 months, exit to other permanent housing, or continue in permanent housing	≥85%=10 80%-84%= 8 65%-79%= 4 55%-64%= 1 ≤55%= 0		
2. Households exiting permanent housing will not return to homelessness (Including transitional housing)	<10% of those exiting permanent housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥31%= 0		
3. Adults will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits	85% will maintain or obtain mainstream non-cash benefits at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
6. Households will maintain or obtain health insurance	85% will maintain or obtain health insurance	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
7. Length of time from program acceptance/start date to housing move in date	Average length of time to move in is less than 60 days	60 days or less= 10 61-180 days= 7 181-365 days= 4 366+ days= 0		
8. Households exited without a housing move in date (excludes anyone that has passed away or institutionalized)	All households engaged in services are facilitated to permanent housing	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥31%= 0		
9. Housing First Adherence	¾ referrals from CE will be accepted	≥90%=10 75%-89%= 7 <75%= 0		

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

10. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0		
<b>Total:</b>				

**Of 100**

\*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure, but if employed they will be included

All data is taken directly from HMIS using the following dates:  
 The following HMIS reports are used:  
 1. The CoC Annual Performance Report run through HMIS

**Rapid Rehousing Program:** \_\_\_\_\_

Goals	Performance Standard	Points	%	Points Awarded
1. Households exiting Rapid Rehousing will remain permanently housed for a minimum of 12 months	85% will remain housed for a least 12 months or will exit to other permanent housing	≥85%=10 70%-84%= 8 50%-69%= 4 31%-49%= 1 ≤30%= 0		
2. Households exiting Rapid Rehousing housing will not return to homelessness (Including transitional housing)	<10% of those exiting rapid rehousing housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥45%= 0		
3. Adults will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	40% of adults who are not on SSI/D will be employed at program exit or annually	≥40%= 10 30%-39%= 6 20%-29%= 3 ≤20%= 0		
5. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0		
<b>Total:</b>				

\*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure, but if employed they will be included

**Of 50**

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

Coordinated Entry: \_\_\_\_\_

Goals	Required Performance Standard		%	Points Awarded
1. Households assessed will be placed on the prioritization list	90% of households assessed will be placed on the prioritization list	$\geq 90\% = 10$ $80\% - 89\% = 8$ $65\% - 79\% = 4$ $55\% - 64\% = 1$ $\leq 55\% = 0$		
2. CE projects will provide in person and virtual service connection to best meet the community needs.	At least 10% of households participating will be seen in person	$\leq 10\% = 10$ $5\% - 9\% = 4$ $3\% - 5\% = 3$ $\geq 3\% = 0$		
3. Unsuccessful referral events	<10% of those referred have an unsuccessful placement	$\geq 10\% = 10$ $11\% - 15\% = 7$ $15\% - 20\% = 5$ $20\% - 25\% = 3$ $\leq 25\% = 0$		
4. The CoC will see a reduction in returns to homelessness from PH placements	>5% of persons return to homelessness at 6,12, and 24 month	$\geq 20\% = 0$ $10\% - 19\% = 3$ $5\% - 9\% = 6$ $< 5\% = 10$		
5. Coordinated Entry programs are reflective of the total homeless population in the CoC	CE will reflect 85% total CoC homeless population	$\geq 85\% = 10$ $75\% - 84\% = 7$ $65\% - 74\% = 5$ $50\% - 64\% = 3$ $\leq 49\% = 0$		
6. Program maintains adequate data quality in HMIS	<20% data quality errors	$< 20\% = 10$ $21\% - 30\% = 7$ $31 - 45\% = 4$ $\geq 31\% = 0$		
			Total:	

**Of 60**

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

1E-2a Scored Forms for One Project



**Middlesex NJ Continuum of Care  
2024 CoC Local Application Score Sheet**

Agency Name: \_\_\_\_\_ Catholic Charities \_\_\_\_\_

Project Name: \_\_\_\_\_ CoC Rapid Re-Housing III \_\_\_\_\_

Project Type: \_\_\_\_\_

Renewal or New Project: \_\_\_\_\_ Renwal \_\_\_\_\_

**Section 1 - All Projects**

<b>Housing First Identification - Maximum 10 points</b>	<b>Response</b>	<b>Possible Score</b>	<b>Score</b>
1. Does the project identify as low barrier based on eligibility criteria?		5	5
2. Does the project ensure participants are not terminated by using a housing first approach?		5	5

<b>Racial Equity and Consumer Input - Maximum 25 points</b>	<b>Possible Score</b>	<b>Score</b>
1. Agency is making efforts to address racial equity - full points would be awarded for agency's who staff reflect minority populations	5	5
2. Agency works to incorporate input of persons with lived experience of homelessness - full points would be awarded for agency's	5	3
3. Agency is able to deliver services in a manner that is culturally and linguistically competent and reflects the needs of the minority	5	
4. Program is able to accommodate accessibility needs for persons with disabilities.	10	5

<b>Overall Application and Budget - Maximum 20 points</b>	<b>Possible Score</b>	<b>Score</b>
1. Application was completed accurately and submitted on time.	5	5
2. Application budget was complete, accurate and reasonable. For renewals, to receive full points, the budget must match or be less than the GIV.	5	
3. Application budget indicates the correct amount of match or higher	5	
4. For renewals only, did the unit breakdown provided match what was in prior applications and on file?	5	

**Section 2- Renewal Projects Only**

<b>Site Monitoring Findings- Maximum 15 Points</b>	<b>Possible Score</b>	<b>Score</b>
1. Applicant demonstrates that they have reviewed the most recent monitoring score and have plans or have taken action to rectify any areas where improvements were indicated.	15	

<b>Scoring Category</b>	<b>Possible Score</b>	<b>Total Score</b>	<b>Percentage</b>
Section 1 - All Projects	55	23	
Section 2- Renewal Projects Only	15	0	
Desk Monitoring Score (renewals only)	50	50	
Performance Standards Score(renewals only)	50	40	
<b>Final Application Score</b>	<b>170</b>		

Signature & Date of Completer \_\_\_\_\_

**Permanent Supportive Housing Program:** \_\_\_\_\_

\*includes Bridge Housing/RRH dedicated to CH

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in permanent housing will remain in this housing for a minimum of 1 year or exit to other permanent housing.	85% will remain housed for a least 12 months, exit to other permanent housing, or continue in permanent housing	≥85%=10 80%-84%= 8 65%-79%= 4 55%-64%= 1 ≤55%= 0		
2. Households exiting permanent housing will not return to homelessness (Including transitional housing)	<10% of those exiting permanent housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥31%= 0		
3. Adults will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits *should we separate out health insurance?	85% will maintain or obtain mainstream non-cash benefits at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
6. Length of time from program acceptance/start date to housing move in date	Average length of time to move in is less than 60 days	60 days or less= 10 61-180 days= 7 181-365 days= 4 366+ days= 0		
7. Households exited without a housing move in date (excludes anyone that has passed away or institutionalized)	All households engaged in services are facilitated to permanent housing	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥31%= 0		
8. Housing First Adherence	¾ referrals from CE will be accepted	≥90%=10 75%-89%= 7 <75%= 0		
9. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0		
			<b>Total:</b>	

**Of 90**

All data is taken directly from HMIS using the following dates: 4/1/22 - 3/31/23

The following HMIS reports are used: CoC Annual Performance Report, Data Completeness Report Card

\*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure, but if employed they will be included

**Rapid Rehousing Program: CC RRH III NJ0511 (116)**

Goals	Performance Standard	Points	%	Points Awarded
1. Households exiting Rapid Rehousing will remain permanently housed for a minimum of 12 months	85% will remain housed for a least 12 months or will exit to other permanent housing	≥85%=10 70%-84%= 8 50%-69%= 4 31%-49%= 1 ≤30%= 0	97.92%	10
2. Households exiting Rapid Rehousing housing will not return to homelessness (Including transitional housing)	<10% of those exiting rapid rehousing housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥45%= 0	0.00%	10
3. Adults will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0	100%	10
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	40% of adults who are not on SSI/D will be employed at program exit or annually	≥40%= 10 30%-39%= 6 20%-29%= 3 ≤20%= 0	0%	0
5. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	A	10
<b>Total:</b>				<b>40</b>

\*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure, but if employed they will be included

**Of 50**

All data is taken directly from HMIS using the following dates: 4/1/22 - 3/31/23  
The following HMIS reports are used: CoC Annual Performance Report, Data Completeness Report Card

1E-5 Notification of projects Rejected-Reduced

**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:06:41 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** Beginning World Changers  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 BWC.docx

**THIS EMAIL ORIGINATED OUTSIDE YOUR ORGANIZATION**

Thank you for submitting an application to the Middlesex County CoC Committee for FY2024 Continuum of Care Funding. The review committee has evaluated your proposals. The Executive Committee regrets to inform you that your projects have not been supported for funding through the FY2024 application cycle. The project described did not have a clear description of incorporating within the Middlesex CoC and utilization of the existing coordinated entry system for all referrals. The CoC invites you to apply in future cycles and would be happy to provide some technical assistance in HUD CoC funding. Please reach out to Kasey Vienckowski, [kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org)

The following link provides the FY24 CoC Competition Notice of Funding Opportunity (there is a pdf available at that link) which describes the allowable project types:

[https://www.hud.gov/sites/dfiles/CPD/documents/FY2024\\_FY2025\\_CoC\\_and\\_YHDP\\_NOFO\\_FR-6800-N-25.pdf](https://www.hud.gov/sites/dfiles/CPD/documents/FY2024_FY2025_CoC_and_YHDP_NOFO_FR-6800-N-25.pdf)

Tier	Rank	Project	Total Award	Score %
		BWC in Return Execution	\$0	83%

The Middlesex County Executive Board appreciates your dedicated service to ending homelessness in the region. If you have any questions or need further information, please contact Kasey Vienckowski of Monarch Housing at [kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org).

If you would like to appeal the decision made please follow the following appeals policy:

*All applicants, whether or not they are funded, will be informed by the CoC Chair through either mail or email. This notification will also outline the appeal process for any applicant not funded or funded at a level less than requested. The appeal process will allow applicants who did not receive all of their requested funding or did not receive any funding to present any new information for consideration. The following criteria may be grounds for appeal:*

- If information regarding project matching or leveraging funds was not immediately available at time of project denial, but becomes available subsequent to local application process;*

• *Illegal activity has been conducted during the review, ranking, and award process;*

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• *A party on the Technical Review Committee has a conflict of interest in funding decisions;*

• *Insufficient public notice of funding availability and funding priorities by the CoC,*

• *Insufficient opportunity given to the project/agency to participate in the application process.*

*This information must be submitted in writing to the CoC within 5 business days of notification. The CoC Executive Committee will appoint a Tribunal Review Committee to hear the appeal. The Tribunal Review Committee will consist of the Office of Human Services Director (or her designee) and two CoC agency or individual members who did not serve on the current Technical Review Committee, but otherwise meet the criteria for membership (i.e. no conflict of interest). The Tribunal Review Committee will review the submitted information and make a decision if the funding recommendation approved by the full CoC should be changed. They will notify both the CoC and the requesting agency of their decision.*

*Sincerely,*

## **Michelle Grabelle**

*Homeless Programs Supervisor*

*Division of Housing, Community Development & Social Services*

*Office of Human Services*

*Department of Community Services*

*75 Bayard St, 2<sup>nd</sup> Floor*

*New Brunswick, NJ 08901*

*Phone: 732-745-4041*

*Fax: 732-745-4117*

*Email: [michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)*

<http://www.middlesexcountynj.gov/>



### NOTICE OF CONFIDENTIALITY

This message, including any prior messages and attachments, may contain advisory, consultative and/or deliberative material, confidential information or privileged communications of the County of Middlesex. Access to this message by anyone other than the sender and the intended recipient(s) is unauthorized. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or not taken in reliance on it, without the expressed written consent of the County, is prohibited. If you have received this message in error, you should not save, scan, transmit, print, use or disseminate this message or any information contained in this message in any way and you should promptly delete or destroy this message, any attachments, and all copies of same. Please notify the sender by return e-mail if you have received this message in error.

## 1E-5a Notification of Projects Accepted

**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:05:40 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** Nicole Fernandez-Macahilig, Catherine Jackson  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 CCDOM.docx, 2024 Esnaps Office Hour Registration.pdf, 2024 Middlesex Budget-Draft .xlsx

**THIS EMAIL ORIGINATED OUTSIDE YOUR ORGANIZATION**

Thank you for submitting an application to the Middlesex County CoC Committee for FY2024 Continuum of Care Funding. The review committee has evaluated your proposals. The Executive Committee is pleased to inform you that your projects have been supported for funding through the FY2024 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Project	Total Award	Score %
1	1	CCDOM-Scattered Permanent Housing for Single Households	\$95,135	97%
1	6	CCDOM-Naomi's Way Permanent Housing for Families	\$219,654	94%
1	12	CCDOM-CoC RRH for Families III	\$419,938	91%
1	9	CCDOM DV-RRH ( <b>DV Bonus</b> )	\$302,825	93%
2	17	CCDOM RRH Expansion	\$225,132	99%

Please be aware that the following requirements and deadlines will be in effect for the FY2024 application cycle:

- Projects may not request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, **DO NOT** hit the submit button in the system
- Applicants must email a pdf copy of the completed application to Kasey Vienckowski at [kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org) for review
- Applicants may only hit the submit button once the application has been reviewed and



approved by Monarch

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Kasey Vienckowski by **Friday September 20th**.

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2024 CoC Competition page:

[https://www.hud.gov/sites/dfiles/CPD/documents/FY2024\\_FY2025\\_CoC\\_and\\_YHDP\\_NOFO\\_FR-6800-N-25.pdf](https://www.hud.gov/sites/dfiles/CPD/documents/FY2024_FY2025_CoC_and_YHDP_NOFO_FR-6800-N-25.pdf)

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*Sincerely,*

## **Michelle Grabelle**

*Homeless Programs Supervisor*

*Division of Housing, Community Development & Social Services*

*Office of Human Services*

*Department of Community Services*

*75 Bayard St, 2<sup>nd</sup> Floor*

*New Brunswick, NJ 08901*

*Phone: 732-745-4041*

*Fax: 732-745-4117*

*Email: [michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)*

<http://www.middlesexcountynj.gov/>



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Thursday, September 12, 2024 at 12:03:43 Eastern Daylight Time

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**Subject:** Re: Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 3:19:13 PM Eastern Daylight Time  
**From:** Kasey Vienckowski  
**To:** Eileen O'Donnell, Michelle Grabelle, Frances O'Toole  
**Attachments:** image001.jpg, Remson Ave.pdf

Hi Eileen,

Attached is the detailed scoring tool for the Remson Ave project. Obviously the CoC is limited in the amount of funding available and based on the scoring the other 3 projects recommended forward scored higher than Remson Ave. The review committee also felt more comfortable requesting you re-submit the project in the coming years cycle given the construction delays that Townsend St has seen and that they are looking at lease up in the coming year, given Frances' estimated timeline and that HUD announced there would be FY25 new money that was the decision made. Let me know if you have any questions!

**[Registration is open!](#)**  
**[Join us Wednesday, October 9, 2024 for Monarch's 2024 Housing as a Human Right Conference](#)**

Very truly yours,

Kasey Vienckowski | Senior Associate  
Homeless Planning Team  
Monarch Housing Associates  
226 North Ave. West  
Cranford, NJ 07016  
fax (908) 628-1055 | mobile (732) 850-4508

*Housing is a Human Right*

#### **Building Homes, Transforming Lives**

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**From:** Eileen O'Donnell <[eodonnell@cominghomemiddlesex.org](mailto:eodonnell@cominghomemiddlesex.org)>  
**Date:** Thursday, September 5, 2024 at 1:27 PM  
**To:** Kasey Vienckowski <[kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org)>, Michelle Grabelle <[michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)>, Frances O'Toole <[frances.otoole@co.middlesex.nj.us](mailto:frances.otoole@co.middlesex.nj.us)>

**Subject:** Re: Middlesex County CoC Grant Notification

**THIS EMAIL ORIGINATED OUTSIDE YOUR ORGANIZATION**

Thanks, Kasey. On a related matter, can we get a copy of the scoring for the Remsen Ave Project along with any other information on why it was not recommended for funding.

Appreciate it.

Thanks, Eileen

---

**From:** Kasey Vienckowski <[kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org)>

**Date:** Thursday, September 5, 2024 at 12:24 PM

**To:** Michelle Grabelle <[michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)>, Eileen O'Donnell <[eodonnell@cominghomemiddlesex.org](mailto:eodonnell@cominghomemiddlesex.org)>, Frances O'Toole <[frances.otoole@co.middlesex.nj.us](mailto:frances.otoole@co.middlesex.nj.us)>

**Subject:** Re: Middlesex County CoC Grant Notification

Hey All,

I just wanted to give you a heads up we had a bit of a miscommunication internally when training some new staff on esnaps. Good news is that resulted with us setting up all your renewal projects already in the system! So you should just have to go in and make updates/edits and then also complete your new projects. Again sorry about that!

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Homeless Planning Team  
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**From:** Michelle Grabelle <[michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)>  
**Date:** Thursday, September 5, 2024 at 11:08 AM  
**To:** Eileen O'Donnell <[eodonnell@cominghomemiddlesex.org](mailto:eodonnell@cominghomemiddlesex.org)>, Frances O'Toole <[frances.otoole@co.middlesex.nj.us](mailto:frances.otoole@co.middlesex.nj.us)>  
**Cc:** Kasey Vienckowski <[kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org)>  
**Subject:** Middlesex County CoC Grant Notification

**THIS EMAIL ORIGINATED OUTSIDE YOUR ORGANIZATION**

Thank you for submitting an application to the Middlesex County CoC Committee for FY2024 Continuum of Care Funding. The review committee has evaluated your proposals. The Executive Committee is pleased to inform you that four of your projects have been supported for funding through the FY2024 application cycle. The TRC requests that you submit an application for Remson Ave in the FY2025 cycle once construction is completed. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Project	Total Award	Score %
1	6	HMIS	\$21,400	95%
1	11	Coordinated Assessment	\$391,085	92%
1	4	Townsend St	\$115,500	95%
1	10	Coordinated Assessment Expansion	\$93,527	92%
		Remson Ave	\$0	82%

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All applicants must submit PDF copies of their application to Kasey Vienckowski by **Friday**

## September 20th.

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*Sincerely,*

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**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:10:08 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** Deborah Hurlle (dhurley@edisonha.org), Zena Sutton  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 EHA.docx, 2024 Middlesex Budget-Draft .xlsx, 2024 Esnaps Office Hour Registration.pdf

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Thank you for submitting an application to the Middlesex County CoC Committee for FY2024 Continuum of Care Funding. The review committee has evaluated your proposals. The Executive Committee is pleased to inform you that your projects have been supported for funding through the FY2024 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Project	Total Award	Score %
1	13	EHA-CHM Housing First Leasing	\$41,218	89%
1/2	15	EHA Triple C Housing First S+C	\$524,531	89%
1	5	EHA S+C for the Chronically Homeless	\$454,871	94%
1	2	EHA State Street Project	\$122,108	96%

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**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:13:07 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** Melissa Mascolo  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 MIPH.docx, 2024 Middlesex Budget-Draft .xlsx, 2024 Esnaps Office Hour Registration.pdf

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Department of Community Services  
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**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:13:08 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** Kim Ewell (kewell@triplehousing.org), ksanchez@triplehousing.org, Marcus Kellam, Sendy Peralta  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 TripleC.docx, 2024 Middlesex Budget-Draft .xlsx, 2024 Esnaps Office Hour Registration.pdf

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Tier	Rank	Project	Total Award	Score %
1	7	Triple C H2O	\$67,133	94%

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- *A party on the Technical Review Committee has a conflict of interest in funding decisions;*

- *Insufficient public notice of funding availability and funding priorities by the CoC,*

- *Insufficient opportunity given to the project/agency to participate in the application process.*

*This information must be submitted in writing to the CoC within 5 business days of notification. The CoC Executive Committee will appoint a Tribunal Review Committee to hear the appeal. The Tribunal Review Committee will consist of the Office of Human Services Director (or her designee) and two CoC agency or individual members who did not serve on the current Technical Review Committee, but otherwise meet the criteria for membership (i.e. no conflict of interest). The Tribunal Review Committee will review the submitted information and make a decision if the funding recommendation approved by the full CoC should be changed. They will notify both the CoC and the requesting agency of their decision.*

*Sincerely,*

**Michelle Grabelle**

*Homeless Programs Supervisor  
Division of Housing, Community Development & Social Services  
Office of Human Services  
Department of Community Services  
75 Bayard St, 2<sup>nd</sup> Floor  
New Brunswick, NJ 08901  
Phone: 732-745-4041  
Fax: 732-745-4117  
Email: [michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)*

<http://www.middlesexcountynj.gov/>



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This message, including any prior messages and attachments, may contain advisory, consultative and/or deliberative material, confidential information or privileged communications of the County of Middlesex. Access to this message by anyone other than the sender and the intended recipient(s) is unauthorized. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or not taken in reliance on it, without the expressed written consent of the County, is prohibited. If you have received this message in error, you should not save, scan, transmit, print, use or disseminate this message or any information contained in this message in any way and you should promptly delete or destroy this message, any attachments, and all copies of same. Please notify the sender by return e-mail if you have received this message in error.



**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:16:04 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** Paula Turso (pturso@voa-gny.org), Marya Gilborn  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 VOA.docx, 2024 Middlesex Budget-Draft .xlsx, 2024 Esnaps Office Hour Registration.pdf

**THIS EMAIL ORIGINATED OUTSIDE YOUR ORGANIZATION**

Thank you for submitting an application to the Middlesex County CoC Committee for FY2024 Continuum of Care Funding. The review committee has evaluated your proposals. The Executive Committee is pleased to inform you that your renewal project has been supported for funding through the FY2024 application cycle. Due to the limited amount of bonus funding available the CoC was unable to recommend your new project for funding. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Project	Total Award	Score %
1	8	VOA-NNJ Permanent Supportive Housing Project	\$286,218	94%

Please be aware that the following requirements and deadlines will be in effect for the FY2024 application cycle:

- Projects may not request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, **DO NOT** hit the submit button in the system
- Applicants must email a pdf copy of the completed application to Kasey Vienckowski at [kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org) for review
- Applicants may only hit the submit button once the application has been reviewed and approved by Monarch

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Kasey Vienckowski by **Friday September 20th**.

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2024 CoC Competition page:

[https://www.hud.gov/sites/dfiles/CPD/documents/FY2024\\_FY2025\\_CoC\\_and\\_YHDP\\_NOFO\\_FR-6800-N-25.pdf](https://www.hud.gov/sites/dfiles/CPD/documents/FY2024_FY2025_CoC_and_YHDP_NOFO_FR-6800-N-25.pdf)

E-snaps project applicant instructions:

Renewals:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Expansion Projects:

<https://www.hudexchange.info/resource/5853/applying-for-expansion-projects-during-the-coc-program-competition/>

The Middlesex County Executive Board appreciates your dedicated service to ending homelessness in the region. If you have any questions or need further information, please contact Kasey Vienckowski of Monarch Housing at [kvienckowski@monarchhousing.org](mailto:kvienckowski@monarchhousing.org).

If you would like to appeal the decision made please follow the following appeals policy:

*All applicants, whether or not they are funded, will be informed by the CoC Chair through either mail or email. This notification will also outline the appeal process for any applicant not funded or funded at a level less than requested. The appeal process will allow applicants who did not receive all of their requested funding or did not receive any funding to present any new information for consideration. The following criteria may be grounds for appeal:*

- *If information regarding project matching or leveraging funds was not immediately available at time of project denial, but becomes available subsequent to local application process;*
- *Illegal activity has been conducted during the review, ranking, and award process;*

26

- *A party on the Technical Review Committee has a conflict of interest in funding decisions;*
- *Insufficient public notice of funding availability and funding priorities by the CoC,*
- *Insufficient opportunity given to the project/agency to participate in the application process.*

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*Sincerely,*

## **Michelle Grabelle**

*Homeless Programs Supervisor*

*Division of Housing, Community Development & Social Services*

*Office of Human Services*

*Department of Community Services*

75 Bayard St, 2<sup>nd</sup> Floor

New Brunswick, NJ 08901

Phone: 732-745-4041

Fax: 732-745-4117

Email: [michelle.grabelle@co.middlesex.nj.us](mailto:michelle.grabelle@co.middlesex.nj.us)

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### NOTICE OF CONFIDENTIALITY

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**Subject:** Middlesex County CoC Grant Notification  
**Date:** Thursday, September 5, 2024 at 11:16:37 AM Eastern Daylight Time  
**From:** Michelle Grabelle  
**To:** jroche@rbaymca.org  
**CC:** Kasey Vienckowski  
**Attachments:** image001.jpg, 2024 YMCA.docx, 2024 Middlesex Budget-Draft .xlsx, 2024 Esnaps Office Hour Registration.pdf

**THIS EMAIL ORIGINATED OUTSIDE YOUR ORGANIZATION**

Thank you for submitting an application to the Middlesex County CoC Committee for FY2024 Continuum of Care Funding. The review committee has evaluated your proposals. The Executive Committee is pleased to inform you that your projects have been supported for funding through the FY20234 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved projects.

Tier	Rank	Project	Total Award	Score %
2	16	Center for Support	\$223,164	99%

Please be aware that the following requirements and deadlines will be in effect for the FY2024 application cycle:

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Renewals:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal->

[projects/](#)

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Expansion Projects:

<https://www.hudexchange.info/resource/5853/applying-for-expansion-projects-during-the-coc-program-competition/>

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- *A party on the Technical Review Committee has a conflict of interest in funding decisions;*
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*Sincerely,*

**Michelle Grabelle**

*Homeless Programs Supervisor  
Division of Housing, Community Development & Social Services  
Office of Human Services  
Department of Community Services  
75 Bayard St, 2<sup>nd</sup> Floor  
New Brunswick, NJ 08901  
Phone: 732-745-4041  
Fax: 732-745-4117  
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## 1E-5b Local Competition Selection Results

Middlesex CoC FY2024 Budget

Rank	Tier	Score	Agency	Project	Grant Number	Project Component	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	VAWA	Admin	2024 GIW	Requested Amount	Amount Recommended	HUD Award								
1	1	97	CATHOLIC CHARITIES DIOCESE OF METUCHEN	Scattered Site Permanent Housing for Singles	NJ0550L2F072306	PH	\$0	\$54,540	\$34,986	\$0	\$0	\$0	\$5,609	\$95,135		\$ 95,135.00									
2	1	96	Housing Authority of the Township of Edison	Catholic Charities State Street Project 2022	NJ0089L2F072310	PH	\$0	\$115,872	\$0	\$0	\$0	\$100	\$6,136	\$122,108		\$ 122,108.00									
3	1	95	Coming Home of Middlesex County, Inc.	Middlesex County HMIS Project	NJ0656L2F072302	HMIS	\$0	\$0	\$0	\$0	\$106,415	\$0	\$8,513	\$114,928	\$ 21,400.00	\$ 21,400.00									
4	1	95	Coming Home of Middlesex County, Inc.	CHM - Townsend Street renewal 2023	NJ0684L2F072301	PH	\$0	\$0	\$37,500	\$70,200	\$0	\$0	\$10,500	\$118,200		\$ 118,200.00									
5	1	94	Housing Authority of the Township of Edison	S+C for Chronically Homeless 2023	NJ0324L2F072313	PH	\$0	\$432,288	\$0	\$0	\$0	\$100	\$22,483	\$454,871		\$ 454,871.00									
6	1	94	CATHOLIC CHARITIES DIOCESE OF METUCHEN	Naomi's Way Permanent Housing Project for Families	NJ0510L2F072307	PH	\$0	\$0	\$74,730	\$132,290	\$0	\$0	\$12,634	\$219,654		\$ 219,654.00									
7	1	94	Triple C Housing Inc.	NJ0201L2F072214	NJ0201L2F072315	PH	\$51,330	\$0	\$13,000	\$803	\$0	\$0	\$2,000	\$67,133		\$ 67,133.00									
8	1	94	Volunteers of America - Greater New York, Inc.	NNJ PSH Renewal FY23 Middlesex	NJ0654L2F072302	PH	\$0	\$181,800	\$86,000	\$0	\$824	\$0	\$17,594	\$286,218		\$ 286,218.00									
9	1	93	CATHOLIC CHARITIES DIOCESE OF METUCHEN	Domestic Violence Rapid Re-Housing	NJ0657D2F072302	PH	\$0	\$240,024	\$44,250	\$0	\$0	\$0	\$18,551	\$302,825		\$ 302,825.00									
10	1	92	Coming Home of Middlesex County, Inc.	Coordinated Assessment Expansion					\$93,527						\$ 93,527.00	\$ 93,527.00									
11	1	92	Coming Home of Middlesex County, Inc.	Coordinated Assessment Renewal 2023	NJ0512L2F072307	SSO	\$0	\$0	\$360,113	\$0	\$0	\$0	\$30,972	\$391,085		\$ 391,085.00									
12	1	91	CATHOLIC CHARITIES DIOCESE OF METUCHEN	CoC Rapid Re-Housing III for Families	NJ0511L2F072307	PH	\$0	\$347,184	\$49,526	\$0	\$0	\$0	\$23,228	\$419,938		\$ 419,938.00									
13	1	89	Housing Authority of the Township of Edison	CHM Housing First Leasing (2010) 2023	NJ0291L2F072310	PH	\$39,269	\$0	\$0	\$0	\$0	\$100	\$1,912	\$41,281		\$ 41,281.00									
14	1	89	Making It Possible to End Homelessness	MIPH - Rental Assistance & Supportive Services FY23	NJ0708L2F072300	PH	\$0	\$290,208	\$36,001	\$0	\$0	\$0	\$31,448	\$357,657		\$ 357,657.00									
15	1/2	89	Housing Authority of the Township of Edison	Triple C Housing First S+C 2023	NJ0290L2F072308	PH	\$0	\$496,404	\$0	\$0	\$0	\$100	\$28,027	\$524,531		\$ 524,531.00									
16	2	99	Raritan Bay YMCA	The Center for Support				\$184,368	\$30,000	\$0			\$15,075	\$223,164	\$ 223,164.00	\$ 223,164.00									
17	2	99	CATHOLIC CHARITIES DIOCESE OF METUCHEN	RRH Expansion				\$128,376	\$76,290				\$20,466	\$540,099	\$ 225,132.00	\$ 225,132.00									
18	2	99	CATHOLIC CHARITIES DIOCESE OF METUCHEN	DV RRH Expansion				\$169,560	\$69,970				\$23,953	\$263,483	\$ 263,483.00	\$ 263,483.00									
Planning Project: Middlesex County																									
<b>Total:</b>																\$ 4,414,132.00									

Rejected Projects:		Agency	Project	Grant Number	Project Component	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	VAWA	Admin	2024 GIW	Requested Amount	Amount Recommended	HUD Award
82		Coming Home of Middlesex County, Inc.	Remson Ave					\$142,503	\$134,360					\$ 276,863.00	\$ 276,863.00	
83		Beginning World Changers	BWC Housing in Middlesex County			\$400,800	\$115,000							\$ 551,906.00	\$ 551,906.00	
Reallocated Projects:		Agency	Project	Grant Number	Project Component	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	VAWA	Admin	2024 GIW	Requested Amount	Amount Recommended	HUD Award
		Coming Home of Middlesex County, Inc.	Middlesex County HMIS Project											\$ 93,528.00	\$ 93,528.00	

PPRN	\$ 3,735,793.00
ARD	\$ 3,515,564.00
Anticipated Tier 1	\$ 3,164,007.60
Anticipated Tier 2	\$ 799,851.56
Total Regular Bonus Allowable	\$ 448,295.16
Total DV Bonus	\$ 560,368.95
Total Project Funding	\$ 3,963,859.16
Allowable Planning Grant	\$ 186,789.65
Total Funding Including Planning	\$ 4,150,648.81



## 2A-6 HUD's Homeless Data Exchange HDX Competition Report

# 2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

### **To Print this Workbook:**

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

### **To Save This Workbook as a PDF:**

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

### **On Accessibility, Navigability, and Printability:**

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any user at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC\_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

### **For Questions:**

If you have questions, please reach out to HUD via the "Ask a Question" page, <https://www.hudexchange.info/program-support/my-question/> and choose "HDX" as the topic.

V 2024.42.1

# 2024 HDX Competition Report

## 2024 Competition Report - Summary

NJ-507 - New Brunswick/Middlesex County CoC

### HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) \*This considers all extensions where they were provided.

2) \*\*"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

## 2024 HDX Competition Report

### 2024 Competition Report - LSA Summary & Usability Status

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Partially Usable	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Not Usable									

#### EST

Category	2021	2022	2023
Total Sheltered Count	492	488	483
AO	249	228	238
AC	247	261	248
CO	0	0	0

#### RRH

Category	2021	2022	2023
Total Sheltered Count	220	302	333
AO	73	102	85
AC	147	200	248
CO	0	0	0

## 2024 HDX Competition Report

### 2024 Competition Report - LSA Summary & Usability Status

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### PSH

Category	2021	2022	2023
Total Sheltered Count	394	351	330
AO	206	182	192
AC	188	169	138
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing;

PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children

2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type.

Therefore, the sum of the number of people by household type may be greater than the unique count of people.

3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.

4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

# 2024 HDX Competition Report

## 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	478	132.9	79.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	487	135.8	80.0

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	649	351.5	184.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	656	352.1	186.0

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	Count	% of Returns	Count	% of Returns <sup>4</sup>	Count	% of Returns <sup>6</sup>	Count	% of Returns <sup>8</sup>
Exit was from SO	40	1	2.5%	2	5.0%	1	2.5%	4	10.0%
Exit was from ES	180	3	1.7%	0	0.0%	11	6.1%	14	7.8%
Exit was from TH	3	1	33.3%	0	0.0%	0	0.0%	1	33.3%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	127	0	0.0%	0	0.0%	3	2.4%	3	2.4%
<b>TOTAL Returns to Homelessness</b>	<b>350</b>	<b>5</b>	<b>1.4%</b>	<b>2</b>	<b>0.6%</b>	<b>15</b>	<b>4.3%</b>	<b>22</b>	<b>6.3%</b>



## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### Measure 3: Number of Homeless Persons

##### Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

##### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	495
Emergency Shelter Total	486
Safe Haven Total	0
Transitional Housing Total	9

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NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

##### Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	94
Number of adults with increased earned income	8
Percentage of adults who increased earned income	8.5%

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	94
Number of adults with increased non-employment cash income	37
Percentage of adults who increased non-employment cash income	39.4%

#### Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	94
Number of adults with increased total income	42
Percentage of adults who increased total income	44.7%

#### Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	107
Number of adults who exited with increased earned income	19
Percentage of adults who increased earned income	17.8%

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	107
Number of adults who exited with increased non-employment cash income	22
Percentage of adults who increased non-employment cash income	20.6%

#### Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	107
Number of adults who exited with increased total income	39
Percentage of adults who increased total income	36.5%

# 2024 HDX Competition Report

## 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

### Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

#### Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	367
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	27
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	340

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

**Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS**

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	620
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	108
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	512

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### **Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects**

Measure 6 is not applicable to CoCs in this reporting period.

#### **Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing**

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

##### **Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations**

Metric	Value
Universe: Persons who exit Street Outreach	209
Of persons above, those who exited to temporary & some institutional destinations	29
Of the persons above, those who exited to permanent housing destinations	56
% Successful exits	40.7%

## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	531
Of the persons above, those who exited to permanent housing destinations	318
% Successful exits	59.9%

#### Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	454
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	444
% Successful exits/retention	97.8%



## 2024 HDX Competition Report

### 2024 Competition Report - SPM Data

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

#### System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	40	0	0	0	40
Total Leavers (HMIS)	26	0	0	0	26
Destination of Don't Know, Refused, or Missing (HMIS)	12	0	0	0	12
Destination Error Rate (Calculated)	46.2%	0.0%	0.0%	0.0%	46.2%

# 2024 HDX Competition Report

## 2024 Competition Report - SPM Notes

NJ-507 - New Brunswick/Middlesex County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

### Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

## 2024 HDX Competition Report

### 2024 Competition Report - HIC Summary

NJ-507 - New Brunswick/Middlesex County CoC

For HIC conducted in January/February of 2024

#### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV <sup>†</sup> Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	490	156	490	0	490	31.8%
SH	0	0	0	0	0	NA
TH	5	5	5	0	5	100.0%
RRH	83	83	83	0	83	100.0%
PSH	551	351	551	0	551	63.7%
OPH	453	136	453	230	223	61.0%
<b>Total</b>	<b>1,582</b>	<b>731</b>	<b>1,582</b>	<b>230</b>	<b>1,352</b>	<b>54.1%</b>

## 2024 HDX Competition Report

### 2024 Competition Report

NJ-507 - New Brunswick/Middl

For HIC conducted in January/I

### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV <sup>†</sup> Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	490	0	0	0	0	NA
SH	0	0	0	0	0	NA
TH	5	0	0	0	0	NA
RRH	83	0	0	0	0	NA
PSH	551	0	0	0	0	NA
OPH	453	0	0	0	0	NA
<b>Total</b>	<b>1,582</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>NA</b>

## 2024 HDX Competition Report

### 2024 Competition Report

NJ-507 - New Brunswick/Middl

For HIC conducted in January/I

### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	490	156	490	31.84%
SH	0	0	0	NA
TH	5	5	5	100.00%
RRH	83	83	83	100.00%
PSH	551	351	551	63.70%
OPH	453	136	223	60.99%
<b>Total</b>	<b>1,582</b>	<b>731</b>	<b>1,352</b>	<b>54.07%</b>

## 2024 HDX Competition Report

### 2024 Competition Report - HIC Summary

NJ-507 - New Brunswick/Middlesex County CoC

For HIC conducted in January/February of 2024

#### Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	105	75	110	126	83

1) † EHV = Emergency Housing Voucher

2) \*This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) \*\*This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX 2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

## 2024 HDX Competition Report

### 2024 Competition Report - PIT Summary

NJ-507 - New Brunswick/Middlesex County CoC

For PIT conducted in January/February of 2024

#### Submission Information

Date of PIT Count	Received HUD Waiver
1/23/24	Not Applicable

#### Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and full unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	467	545	484	495	519	538
Safe Haven Total	0	0	0	0	0	0
Transitional Housing Total	18	20	7	4	4	2
Total Sheltered Count	485	565	491	499	523	540
Total Unsheltered Count	135	101	137	87	137	149
Total Sheltered and Unsheltered Count*	620	666	628	586	660	689

1) \*Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were collected.

## **2024 HDX Competition Report**

### 2024 Competition Report - PIT Summary

NJ-507 - New Brunswick/Middlesex County CoC

For PIT conducted in January/February of 2024



### 3A-1a Housing Leveraging Commitments

Ronald G. Rios  
County Commissioner Director

Shanti Narra  
County Commissioner Deputy Director

Claribel A. Azcona-Barber  
Charles Kenny  
Leslie Koppel  
Chanelle Scott McCullum  
Charles E. Tomaro  
County Commissioners



Claribel A. Azcona-Barber  
Chairperson, Community Services

John A. Pulomena  
County Administrator

Meghan Davey  
Department Head

Melyssa Lewis  
Director

**DEPARTMENT OF COMMUNITY SERVICES**  
Office of Human Services  
Public Housing Agency  
Division of Housing, Community Development &  
Social Services

September 11, 2024

Nicole Fernandez-Macahilig  
Service Area Director, Housing and Homeless Prevention  
Catholic Charities Diocese of Metuchen  
26 Safran Ave  
Edison, NJ 08837

RE: Commitment of support for CoC Rapid Re-Housing III for Families - Expansion

Ms. Fernandez-Macahilig;

Please accept this letter as a commitment to support Catholic Charities project application, CoC Rapid Re-Housing III for Families - Expansion. Middlesex County Community Development welcomes the opportunity to strengthen this project by dedicating one 2BD and one 3BD HOME TBRA vouchers to it. The value of the vouchers is \$60,384 annually. These funds will be made available beginning in 2025 once Catholic Charities executes the CoC grant agreement. This funding equates to one two-bedroom (\$2,276/month) and one 3-bedroom unit (\$2,756/month) at FY24 FMR and will serve two households.

If you have any questions on this matter, please contact me at [melissa.bellamy@co.middlesex.nj.us](mailto:melissa.bellamy@co.middlesex.nj.us). Thank you.

Sincerely,

A handwritten signature in black ink that reads 'Melissa A. Bellamy'.

Melissa Bellamy  
Division Head



### 3A-2a Healthcare Formal Agreements



# women aware

MOVING BEYOND ABUSE

October 1, 2024

AnnMarie C Uebbing, Director  
Community Planning and Development Division  
US Department of Housing and Urban Development  
Newark Field Office – Region II  
One Newark Center, 13th Floor  
Newark, NJ 07102

**Subject: Match Commitment for CoC DV RRH Expansion Program**

Dear Ms. Uebbing:

This is to confirm that Women Aware is committed to providing the following supportive services to victims in Middlesex County during the timeframe of 07/01/2025 to 06/30/2026:

Type of Service
<ul style="list-style-type: none"> <li>• <b>Case management \$150 per session for 8 households in the amount of \$1,200</b> (including referrals to CoC DV Rapid Rehousing, legal advocacy, 24-hour hotline, safety planning, support group, risk assessment)</li> <li>• <b>Children’s Creative Art Therapy \$150 per session for 8 households in the amount of \$1,200</b> (individual and group sessions)</li> <li>• <b>Crisis Case Management \$300 per session for 8 households in the amount of \$2,400</b> (including emergency placement)</li> <li>• <b>Flexible Financial Assistance for 8 households at \$2,000 per household in the amount of \$16,000</b> (May include, but not limited to, childcare, legal fees, utilities, furniture, medicine, food, baby items, or school tuition)</li> <li>• <b>Office space \$36,000 per year</b> for Catholic Charities staff to use to meet with CoC DV Rapid Rehousing clients.</li> <li>• <b>Parking in downtown New Brunswick \$12,000 per year</b> (for Catholic Charities staff and CoC DV Rapid Rehousing clients)</li> <li>• <b>Total commitment \$68,800</b></li> </ul>

The above are cost estimates of the services clients can access. All services are free and confidential.

Sincerely,

Maria Betanzos, BSW, DVS  
Chief Operating Officer